

**Transient Lodging Tax Quarterly Report**

**Due Date: 15<sup>th</sup> of April, July, October & January**

This report and your remittance must be postmarked by the due date. Late filing of payment can result in penalties described in [Multnomah County Chapter 11.400 Transient Lodgings Tax](#), including a penalty of up to fifty percent (50%) of any deficiencies in taxes. Payments are applied first to interest and penalties then to taxes due.

Operator Name		Phone		Federal Tax ID	
Hotel/Motel Name					
Address			City	State	Zip
Reporting Period		Choose City			
Report Quarter:		Report Year:			

	1.	<b>Gross Rental Fees Collected</b> .....	
DEDUCTIONS	2.	Monthly rentals .....	
	3.	Rent values less than \$2 per day .....	
	4.	Federal government contract lodging .....	
	5.	Space rental in recreational vehicle park or campground .....	
	6.	Uncollectables <i>per MCC 11.403</i> .....	
	7.	Rental collections through intermediaries <i>please attach Oregon State Schedule SLT-1</i> .....	
	8.	<b>TOTAL ALLOWABLE DEDUCTIONS FROM GROSS</b> (sum lines 2 through 7).....	
		9.	<b>TAXABLE / ASSESSABLE RENTS</b> (line 1 minus line 8).....
TAX	10.	City tax collected (6%) (line 9 x .06).....	
	11.	Multnomah County tax collected (5.5%) (line 9 x .055).....	
	12.	Subtract operators expenses fee (5%) (line 11 x .05).....	
TAX DUE	13.	<i>Choose unincorporated OR incorporated:</i>	
	a)	<b>Unincorporated</b> (sum lines 10, 11 & 12) .....	
	b)	<b>Incorporated</b> (sum lines 11 & 12) .....	
LATE	14.	Penalty .....	
	15.	Interest .....	
BALANCE DUE	16.	<i>Choose unincorporated OR incorporated:</i>	
		<b>Unincorporated</b> (sum lines 13a, 14 & 15) .....	
		<b>Incorporated</b> (sum lines 13b, 14, 15) .....	

SIGNATURE	<b>Make checks payable to: Multnomah County Treasury</b>	
	<b>Remit to: Multnomah County Treasury, 501 SE Hawthorne Blvd, Suite 531, Portland, OR 97214</b>	
	<i>To pay electronically via ACH, please contact a member of the Treasury team for banking information</i>	
	I declare, under penalties provided under ORS162.085, that to the best of my knowledge and belief the statements herein are correct and true.	
	Signature _____	Date _____
	Print name _____	

Contact for assistance

multco.treasury@multco.us

Tsultrim Yehshopa (503) 988-3681

Jeff DeCosta (503) 988-7471

**Please note any name, address, or phone number changes.**

Tax forms are also available on the Multnomah County website:

<https://multco.us/finance/excise-taxes>