

## **SUN™ Service System Coordinating Council Meeting**

November 1, 2013

8:30 - 10:30 a.m.

### **MEETING NOTES**

#### **Attendance**

---

**Members Present:** Lorenzo Poe (Co-Chair), Bill Scott (Co-Chair), Eileen Argentina, Lee Po Cha, Gerald Deloney, Brian Detman, James Hiu, Susan Myers, Rick Nitti, Lisa Pellegrino, John Richmond, Pat Ryan, Zeke Smith

**Also Attending:** Sonali Balajee, Matthew Bartolotti, Greg Belisle, Tim Crail, Rolando Cruz, Diana Hall, Lisa Kulkarni, Mackenzie Morris, Kamesha Robinson, Matthew Robinson, Peggy Samolinski, Rachel Spigal, Josh Wells, Nabil Zaghloul

#### **Introductions/Updates/Announcements**

---

##### ***New Council Member***

Brian Detman has been appointed to fill the Chair's Office seat on the SUN Council by Chair Madrigal.

##### ***Communities Supporting Youth Collaborative***

Peggy provided this update:

- The collaborative is shifting from the planning stage of all-collaborative meetings to the implementation stage with smaller workgroups
- Community Engagement Teams will hold initial meetings at each site in the next few months
- The demonstration site trainings on the school-based attendance and engagement teams were well received. The toolkit worked well; staff felt supported. Thanks to April Olson and Florence Protopapas for their tremendous work designing and facilitating the training.
- The toolkit is available on the PSU collaborative website (<http://www.pdx.edu/ccf/communities-supporting-youth-a-cradle-to-career-collaborative>)

##### ***Portland Children's Levy***

Lisa P. provided this update:

- Input on the allocation process has been compiled and summarized
- Staff proposed allocation strategies to the Allocation Committee; public comment is being collected on the draft strategies now
- The proposed priority for after-school programs is intensive activities with children and families that are connected to curriculum
- Funding for enrichment activities will be targeted to programs that are linked to other programs

#### **Program by Program Review**

---

Peggy announced that the Program by Program Review Meetings have been scheduled as followed. (See attached document)

- Parent Child Development Services, 12/10/13, 9:00am - 11:30am
- Social and Support Services for Educational Success, 1/14/14, 10am -12:30pm

The meeting agendas will be:

- Review key program elements (logic model, target population, service model, services, outputs, outcomes, and landscape/continuum)

- Discuss potential implications of theory of change in relationship to specific program area
- Discuss questions associated with program area
- Identify any areas in program that could change, in what ways, and rationale

Anyone interested in the program area is welcome to participate in the review meeting. Staff will seek meeting participation and/or input from current providers, other similar providers, and key informants. Council members are invited to the meetings. The Council decided not to designate a formal representative to attend the meetings, but encouraged members to attend.

Staff will provide regular updates on these sessions and present a summary of program input and any recommended changes to the Council in the early spring.

## **SUN Theory of Change**

---

Diana introduced Sonali Balajee from the Multnomah County Office of Diversity and Equity. The desired outcome today is to understand and discuss the SUN Theory of Change draft document. Staff proposed adoption of the Theory at the December Council meeting.

Diana reviewed the background of the Theory of Change development using a Power Point presentation (See attached document). The development of a clear statement of purpose, or theory of change, was a key recommendation and action by the SUN Equity Lens Team. The intention is that this document will serve as a foundation for the system, both in terms of applying the equity lens, but also for its work generally,

Sonali explained that the equity lens is applied using a quality improvement process. The four steps in the implementation cycle are assessment, reflection, action, and evaluation. She emphasized that these conditions are integral to making a transformative change:

- Understand the barriers to change
- Create the space necessary to think and reflect
- Develop a wider sense of self
- Let go of needing to know the outcome/answer
- Inspire and innovate
- Dare to believe it's possible

Members reviewed the Theory of Change draft document independently, and subsequently formed two groups to discuss the document's strengths, needs for clarification, and suggested changes. The non-member meeting observers formed a third discussion group. A representative from each group reported back to the large group. The discussion points were:

### **Strengths**

- The "why" of SUN is clearly articulated
- The language is strong, simple, and clear
- The *Context* section is effective
- *Our Beliefs* are strong and powerful; a welcome departure from typical governmental discourse
- Informative graphic display
- Potentially inspirational/reenergizing for on the ground work
- Targeted universalism is a compelling idea

### **Suggested Changes**

- Specify that racism & poverty cause trauma and the importance of healing
- Add language about privilege
- Enhance the data in the *Context* section to emphasize the economic importance of SUN
- Align *Vision/Mission* with Theory of Change language
- Enhance *Belief* section by adding introductory sentence and bolding key words

- Define “culturally responsive” and “equity”
- Look for places to highlight the intersections of disparities/isms

#### **Other Discussion Points**

- Does the document still contain jargon (e.g. “targeted universalism”)? Is it still too wordy? Have someone outside SUN review the document
- Who is the audience?
- Fear often inhibits us from telling the truth; this document reflects SUN’s commitment to speaking the truth. Should this idea be added to the *Belief* section?
- There is no priority among the approaches listed in the *Sun System Theory of Change*. Is that correct?
- Reducing disparities raises the general level of community well-being

Does SUN include everyone, or is it focused on those living in poverty and kids of color? The answer has implications for “every school a SUN community school.”

#### **NEXT STEPS**

- ***Council Members identify any deal breakers in the Theory of Change document draft and contact Diana by November 6***
- ***SUN staff in consultation with Sonali revise document draft based on today’s input and distribute to members as soon as possible***
- ***Council members circulate revised document and brief leaders; contact Diana if you’d like staff to participate in briefing***
- ***Consider adoption of the Theory of Change at December Council meeting***

#### **November 19<sup>th</sup> Sponsors Meeting**

---

Bill noted that the first Sponsor meeting is November 19<sup>th</sup> from 3:30 – 5:00 at 1900 SW 4th, Room 2500. The meeting agenda includes:

- Revisiting the what and why of SUN using graphics with emphasis on why SUN is important to Sponsors
- Update on RFP process
- Theory of Change, simplified briefing
- Funding Process – goal is to get consensus/commitments in advance of RFP process and avoid a repeat of last year

#### **NEXT STEPS**

- ***Bill Scott and SUN staff meet with Chair Madrigal 11/14***
- ***Council members and staff from the City of Portland gather information on the City’s budget projection for SUN***

#### **Upcoming Council Meeting Dates/Times:**

---

##### **Next Coordinating Council Meeting:**

Friday, December 6, 2013  
8:30 – 10:30 a.m.  
Multnomah Building, Room 112  
501 SE Hawthorne

##### **Communities Supporting Youth Collaborative**

Friday, November 15, 2013  
8:00 am Newcomer orientation  
8:30-10:30 a.m.  
Marshall High School Library

##### **Future Coordinating Council Meetings\*:**

(\*All are from 8:30-10:30 a.m. unless noted otherwise)

Friday, January 3, Room 112  
Friday, February 7, Room 635

##### **Every School a SUN CS Workgroup**

Group is on hiatus pending sponsor conversations about sustainability and expansion