

**Department:** County Assets **Program Contact:** Colleen Bowles

**Program Offer Type:** Internal Service **Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:**
**Executive Summary**

Facilities and Property Management (FPM) manages the Countywide building portfolio allocations for debt and capital cash transfer expenses based on accurate occupancy data.

**Program Summary**

The Facilities & Property Management Division collects payments from departments for the following obligations: UPDATE Series 2004 Advance Refunding (\$54.2 million) - Full Faith & Credit  
 Series 2003 Refunding (\$9.6 million) - Full Faith & Credit  
 Series 2010A (\$9.8 million) - Full Faith & Credit  
 Sellwood Library 2002 (\$1.1 million) - Capital Lease  
 Sheriff's Office Warehouse 2010 (\$815,000) - Capital Lease

The outstanding debt issues have funded a number of capital improvements and acquisitions. These include purchase of the Multnomah, McCoy, and Mead buildings, health clinic equipment and improvements, deferred capital maintenance, construction of the East County Courthouse, and various computer applications. All binding obligations were approved by the Board of County Commissioners.

FPM pays building debt service and capital cash transfers which are administratively "passed through" as an expense to County departments. Due to funding requirements by departments for Federal/State/Local grants these expenses are allocated back to the tenants either occupying or leasing the facility. This process equitably distributes costs between County departments and ensures that facilities costs for grant funded projects are appropriately charged to those grants and not subsidized by the County General Fund.

**Performance Measures**

<b>Measure Type</b>	<b>Primary Measure</b>	<b>FY13 Actual</b>	<b>FY14 Purchased</b>	<b>FY14 Estimate</b>	<b>FY15 Offer</b>
Output	Complete annual allocations to departments	100%	100%	100%	100%
Outcome	Complete building occupancy data for accurate allocations	100%	100%	100%	100%

**Performance Measures Descriptions**

Facilities and Property Management ensures accurate compilation and allocation of occupancy data for departmental reporting and response to internal and external information requests.

## Legal / Contractual Obligation

Principal and interest on the full faith and credit obligations, capital leases and intergovernmental agreements are a binding debt obligation of the County. All debt issues and refundings were approved by various resolutions adopted by the Board of County Commissioners.

## Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	<b>2014</b>	<b>2014</b>	<b>2015</b>	<b>2015</b>
Internal Services	\$0	\$5,449,771	\$0	\$5,419,771
Cash Transfers	\$0	\$604,310	\$0	\$656,850
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$6,054,081</b>	<b>\$0</b>	<b>\$6,076,621</b>
<b>Program Total:</b>	<b>\$6,054,081</b>		<b>\$6,076,621</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

Program Revenues				
Other / Miscellaneous	\$0	\$6,054,081	\$0	\$5,419,771
<b>Total Revenue</b>	<b>\$0</b>	<b>\$6,054,081</b>	<b>\$0</b>	<b>\$5,419,771</b>

## Explanation of Revenues

This program receives internal service reimbursements from the County departments that occupy space that has been purchased or improved with County-issued debt.

## Significant Program Changes

Last Year this program was: 78002 Facilities Debt Service and Capital Fee Pass