

Department: County Assets

Program Contact: Bob Leek

Program Offer Type: Internal Service

Program Offer Stage: As Requested

Related Programs:
Program Characteristics: In Target

Executive Summary

This program offer accounts for shared expenses of the IT Division. It includes repayment of bonds issued for the Network Convergence project and the Data Center Relocation project, facilities and Administrative Hub costs, software licensing and maintenance costs for four enterprise systems, and the budget for IT trainers that work in the County's Talent Development group in the Department of County Management.

Program Summary

This program provides a central accounting location for costs that accrue to the IT Division as a whole. Facility charges for the division's two locations (in the Multnomah and Lincoln Buildings), debt service charges for funds borrowed for the Network Convergence and Data Center Relocation projects, the cost of IT trainers supported by the IT organization to provide IT training and consultation countywide are also budgeted in this program offer, and software licensing and maintenance costs for four systems used throughout the County (Team Budget, Multco Marketplace, NeoGov, and Telecom Expense Management).

Performance Measures

| Measure Type | Primary Measure | FY14 Actual | FY15 Purchased | FY15 Estimate | FY16 Offer |
|--------------|--|-------------|----------------|---------------|------------|
| Output | Timely repayment of borrowed funds. | 100% | 100% | 100% | 100% |
| Outcome | Revenue collection is accurate and timely. | 100% | 95% | 95% | 95% |

Performance Measures Descriptions

Output Measure - the accounting process to track repayment of borrowed funds passes through this program offer. Timely reconciliation of the amounts is required to accurately reflect ongoing expenses and remaining balances.

Outcome Measure - the accounting process to track the incoming revenue tied to this program offer requires accurate and timely processing to support periodic reporting of remaining balances.

Revenue/Expense Detail

| | Proposed General Fund | Proposed Other Funds | Proposed General Fund | Proposed Other Funds |
|------------------------------|-----------------------|----------------------|-----------------------|----------------------|
| Program Expenses | 2015 | 2015 | 2016 | 2016 |
| Personnel | \$0 | \$535,328 | \$0 | \$500,696 |
| Materials & Supplies | \$0 | \$380,881 | \$0 | \$525,401 |
| Internal Services | \$0 | \$4,341,322 | \$0 | \$4,389,987 |
| Unappropriated & Contingency | \$0 | \$869,510 | \$0 | \$869,510 |
| Total GF/non-GF | \$0 | \$6,127,041 | \$0 | \$6,285,594 |
| Program Total: | \$6,127,041 | | \$6,285,594 | |
| Program FTE | 0.00 | 3.50 | 0.00 | 3.00 |

| Program Revenues | | | | |
|---------------------------|------------|--------------------|------------|--------------------|
| Other / Miscellaneous | \$0 | \$5,019,289 | \$0 | \$5,401,084 |
| Beginning Working Capital | \$0 | \$869,510 | \$0 | \$884,510 |
| Total Revenue | \$0 | \$5,888,799 | \$0 | \$6,285,594 |

Explanation of Revenues

County IT service costs are allocated to departments based on usage, services received, and other metrics.

Significant Program Changes

Last Year this program was: FY 2015: 78034 IT Shared Operating Expenses

No significant changes.