

Legal / Contractual Obligation

Oregon Revised Statutes (ORS) 279A, 279B, and 279C establish requirements affecting the County's procurement and contracting practices. The County establishes and implements Public Contract Review Board (PCRB) Rules and Administrative Procedures CON-1 and PUR-1 to define its procurement and contracting processes within the constraints of ORS requirements. DCA Contracts must adhere to Commercial Contract laws, Bureau of Labor and Industry laws, Construction and Architectural/Engineering contracting laws, Employment laws, Privacy laws, Domestic Violence and Criminal records laws and others. DCA Procurement, using cooperative agreements, must adhere to state and federal laws governing the use of the cooperative agreements as described therein.

Revenue/Expense Detail

| | Proposed General Fund | Proposed Other Funds | Proposed General Fund | Proposed Other Funds |
|------------------------|-----------------------|----------------------|-----------------------|----------------------|
| Program Expenses | 2019 | 2019 | 2020 | 2020 |
| Personnel | \$2,368,312 | \$0 | \$2,532,806 | \$0 |
| Contractual Services | \$34,514 | \$0 | \$18,215 | \$0 |
| Materials & Supplies | \$66,073 | \$0 | \$48,962 | \$0 |
| Internal Services | \$326,628 | \$0 | \$357,886 | \$0 |
| Total GF/non-GF | \$2,795,527 | \$0 | \$2,957,869 | \$0 |
| Program Total: | \$2,795,527 | | \$2,957,869 | |
| Program FTE | 17.00 | 0.00 | 17.00 | 0.00 |

| Program Revenues | | | | |
|-----------------------|--------------------|------------|--------------------|------------|
| Other / Miscellaneous | \$2,787,836 | \$0 | \$2,536,737 | \$0 |
| Total Revenue | \$2,787,836 | \$0 | \$2,536,737 | \$0 |

Explanation of Revenues

Costs of the Administrative Hub are allocated proportionately among users: the County's internal services and the departments of County Assets, County Management, and Non-Departmental. The General Fund supports charges apportioned to DCM. Internal service charges recover the costs associated with support of the Facilities, Information Technology, Fleet, and Distribution Funds, and reimburse the General Fund for these services.

Significant Program Changes

Last Year this program was: FY 2019: 78101-19 Administrative Hub Procurement & Contracting