

Legal / Contractual Obligation

There are a number of projects carrying over into FY 2022 that have contractual obligations to vendors and/or service providers.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$689,274	\$0	\$715,179
Contractual Services	\$0	\$1,500	\$0	\$10,560
Materials & Supplies	\$0	\$12,900	\$0	\$13,416
Internal Services	\$0	\$62,531	\$0	\$93,248
Total GF/non-GF	\$0	\$766,205	\$0	\$832,403
Program Total:	\$766,205		\$832,403	
Program FTE	0.00	4.40	0.00	4.40

Program Revenues				
Other / Miscellaneous	\$0	\$496,712	\$0	\$404,855
Total Revenue	\$0	\$496,712	\$0	\$404,855

Explanation of Revenues

Facilities Operating Fund programs such as this one are supported primarily by internal service revenue from County departments, with less than 5% of revenue from external customers. Revenue is budgeted to best reflect accounting system behavior for the fund, and so budgeted revenue and expense may not match for a specific program offer. However, budgeted revenue and expense for the fund balance across program offers.

Significant Program Changes

Last Year this program was: FY 2022: 78207 Facilities Interiors Group

Due to COVID-19 the staff in this program were moved to primarily teleworking instead of reporting to the office. Operational changes include virtual meetings and check ins, communication is primarily through email or google chat, and reporting is emailed and followed up virtually. Many manufacturing vendors shut down or are not operating at 100%. This include systems furniture manufacturers. We saw an increase in lead times associated with furniture purchases. In addition, with fewer individuals in the office environment, service requests have been reduced. We anticipate work to increase with "ramp up" activities as different divisions start returning to the office environment in a safe manner. Permanent shifts in programs' office functionality could increase the this group's challenges depending on what adaptations are requested.