



**Program #78210A - Facilities Strategic Planning and Projects** FY 2024 Proposed

**Department:** County Assets **Program Contact:** Dan Zalkow  
**Program Offer Type:** Internal Service **Program Offer Stage:** Proposed  
**Related Programs:** 78210B, 78212, 78214, 78219, 78221, 78233A/B  
**Program Characteristics:**

**Executive Summary**

The Strategic Planning and Projects Program is responsible for developing, implementing, and tracking performance against the Facilities Asset Strategic Plan. The program delivers large scale facilities construction projects, and evaluates and recommends strategic portfolio opportunities, including acquisitions, dispositions, major project development, renovations, and strategic programming. This team ensures that the projects match current organizational priorities. Funding decisions for this group are made in cooperation with DCA, other County Departments, the Chair’s Office, and the Central Budget Office, using an equity lens to create high quality, inclusive and equitable projects.

**Program Description**

The Facilities Strategic Planning and Projects Program is responsible for project management for new or major redevelopment of construction and/or repair projects; engineering design and alterations for complex, multi-use, public facilities; real estate development; property disposition and acquisition; and pre-development and evaluation of major portfolio projects. This includes performing complex feasibility studies, risk management, public process and other management functions. In FY 2024, the Strategic Planning team will support the Library Capital Bond Projects Team and the Joint Office of Homeless Services through providing major project expertise and real estate site analysis.

This team’s portfolio will include the renovation of Arbor Lodge and Willamette Center; the Justice Center electrical system bus duct replacement; preliminary planning for replacement of Animal Services facility, and long-term use evaluations, such as the Vance Properties, Hansen Complex and Walnut Park feasibility studies.

This team aligns the goals of departments, customers and organizations with work being evaluated and planned to equitably serve the community at large and is an available and accessible resource to all departments within the County.

**Performance Measures**

Measure Type	Primary Measure	FY22 Actual	FY23 Budgeted	FY23 Estimate	FY24 Offer
Output	Major projects completed in current fiscal year	N/A	5	4	3
Outcome	Percentage of projects completed within or close to the desired scheduled date	N/A	100%	90%	100%

**Performance Measures Descriptions**

- PM #1 - Completion of major projects in current fiscal year
- PM #2 - Percentage of major projects completed within or close to the desired schedule.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2023	2023	2024	2024
Personnel	\$0	\$1,117,035	\$0	\$1,289,367
Contractual Services	\$0	\$283,115	\$0	\$135,610
Materials & Supplies	\$0	\$6,313	\$0	\$11,179
Internal Services	\$0	\$116,872	\$0	\$107,959
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$1,523,335</b>	<b>\$0</b>	<b>\$1,544,115</b>
<b>Program Total:</b>	<b>\$1,523,335</b>		<b>\$1,544,115</b>	
<b>Program FTE</b>	0.00	6.00	0.00	6.00

Program Revenues				
Other / Miscellaneous	\$0	\$676,794	\$0	\$573,444
<b>Total Revenue</b>	<b>\$0</b>	<b>\$676,794</b>	<b>\$0</b>	<b>\$573,444</b>

Explanation of Revenues

Facilities Operating Fund programs such as this one are supported primarily by internal service revenue from County departments, with less than 5% of revenue from external customers. Revenue is budgeted to best reflect accounting system behavior for the fund, and so budgeted revenue and expense may not match for a specific program offer. However, budgeted revenue and expense for the fund balance across program offers.

Significant Program Changes

Last Year this program was: FY 2023: 78210A Facilities Strategic Planning and Projects

FY 2024 reduces the professional services budget (contractual services) to better align with recent years' spending.