

**Department:** County Assets

**Program Contact:** Henry Alaman

**Program Offer Type:** Internal Service

**Program Offer Stage:** As Requested

**Related Programs:**
**Program Characteristics:** In Target

**Executive Summary**

The Library Construction (Capital) Fund is a Capital Program designed to create a self-sustaining fund which provides for the continuing reinvestment and capital work required to keep the Library District's buildings safe, reliable, functional and efficient.

**Program Summary**

The Library Construction (Capital) Fund program creates accessible, functional and energy efficient facilities that provide Library services with space that meets their program needs. The program focuses on the Library District's 15 owned buildings and provides the funding to complete capital projects within these buildings. Capital funding is intended to support replacement or repairs to essential building elements such as roofs, plumbing, electrical, heating ventilation air-conditioning (HVAC), Americans with Disabilities Act (ADA) modifications, seismic upgrades, and interior finishes that keep buildings functioning and optimizing their potential. The program prolongs building life and provides the Library District with assets that are worth their market value. It creates more usable buildings through planned upgrades in equipment and systems intended to meet changing program needs.

The Library District Capital Plan is managed via the annual 5-year Capital Plan that focus on short-term requirements that are integrated with the long-term Library District facility needs.

The Capital Plan is based on a comprehensive database which identifies all projected replacement needs in Libraries over three decades and then prioritizes and schedules needed work in the future. This allows the Library Capital fund to be invested based on priority, and optimizes return on investment.

**Performance Measures**

Measure Type	Primary Measure	FY16 Actual	FY17 Purchased	FY17 Estimate	FY18 Offer
Output	Percent of Library District Projects Completed	61.5%	85%	70%	75%
Outcome	Provide the Library District with a 5-yr Capital Improvement plan updated annually.	1	1	1	1

**Performance Measures Descriptions**

PM#1--Measures completed projects. Current year estimates are projected to be lower than planned due to vacancies from staff turnover.

PM#2--Provide the Library District with a 5-yr Capital Improvement plan updated annually.

**Legal / Contractual Obligation**

N/A

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	<b>2017</b>	<b>2017</b>	<b>2018</b>	<b>2018</b>
Contractual Services	\$0	\$1,375,000	\$0	\$3,569,088
Materials & Supplies	\$0	\$897,790	\$0	\$160,230
Capital Outlay	\$0	\$1,242,000	\$0	\$0
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$3,514,790</b>	<b>\$0</b>	<b>\$3,729,318</b>
<b>Program Total:</b>	<b>\$3,514,790</b>		<b>\$3,729,318</b>	
<b>Program FTE</b>	0.00	0.00	0.00	0.00

<b>Program Revenues</b>				
Other / Miscellaneous	\$0	\$1,238,162	\$0	\$1,356,274
Beginning Working Capital	\$0	\$2,276,628	\$0	\$2,373,044
<b>Total Revenue</b>	<b>\$0</b>	<b>\$3,514,790</b>	<b>\$0</b>	<b>\$3,729,318</b>

**Explanation of Revenues**

\$2,373,044 ~ 50000 BWC Estimated carry forward of ongoing projects  
 \$1,356,274 ~ 50310 Intl Svc Reimbursement Capital Fee on Owned Libraries

**Significant Program Changes**

Last Year this program was: FY 2017: 78213 Library Construction Fund