



Program #78228A - Library Capital Bond Construction FY 2025 Proposed

Department: County Assets **Program Contact:** Tracey Massey
Program Offer Type: Capital **Program Offer Stage:** Proposed
Related Programs:
Program Characteristics:

Executive Summary

In 2020 voters approved the Library Capital Bond Program (LCBP) bond measure 26-211 to expand and modernize library spaces and balance library service more fairly across Multnomah County, increasing access and services to members of our community, addressing the needs of many marginalized and disadvantaged populations. Decisions considerations include Library values and goals as outlined in the strategic plan, equity for staff and community members, environmental sustainability, operational efficiency, and fiscal responsibility.

Program Description

As a system, Multnomah County Library offers far less space to its community than in neighboring communities and similarly-sized cities in the United States. The bond program will increase total space in the library portfolio by about 50%. Bond activities started in FY 2021 and are anticipated to continue into FY 2027. The overall program includes:

- Enlarge and update seven (7) branch libraries, including Albina Library, Belmont Library, Holgate Library, Midland Library, North Portland Library, Northwest Library, and St. Johns Library
- Build a flagship library in East Multnomah County
- Broadband support in all public branches
- Establish an Operations Center
- Provide light touch updates and efficiencies to public areas of all remaining library branches

The LCBP formed a Program Management Office (PMO) composed of staff from the Library (MCL) and Department of County Assets (DCA) to provide accountability and oversight to deliver on the bond measure. The PMO reports to Executive Sponsors, an Executive Stakeholder Committee, a Community Oversight Committee, and the Board of County Commissioners (BCC) for direction and accountability. Helping the PMO in this work is a robust set of project principles to provide an overarching structure to consider, review and align across all nine projects. Capital planning project principles include: Accountability, Equity, Accessibility for all, Flexibility today and for the future, Community partnership, Innovative and inspirational design, Sustainability, and Community resilience. Each new library project begins with a robust community and staff engagement and input process to determine the design. All aspects of this work centers on equity, diversity and inclusion, key values of DCA and the Library. Each project has COBID (Certification Office for Business Inclusion and Diversity) certified firm goals, workforce diversity goals, and apprenticeship goals.

Performance Measures

Measure Type	Performance Measure	FY23 Actual	FY24 Budgeted	FY24 Estimate	FY25 Target
Outcome	Participant satisfaction rating (1-5) with their experience as community engagement members	4.5	4.0	4.0	4.0
Output	Provide regularly scheduled updates to the Board of County Commissioners (BCC)	4	4	4	4
Output	Percentage of assigned dollars expended on efficiency and light touch projects	17%	50%	65%	85%

Performance Measures Descriptions

- PM1 - High satisfaction reflects success in ensuring community engagement
- PM2 - Ensures solid, consistent, and transparent project management reporting methodology for the program
- PM3 - Captures the % of assigned dollars expended of light touch and efficiency (Refresh) projects

Legal / Contractual Obligation

Bond Measure 26-211

There are contractual obligations to consultants/vendors carrying over into FY 2025.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2024	2024	2025	2025
Personnel	\$0	\$82,304	\$0	\$714,406
Contractual Services	\$0	\$28,143,699	\$0	\$33,230,320
Materials & Supplies	\$0	\$2,782,226	\$0	\$1,650,794
Internal Services	\$0	\$27,865	\$0	\$130,031
Capital Outlay	\$0	\$0	\$0	\$453,000
Unappropriated & Contingency	\$0	\$20,487,753	\$0	\$0
Total GF/non-GF	\$0	\$51,523,847	\$0	\$36,178,551
Program Total:	\$51,523,847		\$36,178,551	
Program FTE	0.00	16.00	0.00	14.00

Program Revenues				
Intergovernmental	\$0	\$1,020,000	\$0	\$0
Financing Sources	\$0	\$0	\$0	\$0
Interest	\$0	\$2,611,218	\$0	\$3,390,000
Beginning Working Capital	\$0	\$48,297,776	\$0	\$32,788,551
Total Revenue	\$0	\$51,928,994	\$0	\$36,178,551

Explanation of Revenues

Revenue is from the sale of General Obligation Bonds 2021A (Tax-exempt) and 2021B (Federally Taxable).

Funds for this program are through Fund 2517 - Multnomah County Library Capital Construction Fund.

In FY 2025, this program offer is funded by beginning working capital carryover of remaining bond funds, carryover funds from prior year interest earnings, and additional projected interest earnings in FY 2025.

Significant Program Changes

Last Year this program was: FY 2024: 78228A Library Capital Bond Construction

The program reduces 2.00 FTE (vacant) in FY 2025. Additionally, this program offer funds 1.00 FTE in program offer 78101 -DCA Business Services Procurement & Contracting and 1.00 FTE in program offer 78002-DCA Budget and Planning. Bond premium reserve Unappropriated & Contingency funds are fully appropriated in FY 2025. \$6,523,406 is transferred to projects within the scaled offer. The remaining \$13,964,347 will be held in reserve in this program offer. In FY 2024, the program began implementation of Intelligent Materials Management System (IMMS) software, an integrated software package that will enhance the functionality of Automated Materials Handling across the Library System. IMMS has a total estimated implementation cost of \$1,050,000, which includes funding for limited duration staff.