



Program #78228B - Library Capital Bond Construction: Operations Center FY 2025 Department Requested

Department: County Assets **Program Contact:** Tracey Massey
Program Offer Type: Capital **Program Offer Stage:** Department Requested
Related Programs:
Program Characteristics: In Target

Executive Summary

This program offer funds the purchase, renovation, and expansion of a 73,000 sf building for the Library Operations Center, located in East Portland. Project decisions considerations include Library values and goals as outlined in the strategic plan, equity for staff and community members, environmental sustainability, operational efficiency, and fiscal responsibility.

Program Description

This multi year project completed construction and opened for operation in FY 2024. The project completed an interior renovation, seismic upgrade, and exterior improvements. The project had a minimum goal for COBID (Certification Office for Business Inclusion and Diversity) certified firm participation in construction of 25% over the life of the project and achieved over 36% participation.

Located in East Portland, the Operations Center features Automated Materials Handling which provides library materials to patrons in an efficient way, reducing overall materials handling costs and expediting delivery of patron holds. Although not a public location, the space is an important part of the Library system as it serves as a warehouse for materials and a workspace for library staff. Under this project, centralized outreach, circulation, and other services shifted from inner Northeast Portland to mid-County, providing several fundamental improvements around proximity to priority audiences and system-wide materials movement. Shifting a portion of the library's collection from public buildings to the Operations Center to be sorted and shipped centrally provides great efficiency in getting materials to patrons faster while also providing staff in location with more time to spend assisting patrons.

Link to Library building website: <https://multcolib.org/about/building-libraries-together>

Performance Measures

Measure Type	Performance Measure	FY23 Actual	FY24 Budgeted	FY24 Estimate	FY25 Target
Output	Percent of certified COBID firms contracted for construction	35%	34%	36%	36%
Output	Percent of construction successfully completed	66%	100%	100%	100%
Outcome	Library can provide services from this location	N/A	100%	100%	100%

Performance Measures Descriptions

- PM1 - Addresses the percentage of COBID Certified firms contracts by dollars \$ committed
- PM2 - Percent of project planned for completion during a fiscal year that is completed in that fiscal year
- PM3 - Library is able to provide services from this location

Legal / Contractual Obligation

There are contractual obligations to consultants/vendors carrying over into FY 2025.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Department Requested General Fund	Department Requested Other Funds
Program Expenses	2024	2024	2025	2025
Personnel	\$0	\$602,399	\$0	\$515,108
Contractual Services	\$0	\$19,986,568	\$0	\$5,050,111
Materials & Supplies	\$0	\$2,505,258	\$0	\$10,571
Internal Services	\$0	\$470,830	\$0	\$80,233
Total GF/non-GF	\$0	\$23,565,055	\$0	\$5,656,023
Program Total:	\$23,565,055		\$5,656,023	
Program FTE	0.00	0.00	0.00	0.00

Program Revenues				
Other / Miscellaneous	\$0	\$29,664	\$0	\$0
Beginning Working Capital	\$0	\$23,535,391	\$0	\$5,656,023
Total Revenue	\$0	\$23,565,055	\$0	\$5,656,023

Explanation of Revenues

Revenue is from the sale of General Obligation Bonds 2021A (Tax-exempt) and 2021B (Federally Taxable).

Funds for this program are through Fund 2517 - Multnomah County Library Capital Construction Fund.

This program offer is funded by beginning working capital carryover from FY 2024.

Significant Program Changes

Last Year this program was: FY 2024: 78228B Library Capital Bond Construction: Operations Center

The Operations Center project reached substantial completion of construction in FY 2024. The FY 2025 project budget will fund ongoing administrative expenses and close out activities. Any remaining contingency surplus will be considered as reserve funding for other Library Capital Bond projects. In FY 2025, \$2,500,000 in contingency surplus is transferred to program offer 78228G-East County Library and \$750,000 is transferred to program offer 78228J-St Johns Library.

FY 2025 operating expenses are funded by Library operating funds and are included in Library program offer 80014-Facilities and Logistics.