

**Division:** Facilities & Property Management

**Program Characteristics:**

**Program Description**

The Facilities Capital Improvement Program (CIP) manages capital upgrades for County-owned facilities and properties, ensuring effective oversight aligned with the County's mission to foster a healthy, safe, and prosperous community.

The CIP team develops and implements an annual rolling five-year Capital Improvement Plan, which incorporates sustainable practices, County design standards, and safety compliance. Project managers oversee all phases—planning, design, construction, and closeout—coordinating with occupants, consultants, and contractors to complete projects as planned and within budget. Furthermore, the program promotes diversity and equity by allocating project funds to local vendors and contributing to the County's Construction Diversity and Equity Fund (CDEF).

Project decisions prioritize life, safety, system condition, and equity to ensure functional, maintainable, and accessible buildings for all County communities. The program is primarily funded through Capital Improvement fees, one-time-only funds, and client funds, with a focus on equitable distribution across County departments.

**Equity Statement**

Facilities' CIP is dedicated to advancing equity in its operations and outcomes. This commitment ensures that project decisions, including the equitable distribution of funds, prioritize the creation of functional, accessible, and maintainable County facilities. Additionally, the CIP actively promotes economic opportunity and diversity by directing project spending toward local vendors and contributing to the County's Construction Diversity and Equity Fund (CDEF).

**Revenue/Expense Detail**

	<b>2026 General Fund</b>	<b>2026 Other Funds</b>	<b>2027 General Fund</b>	<b>2027 Other Funds</b>
Personnel	\$0	\$2,717,429	\$0	\$2,907,352
Contractual Services	\$0	\$91,943,044	\$0	\$89,156,455
Materials & Supplies	\$0	\$121,866	\$0	\$92,000
Internal Services	\$0	\$1,554,968	\$0	\$1,596,238
Capital Outlay	\$0	\$580,027	\$0	\$602,579
Cash Transfers	\$0	\$915,800	\$0	\$556,213
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$97,833,134</b>	<b>\$0</b>	<b>\$94,910,837</b>
<b>Total Expenses:</b>	<b>\$97,833,134</b>		<b>\$94,910,837</b>	
<b>Program FTE</b>	0.00	14.50	0.00	14.00
<b>Program Revenues</b>				
Other / Miscellaneous	\$0	\$35,084,611	\$0	\$32,572,112
Financing Sources	\$0	\$1,329,264	\$0	\$451,250
Interest	\$0	\$1,500,000	\$0	\$950,000
Beginning Working Capital	\$0	\$59,511,157	\$0	\$60,511,796
Service Charges	\$0	\$408,102	\$0	\$425,679
<b>Total Revenue</b>	<b>\$0</b>	<b>\$97,833,134</b>	<b>\$0</b>	<b>\$94,910,837</b>

**Performance Measures**

<b>Performance Measure</b>	<b>FY25 Actual</b>	<b>FY26 Estimate</b>	<b>FY27 Target</b>
Percent of active projects planned for completion for the fiscal year.	N/A	25%	25%
Count of new project requests that can be merged into existing projects which will reduce administrative, overhead and other costs.	NA	25	35