

**Division:** Facilities & Property Management**Program Characteristics:** One-Time-Only Request**Program Description**

Portland Public Schools (PPS) is contemplating the sale of the Prophet Educational Service Center property to Albina Vision Trust (AVT), an action that would require the relocation of the Facilities and Property Management (FPM) Division and Distribution Services, which are located on the property. This project will involve an analysis of the relocation of FPM and Distribution Services, which occupy approximately 45,000 square feet of indoor space and 120 parking spaces. The indoor space comprises maintenance trade shops, distribution areas, administrative offices, conference rooms, and storage areas. Parking is for distribution and fleet vehicles, as well as employees.

**Equity Statement**

This project will develop siting requirements and future site selection criteria that will determine the optimal location for efficient service call response to County facilities. This approach ensures that those with the highest need are being served and is alignment with our County mission of equity and inclusion.

**Revenue/Expense Detail**

	2026 General Fund	2026 Other Funds	2027 General Fund	2027 Other Funds
Contractual Services	\$0	\$150,000	\$0	\$119,730
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$150,000</b>	<b>\$0</b>	<b>\$119,730</b>
<b>Total Expenses:</b>		<b>\$150,000</b>		<b>\$119,730</b>
<b>Program FTE</b>	0.00	0.00	0.00	0.00
<b>Program Revenues</b>				
Financing Sources	\$0	\$150,000	\$0	\$0
Beginning Working Capital	\$0	\$0	\$0	\$119,730
<b>Total Revenue</b>	<b>\$0</b>	<b>\$150,000</b>	<b>\$0</b>	<b>\$119,730</b>

**Performance Measures**

Performance Measure	FY25 Actual	FY26 Estimate	FY27 Target
Complete the site and space analysis, programming, and conceptual design work.	N/A	60%	100%
Perform a lease versus purchase assessment for a proposed relocation based on the updated programming.	N/A	70%	100%