

<b>Department:</b>	County Assets	<b>Program Contact:</b>	Bob Leek
<b>Program Offer Type:</b>	Internal Service	<b>Program Offer Stage:</b>	As Requested
<b>Related Programs:</b>	78320		
<b>Program Characteristics:</b>	In Target		

**Executive Summary**

This program offer accounts for shared expenses of the IT Division. It includes Facilities and Administrative Hub costs, some software licensing and maintenance costs for identified enterprise systems, and the budget for IT trainers that work in the County's Talent Development group in the Department of County Management.

**Program Summary**

This program provides a central accounting location for costs that accrue to the IT Division as a whole. Facility charges for the division's two primary locations (in the Multnomah and the data center in the East County Courthouse). The cost of IT trainers supported by the IT organization to provide IT training and consultation Countywide are budgeted in this program offer. Software licensing and maintenance costs for the Telecom Expense Management system used throughout the County is also included in this program.

**Performance Measures**

Measure Type	Primary Measure	FY17 Actual	FY18 Purchased	FY18 Estimate	FY19 Offer
Output	Timely repayment of borrowed funds	100%	100%	100%	100%
Outcome	Revenue collection is accurate and timely	100%	95%	100%	97%

**Performance Measures Descriptions**

PM #1 Output Measure - the accounting process to track repayment of borrowed funds passes through this program offer. Timely reconciliation of the amounts is required to accurately reflect ongoing expenses and remaining balances.

PM #2 Outcome Measure - the accounting process to track the incoming revenue tied to this program offer requires accurate and timely processing to support periodic reporting of remaining balances.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2018	2018	2019	2019
Personnel	\$0	\$975,539	\$0	\$825,645
Materials & Supplies	\$0	\$712,034	\$0	\$319,233
Internal Services	\$0	\$10,728,211	\$0	\$9,998,562
Capital Outlay	\$0	\$0	\$0	\$21,000
Unappropriated & Contingency	\$0	\$884,510	\$0	\$884,510
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$13,300,294</b>	<b>\$0</b>	<b>\$12,048,950</b>
<b>Program Total:</b>	<b>\$13,300,294</b>		<b>\$12,048,950</b>	
<b>Program FTE</b>	0.00	4.00	0.00	3.80

Program Revenues				
Other / Miscellaneous	\$0	\$12,258,391	\$0	\$11,164,440
Beginning Working Capital	\$0	\$884,510	\$0	\$884,510
<b>Total Revenue</b>	<b>\$0</b>	<b>\$13,142,901</b>	<b>\$0</b>	<b>\$12,048,950</b>

Explanation of Revenues

County IT service costs are allocated to departments based on usage, services received, and other metrics.

Significant Program Changes

Last Year this program was: FY 2018: 78316 IT Shared Operating Expenses

Internal Services decreased due to a reduction in the county-wide ERP debt collection. Materials and Supplies decrease is due to moving Jaggaer and Questica software costs to IT ERP Applications Services Program Offer 78313.