



Program #78316 - IT Shared Operating Expenses

5/6/2020

Department: County Assets **Program Contact:** Tracey Massey
Program Offer Type: Internal Service **Program Offer Stage:** As Proposed
Related Programs: 78320
Program Characteristics:

Executive Summary

This program offer accounts for shared expenses of the IT Division. It includes Facilities and Administrative Hub costs, some software licensing and maintenance costs for identified enterprise systems, and the budget for IT trainers that work in the County's Organizational Learning group in the Department of County Management.

Program Summary

This program provides a central accounting location for costs that accrue to the IT Division as a whole. Facility charges for the division's two primary locations (in the Multnomah and the data center in the East County Courthouse). The cost of IT trainers supported by the IT organization to provide IT training and consultation Countywide are budgeted in this program offer. Software licensing and maintenance costs for the Telecom Expense Management system used throughout the County is also included in this program.

Performance Measures

Measure Type	Primary Measure	FY19 Actual	FY20 Budgeted	FY20 Estimate	FY21 Offer
Output	Timely repayment of borrowed funds	100%	100%	100%	100%
Outcome	Revenue collection is accurate and timely	100%	97%	100%	97%

Performance Measures Descriptions

PM #1 Output Measure - the accounting process to track repayment of borrowed funds passes through this program offer. Timely reconciliation of the amounts is required to accurately reflect ongoing expenses and remaining balances.
PM #2 Outcome Measure - the accounting process to track the incoming revenue tied to this program offer requires accurate and timely processing to support periodic reporting of remaining balances.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2020	2020	2021	2021
Personnel	\$0	\$864,726	\$0	\$1,245,766
Contractual Services	\$0	\$49,055	\$0	\$180,678
Materials & Supplies	\$0	\$1,161,467	\$0	\$202,480
Internal Services	\$0	\$11,341,945	\$0	\$11,606,527
Capital Outlay	\$0	\$2,067,745	\$0	\$3,760,967
Cash Transfers	\$0	\$1,468,020	\$0	\$0
Total GF/non-GF	\$0	\$16,952,958	\$0	\$16,996,418
Program Total:	\$16,952,958		\$16,996,418	
Program FTE	0.00	3.80	0.00	4.00

Program Revenues				
Other / Miscellaneous	\$0	\$12,693,428	\$0	\$13,116,995
Beginning Working Capital	\$0	\$4,259,530	\$0	\$3,879,423
Total Revenue	\$0	\$16,952,958	\$0	\$16,996,418

Explanation of Revenues

County IT service costs are allocated to departments based on usage, services received, and other metrics. This program also acts as the holding account for non-specific division-wide working capital carryover from previous fiscal years.

Significant Program Changes

Last Year this program was: FY 2020: 78316-20 IT Shared Operating Expenses

FTE budget increase is due to 100% of Deputy CIO FTE allocation being budgeted in home cost object (prior allocation was 80%; +0.20 increase).