Program #78321 - Facilities Capital Projects Management System	2/21/2018

Department:	County Assets	**Program Contact:**	Tracey Massey
Program Offer Type:	Innovative/New Program	**Program Offer Stage:**	As Requested
Related Programs:			

Program Characteristics: One-Time-Only Request, Out of Target

Executive Summary

Facilities is responsible for planning and managing of approximately $12 million worth of large-scale capital improvement projects annually. The current technology used to support this complex work is outdated, fragmented, and incomplete, requiring many manual processes. This offer provides funding to implement the Capital Projects module within TRIRIGA, the new Facilities Asset Management system being implemented through the County's Enterprise Resource Planning program. The new technology will provide integration between systems, automate manual processes, and provide a

Program Summary

This program offer will fund a project to implement the TRIRIGA Capital Project Module. This will allow the Facilities Division to comprehensively manage the County's capital improvement facilities projects including:

 - Develop program management plans to manage and allocate funds to projects for capital initiatives
 - Manage and document scope for capital projects
 - Prepare and track budget estimates
 - Manage schedules by tracking and managing project activities
 - Manage resources assigned to project activities across various phases of the project lifecycle
 - Conduct quality management activities such as perform inspections, managing punch lists, completing project checklists, documenting safety reports
 - Track project risks
 - Manage vendor engagement
 - Track and report on actual costs versus planned costs
 - Integrate data across the ERP software solutions for a consistent view of project details

Performance Measures

Measure Type	Primary Measure	FY17 Actual	FY18 Purchased	FY18 Estimate	FY19 Offer
Output	Successful project completion based on agreed upon scope, timeline, and budget.	NA	NA	NA	100%
Outcome	Develop and manage from a set of project plans for the implementation of the new system.	NA	NA	NA	100%

Performance Measures Descriptions

PM #1 Output Measure: This project is expected to be fully complete within FY 2019. The scope, timeline, and budget at completion will be evaluated against the agreed upon schedule, budget, and deliverables.
PM #2 Outcome Measure: The success of the project is dependent on the set of project plans.

Legal / Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	**2018**	**2018**	**2019**	**2019**
Contractual Services	$0	$0	$0	$1,000,000
Total GF/non-GF	**$0**	**$0**	**$0**	**$1,000,000**
Program Total:	**$0**		**$1,000,000**	
Program FTE	0.00	0.00	0.00	0.00

Program Revenues				
Financing Sources	$0	$0	$0	$1,000,000
Total Revenue	**$0**	**$0**	**$0**	**$1,000,000**

Explanation of Revenues

This program will use one time only revenues of $1,000,000.

Significant Program Changes

Last Year this program was: