



**Program #78331B - Homeless Management Information System (HMIS) Staffing** FY 2025 Proposed

**Department:** County Assets **Program Contact:** Daniel Cole  
**Program Offer Type:** Internal Service **Program Offer Stage:** Proposed  
**Related Programs:** 78331A, 30006D  
**Program Characteristics:** New Request, One-Time-Only Request

**Executive Summary**

The Department of County Assets (DCA) IT Division is creating two key positions to support the Homeless Management Information System (HMIS). These positions include a Senior Business System Analyst who will serve as the Primary HMIS System Administrator, and the Senior Development Analyst who will support a large datamart project and the on-going needs of the Joint Office of Homeless Services (JOHS) data and reporting team.

**Program Description**

The Department of County Assets IT Division provides overall support for the HMIS software, infrastructure, and integrated technologies for the Tri-Counties (Multnomah, Clackamas, and Washington). Through contractual agreement between the three counties, Multnomah County IT will staff the Primary System Administrator (Sr. BSA Analyst) position which will ensure overall HMIS system integrity as well as lead projects, changes, system evaluation, security, and governance.

The Senior Development Analyst position will support the long term need to enhance the reporting and analytics infrastructure of the JOHS, which includes extracting data from the HMIS, building supporting databases, and enabling the integration of data with other systems of care such as behavioral and physical health. The JOHS is also implementing a datamart infrastructure for the HMIS that would allow greater analytics and reporting capabilities and this position would support this initiative by providing the technical coding, development, design and support to the cloud infrastructure.

**Performance Measures**

Measure Type	Performance Measure	FY23 Actual	FY24 Budgeted	FY24 Estimate	FY25 Target
Outcome	Number of new reports, dashboards, or analytics features successfully implemented per quarter.	N/A	N/A	N/A	1 to 5
Quality	Develop HMIS change control processes, procedures and standards across the jurisdictions.	N/A	N/A	N/A	100%

**Performance Measures Descriptions**

- PM #1 - This measures progress in expanding reporting capabilities.
- PM #2 - This measure ensures changes within the system are coordinated and implemented effectively.

## Legal / Contractual Obligation

HMIS Intergovernmental Agreement between Multnomah, Clackamas, and Washington Counties for the Primary System Administrator Position.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2024	2024	2025	2025
Personnel	\$0	\$0	\$0	\$0
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$0</b>	
<b>Program FTE</b>	0.00	0.00	0.00	2.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

These positions will reside in DCA and the associated costs will be allocated to JOHS via payroll allocations. The budget for these positions reside in JOHS program offer 30006D.

## Significant Program Changes

Last Year this program was: