

Department: County Assets**Program Contact:** Tony Chandler**Program Offer Type:** Capital**Program Offer Stage:** Proposed**Related Programs:****Program Characteristics:** One-Time-Only Request**Program Description**

When Multnomah County replaced its core Enterprise Resource Planning (ERP) system, not all historical data was migrated to the new platform. The historical data (prior to end of year 2018) that was not migrated remains in a static instance of the County's legacy ERP software and hardware platform. To support long term data retention and records availability, this program will transition legacy data to a new database and server platform. The effort to do so will be significant for IT and business partners in the Department of County Management primarily Human Resources (HR) and Finance. The project analysis is underway and full cost estimates will need to be refined as the final technical solution is determined. This project is designed to identify solutions that meet the functional and retention requirements.

This program will perform analysis, develop mitigation options, and execute on a plan to move historical ERP data to a solution that allows for access to the data, meets data retention requirements and provides for a long-term strategy to meet both of those expectations. From an equity perspective, this offer supports the ongoing availability of data required for historical pay equity management. The program will strive to make all the required data available via reporting to support internal operational activity, public records requests and overall data retention requirements. Program resources will include teams from Information Technology, internal HR and Finance teams, as well as potential vendor partners.

This project, initiated in FY 2025, to identify solutions is expected to be complete within two years. This Program Offer for FY 2026 is expected to leverage carryover funding from the initial FY 2025 Adopted budget. Long Term Capital Planning is expected to fund the execution phase. Once a technical solution is implemented, yearly maintenance costs will be required, and are currently estimated at \$150,000.

Performance Measures

Measure Type	Performance Measure	FY24 Actual	FY25 Budgeted	FY25 Estimate	FY26 Target
Outcome	The project team will use analysis and a proof of concept to recommend a data retention and reporting strategy.	N/A	N/A	85	100%
Outcome	Finalize plans and communicate long-term capital costs (FY 2027+) for the chosen strategy.	N/A	N/A	70%	100%

Performance Measures Descriptions

PM1 = Outcome designed to evaluate and recommend a data retention and reporting solution strategy for approval by the Chair.

PM2 = Outcome designed to finalize detailed planning and communicate the long-term on-going costs (FY 2027+) of the chosen (approved) implementation strategy.

Legal / Contractual Obligation

Data retention requirements per Executive Rule 301(Retention of Public Records) - in order to meet Department needs based on legal, fiscal, administrative and historical value.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2025	2025	2026	2026
Contractual Services	\$0	\$1,000,000	\$0	\$904,578
Total GF/non-GF	\$0	\$1,000,000	\$0	\$904,578
Program Total:	\$1,000,000		\$904,578	
Program FTE	0.00	0.00	0.00	0.00

Program Revenues				
Financing Sources	\$0	\$1,000,000	\$0	\$0
Beginning Working Capital	\$0	\$0	\$0	\$904,578
Total Revenue	\$0	\$1,000,000	\$0	\$904,578

Explanation of Revenues

This funding is a carryover of a one-time-only General Fund cash transfer to fund 2508 Information Technology Capital Fund.

Significant Program Changes

Last Year this program was: FY 2025: 78340 Enterprise Resource Planning Historical Data Retention