

Department: County Assets **Program Contact:** Daniel Cole
Program Offer Type: Internal Service **Program Offer Stage:** Proposed
Related Programs: 78309, 78311, 78331
Program Characteristics:

Program Description

The Portfolio Management program acts as technology consultants for County Departments. They help departments make good technology choices and plan for their Information Technology (IT) needs into the future. They make sure that the technology goals of each department match up with the overall goals of the County.

The Portfolio Management program consists of three separate teams that each work with a specific group of departments and programs. These teams help departments decide which technology projects are most important, and they help find the resources and money to make those projects happen. Each team has Business Systems Analysts who analyze business needs, translate them into technology solutions, and manage projects to improve efficiency and effectiveness. The primary goal is to make technology work better for everyone in the County.

The three teams are:

- 1 - Human Services, County Justice, Joint Office of Homeless Services, and Local Public Safety Coordinating Council
- 2 - County Assets, Non-Departmental / Emergency Management, County Management, and Community Services, and Enterprise Resource Planning Support Services
- 3 - Health Department, County Sheriff's Office, and the District Attorney's Office

Team Goals and Strategies include:

- Applying IT resources towards new projects that departments request that provide the most value.
- Looking at what systems are being used and finding ways to get rid of systems that are old or not being used to save time and money.
- Saving money by using systems that the County already has, looking at what each department needs, and making smart choices about what to buy.
- Following the Department of County Assets (DCA) "Think Yes" customer service model to find creative ways to solve problems and following the Workforce Equity Strategic Plan (WESP).
- Portfolio teams use governance strategies to prioritize work on equitable solutions that align with the departmental goals to support under-represented and under-served members of our community.

Performance Measures

Measure Type	Performance Measure	FY24 Actual	FY25 Budgeted	FY25 Estimate	FY26 Target
Output	Quarterly reports for each department, produced by each Portfolio.	N/A	N/A	N/A	48
Output	End-of-year summary reports for each department.	N/A	N/A	N/A	12

Performance Measures Descriptions

Outputs 1: Reports will detail staff hours spent on technology projects for each department. These reports will also include the number of work tasks, incidents, and software requests from each department that required analysis and support.
Outcome 2: An annual report conveying the work delivered.

Legal / Contractual Obligation

None

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2025	2025	2026	2026
Personnel	\$0	\$6,803,388	\$0	\$7,030,441
Contractual Services	\$0	\$709,461	\$0	\$718,134
Materials & Supplies	\$0	\$129,554	\$0	\$132,013
Total GF/non-GF	\$0	\$7,642,403	\$0	\$7,880,588
Program Total:	\$7,642,403		\$7,880,588	
Program FTE	0.00	29.00	0.00	28.00

Program Revenues				
Other / Miscellaneous	\$0	\$7,182,437	\$0	\$7,880,588
Total Revenue	\$0	\$7,182,437	\$0	\$7,880,588

Explanation of Revenues

County IT service costs are allocated to departments based on usage, services received, and other metrics.

Significant Program Changes

Last Year this program was: FY 2025: 78309 IT Portfolio Services: Health, Sheriff's Office, District Attorney, Enterprise

This new program offer consolidates program offers 78309 (IT Portfolio Services: Health, Sheriff's Office, District Attorney, Enterprise), 78311 (IT Portfolio Services: General Government), and 78331 (IT Portfolio Services: DCHS, DCJ, JOHS, LPSCC) from FY 2025.