

**Division:** Fleet, Records, Distribution Services & Motor Pool

**Program Characteristics:**

**Program Description**

The goal of the Fleet Services program is to collaborate with County programs to provide and maintain the vehicles and equipment they need to maximize their time in the field serving the community and providing emergency services.

Fleet purchases vehicles in line with County policies, industry best practices, regulatory requirements, safety goals, and sustainability initiatives. After purchase, we provide ongoing vehicle maintenance and repair services, combining in-house work with City of Portland CityFleet and third-party specialists.

We provide direct support by performing preventive maintenance, emergency repairs, and mandatory emissions inspections. We provide cost-effective fueling options, coordinate tows, and service breakdowns in the field. We perform specialty upfitting and modifications, prepare new vehicles for deployment, and ready aging vehicles for auction.

We perform seasonal prep for vehicles and drivers, and during inclement weather we operate 24/7 to support our emergency responders, public works, and Emergency Management teams. We train drivers for safe vehicle operation.

Our team supports drivers involved in the stressful event of a collision, collaborating with Risk Management to provide damage estimates and handle insurance claims. We coordinate warranty work and recalls, keeping everyone as safe as possible, providing loaner vehicles to ensure programs can provide uninterrupted services.

**Equity Statement**

Vehicles are a means for County programs to bring health, justice, and public safety services directly to our most vulnerable populations. Bringing services directly to those who need them preserves dignity, removes geographic barriers to access, and engages more people in their community. Communities are healthier, safer, and more resilient when the County can bring resources and opportunities directly to them.

**Revenue/Expense Detail**

	2026 General Fund	2026 Other Funds	2027 General Fund	2027 Other Funds
Personnel	\$0	\$1,899,926	\$0	\$1,994,163
Contractual Services	\$0	\$53,953	\$0	\$43,730
Materials & Supplies	\$0	\$2,258,321	\$0	\$2,546,587
Internal Services	\$0	\$2,124,814	\$0	\$2,143,880
Capital Outlay	\$0	\$126,000	\$0	\$126,000
Cash Transfers	\$0	\$313,298	\$0	\$367,812
Unappropriated & Contingency	\$0	\$635,684	\$0	\$672,836
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$7,411,996</b>	<b>\$0</b>	<b>\$7,895,008</b>
<b>Total Expenses:</b>	<b>\$7,411,996</b>		<b>\$7,895,008</b>	
<b>Program FTE</b>	0.00	12.00	0.00	12.00
<b>Program Revenues</b>				
Other / Miscellaneous	\$0	\$6,418,877	\$0	\$6,758,756
Beginning Working Capital	\$0	\$948,982	\$0	\$1,040,648
Service Charges	\$0	\$44,137	\$0	\$95,604
<b>Total Revenue</b>	<b>\$0</b>	<b>\$7,411,996</b>	<b>\$0</b>	<b>\$7,895,008</b>

**Performance Measures**

Performance Measure	FY25 Actual	FY26 Estimate	FY27 Target
Percentage of technician hours performing repairs and maintenance.	67%	69%	70%
Number of annual preventative maintenance services.	1006	950	1000