

**Color-Coded System**

The colors located on the right side of each training opportunity are used to determine the training competency levels for disaster service workers. The MCEM tracks individual trainings and competency levels.

Qualified
Professional
Advanced

<i>Courses Recommended for Everyone</i>	
1. Deployment Basics – ( <i>Workday</i> )	<input type="checkbox"/>
2. <a href="#">IS-100.c</a> – Introduction to Incident Command System ( <i>Workday – Online</i> )	<input type="checkbox"/>
3. <a href="#">IS-700.b</a> – National Incident Management System (NIMS) An Introduction ( <i>Workday - Online</i> )	<input type="checkbox"/>
4. Emotional & Psychological First Aid Training – ( <i>Workday</i> )	<input type="checkbox"/>
5. De-Escalation – ( <i>Workday</i> )	<input type="checkbox"/>

**Monthly Emergency Management Newsletter**

After completing the recommended courses, individuals will begin receiving the MCEM Monthly Newsletter. This newsletter includes lessons learned from real-world emergencies, ongoing emergency management projects within the county/region, important news/updates, and upcoming training and exercise opportunities.

**Response-Specific Training**

Individuals are encouraged to consider their interests and comfort level regarding response type (*individuals can choose to become involved in all*). The table below offers additional trainings for each:

<i>Points of Dispensing</i>	<i>Disaster Resource Center</i>	<i>Emergency Operations Center</i>
6. Introduction to Points of Dispensing ( <i>Workday</i> ) <input type="checkbox"/>	6. Disaster Resource Center Basics ( <i>Workday – Online</i> ) <input type="checkbox"/>	6. Discussion to determine appropriate Section related to your skills** <input type="checkbox"/>
7. <a href="#">AWR 314</a> : Medical Countermeasures Awareness for Public Health Emergencies ( <i>Workday - Online</i> ) <input type="checkbox"/>	7. Attend one Bi-Annual Engagement Session ( <i>Workday</i> ) <input type="checkbox"/>	7. Section-Specific Training – ( <i>Workday</i> ) <input type="checkbox"/>
8. Annual Points of Dispensing Exercise ( <i>Workday</i> ) <input type="checkbox"/>		8. Attend a Section-specific Meeting once per year ( <i>Workday</i> ) <input type="checkbox"/>

\*\*Reach out to the Emergency Management Training & Exercise Coordinator. Contact information can be found on the MCEM [Website](#).

**Additional Opportunities**

If individuals find themselves very interested in the experiences they have had, there are opportunities to continue into more leadership opportunities. Follow the guide below:

<i>Points of Dispensing</i>	<i>Disaster Resource Center</i>	<i>Emergency Operations Center</i>
<b>9.</b> Points of Dispensing Manager Training <input type="checkbox"/>	<b>8.</b> Disaster Resource Center Manager Training – (Workday) <input type="checkbox"/>	<b>9.</b> Section Chief Training – (Workday) <input type="checkbox"/>

*Note: Some of these opportunities may not be available on Workday as of February 2019. All partners will be notified when these opportunities are added.*

**Online Courses**

All online courses have an associated Workday listing under the *Learning* portal. This has been done to improve training tracking capabilities. We encourage all individuals who complete the listed online courses to:

1. “Enroll” for the course(s) completed
2. Send the MCEM Training & Exercise Coordinator a copy of your certificate as “proof” of completion
3. Maintain a copy of your certificate

**Questions**

Please contact the Office of Emergency Management Training and Exercise Coordinator. Contact information can be found on the MCEM [Website](#).