

Division: Department Administration

Program Characteristics:

Program Description

Summary: The Library Director's Office provides vision and executive leadership for the Library system, focusing on strategic planning and policy, community relations, and operational oversight and equity. This office works collaboratively with elected officials, an advisory board, support organizations, community partners, and staff to ensure Library services continually adapt to and meet the evolving needs of the community.

Program activities:

- Leads and develops strategic planning initiatives for the Library system
- Develops annual budgets for both the Library Department and the Library District
- Coordinates with County leadership to support One County initiatives and strategic objectives
- Partners with The Library Foundation and Friends of the Library to build crucial public support
- Oversees the activities and monthly meetings of the Library Advisory Board
- Maintains robust public relations through consistent community and patron communication
- Serves as executive sponsor for the Library Capital Bond Program
- Directs systemwide equity training and initiatives, including implementation of the Workforce Equity Strategic Plan
- Manages Library-wide project management, policy, and evaluation efforts
- Ensures clear communication with Library staff and union leadership on important Library issues

Equity Statement

Equity and inclusion are foundational principles to the internal and external facing services of the Library. Led by the work of the Equity and Inclusion Manager and Analyst, the Library utilizes Targeted Universalism to address inequities and provide culturally attuned services. The Library is committed to and engaged in the County's Workforce Equity Strategic Plan to support and improve the experiences of all staff, focusing on those most impacted by systemic inequities.

Revenue/Expense Detail

	2026 General Fund	2026 Other Funds	2027 General Fund	2027 Other Funds
Personnel	\$0	\$1,397,289	\$0	\$3,027,152
Contractual Services	\$0	\$56,850	\$0	\$32,850
Materials & Supplies	\$0	\$54,800	\$0	\$65,565
Internal Services	\$0	\$76,333	\$0	\$132,825
Total GF/non-GF	\$0	\$1,585,272	\$0	\$3,258,392
Total Expenses:	\$1,585,272		\$3,258,392	
Program FTE	0.00	6.00	0.00	14.00
Program Revenues				
Intergovernmental	\$0	\$118,892,291	\$0	\$122,746,700
Other / Miscellaneous	\$0	\$35,000	\$0	\$75,192
Total Revenue	\$0	\$118,927,291	\$0	\$122,821,892

Performance Measures

Performance Measure	FY25 Actual	FY26 Estimate	FY27 Target
Library managers with at least four hours of equity and racially just leadership training or coaching	68	70	70
Number of completed systemwide evaluation, project management, or data projects	41	45	46