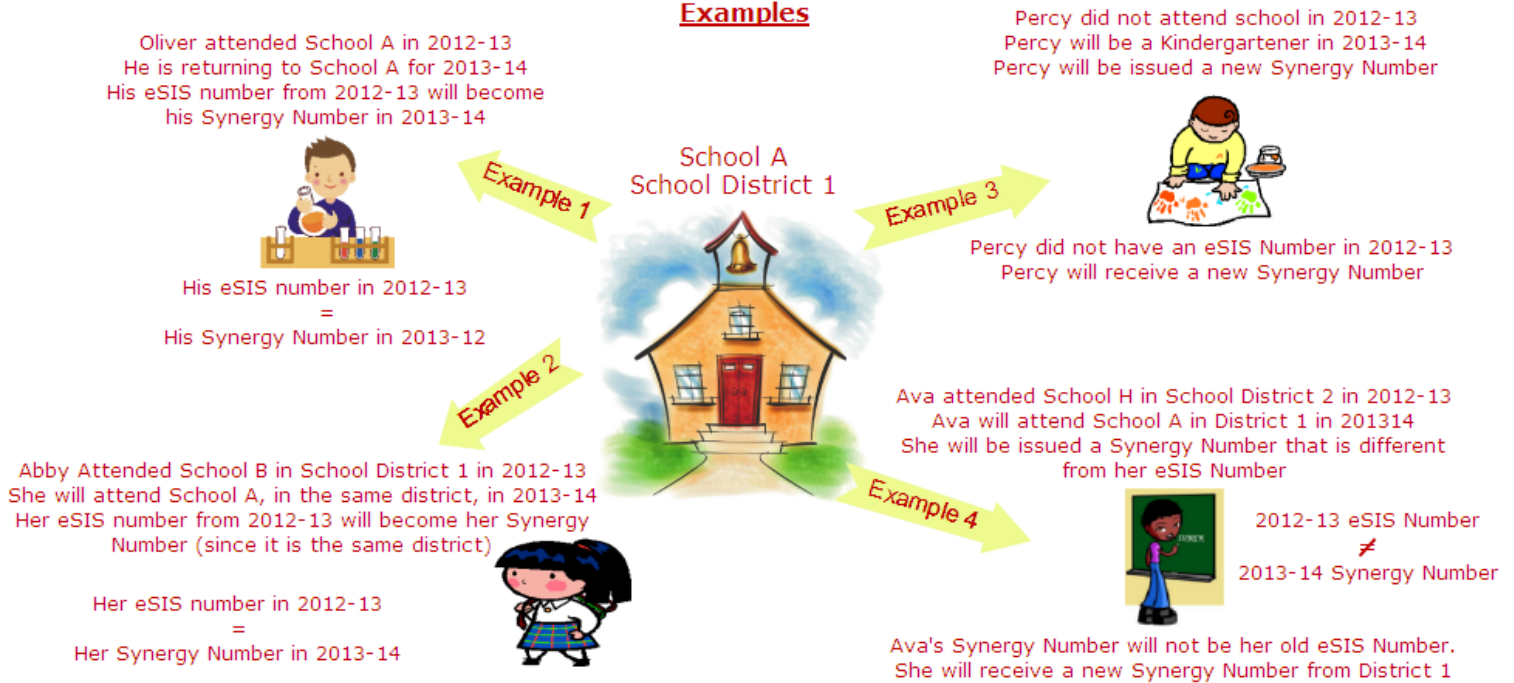


Student ID Number Change: SSSSES

• What Happened to eSIS?!?

School Districts in the state of Oregon will no longer be using eSIS numbers. Effective September 2013, school districts will begin using a new database, called Synergy. Each student will be issued a Synergy Number. Any student continuing in the same school this school year will have a Synergy Number that is the same as their former eSIS Number. Any student new to a school district this year will have a new number issued, which is not related to any eSIS number they may have been issued in the past.

Examples



• ServicePoint's Makeover

In September 2013, we have changed the fields for collecting Student ID numbers. The eSIS number field label has been changed to be the Synergy Number field. This means that anyone who was entered into ServicePoint before September 2013 and has an eSIS Number entered will now have a Synergy number in their ServicePoint record. Their Synergy Number will simply be the eSIS Number that was entered into ServicePoint prior to September 2013.

SECTION VIII. ServicePoint before 7/1/13

SSSES ONLY

eSIS ID Number	<input type="text" value="654321"/>	G
Enter Synergy # for Parkrose School District ONLY:		
Synergy Number	<input type="text"/>	G
Parental Release of Information?	<input type="text" value="-Select-"/>	G

SECTION VI.

ServicePoint after 7/1/13

SSSES ONLY

Synergy Number	<input type="text" value="654321"/>	
Parental Release of Information?	<input type="text" value="-Select-"/>	G
DO NOT ENTER DATA BEYOND THIS POINT! (Questions below for historical rep		
Household Size	<input type="text"/>	G

• Fall data entry: What does this all mean?

➡ Students who are already entered into: Check any Synergy Number entered in ServicePoint

If the student was already enrolled in the program check the Synergy Number entered in ServicePoint against the Synergy Number that the current school has. Please also check the school listed in the Entry record. If the student has switched to a different school than the school listed in the Entry, please update the school.

Your supervisor should be able to provide you with a data quality report that lists the school that each student attends and the Synergy Number that is entered into ServicePoint.

Please contact the helpline if you have any questions: (503) 970-4408 or servicepoint@multco.us

➡ Students who are new to your program and do not have a ServicePoint record: Enter a Synergy Number

You will create a ServicePoint record for any new students not already in the database, just like last year.

Student ID Number Change

- **What happens after Fall?**

ServicePoint will collect Synergy numbers until Monday March 3rd. **Beginning Tuesday March 4th, we will begin collecting State ID numbers instead of Synergy Numbers.** The State ID number is a unique identifier, i.e. no student in the state of Oregon has the same number. Synergy numbers are only unique to the district they are issued in (e.g. Parkrose could issue Student Y and Synergy Number of 123456 and Gresham could issue Student Z a Synergy Number of 123456.) To accurately collect academic data on students, we must provide a unique identifier.

For anyone who has a Synergy Number entered into ServicePoint by Monday 3/3/14, the Multnomah County ServicePoint team will collect a State ID from the district and enter that number into ServicePoint. If a student does not have a Synergy Number entered by Monday 3/3/14, the SUN site is responsible for collecting the State ID and entering it into ServicePoint. **Starting Tuesday March 4th, you will only enter a student's State ID into ServicePoint.** We have been told that the State ID is clearly visible if you are in the student's record in the Synergy database.

Timeline

September 2013	eSIS ID Number field was changed to Synergy Number field in ServicePoint. Any student with an eSIS Number in ServicePoint now has that as their Synergy Number.
September 2013 to March 3 2014	SUN Schools enter Synergy Numbers.
February 2014	SUN Schools run data quality report to look for any students who do not have a Synergy Number entered. Enter missing Synergy Numbers. You may also want to double check any numbers already entered into the system. If the Synergy Number is incorrect, we will not be able to get a State ID for the student.
March 4 2014	Enter State IDs for any new students or for anyone who does not have a Synergy Number entered. Multnomah County will collect State IDs for anyone who has a Synergy Number entered by 3/3/14 and enter their State ID into ServicePoint. Multnomah County will not be able to collect State ID numbers for anyone who has an incorrect (or missing) Synergy Number. Each site will be responsible for entering a State ID for anyone who does not have a correct Synergy Number entered into ServicePoint on 3/3/14.