



Multnomah Other AD62 Reporting (Child R&B)

Supported Capacity for Dependent Children of Adults in SUD Residential Treatment (AKA Child Room & Board) funds have a new state reporting timeline. This is a shortened timeline that makes encountering Child Room and Board via PH Tech no longer possible. Effective 10/1/2020 Child Room and Board reporting will change from encountering bed nights through PH Tech to contracted providers submitting quarterly rosters.

Reporting Procedure

Contracted providers will receive a blank reporting template at the start of the fiscal year, with updates as needed during the fiscal year.

Within 10 days after the end of the quarter, providers will need to submit a completed roster for every bed night in the quarter. The completed roster should be returned to Multnomah County at adreporting@multco.us (please copy your assigned program specialist).

Timelines

Quarterly reporting will follow the same approximate timeline each quarter. Multnomah Other will share the exact dates for each quarter's report at the end of the quarter. Exact dates may be provided with the other quarterly billing announcements – providers should review the meeting notes.

10 days after the end of the quarter (approximately): Providers should entirely complete a blank template for the quarter and return the report to Multnomah County for review.

20 days after the end of the quarter: Multnomah County will send final report due to state

Sample timeline:

- 12/31: Last day of quarter
- 1/11: Providers will return completed report to adreporting@multco.us for final review
- 1/21: Multnomah County will submit report to state funders

Payment Reminder

Reconciliation and invoice payments for Child Room and Board provided on or after 10/1/2020 will be based on state reporting/rosters. Multnomah Other may conduct audits to ensure the accuracy of submitted rosters. Appropriate documentation supporting all child room and board bed nights reported should remain in the member's clinical file.

*Reminder: providers should only invoice/report overnight stays – daytime visitation is not eligible for Child Room and Board through Supported Capacity for Dependent Children of Adults in SUD Residential Treatment funds.

Questions? Technical Assistance?

Email: adreporting@multco.us