

**Transportation Division**1620 SE 190th Avenue, Portland OR 97233

503-988-5050 Fax 503-988-3321

<http://www.multco.us/transportation-planning>**Multnomah County Bicycle and Pedestrian Citizen Advisory Committee****DATE/TIME: Wednesday December 11, 2019 from 6:30-8:30pm****PLACE: Board Room, Multnomah Building, 501 SE Hawthorne Blvd, Portland, OR****Meeting Minutes**

Members Present	Members Absent
Michael Rubenstein Joel Huffman Andrew Holtz AJ Zelada Greg Olson Susan Watt Gary Purvine Ken Lanteigne Tim Roth Clint Culpepper Jessica Berry Sarah Erland MaryJo Andersen Dani Bernstein	Art Graves David Hoang Jim Slebos John Russell Sarah Cole Rory Renfro Caroline Crisp Dean Derek Carolyn Briggs

Welcome & Introductions**Review and Adoption of November 2019 Meeting Minutes - All**

Action Item

Corrections and Changes were discussed.

Motion: Approve minutes

Moved by Joel Huffman, Seconded by AJ Zeleda.

Public Comment

No public comment

Chair Report

No Chair report

Staff Report (MaryJo Andersen)

Update on Earthquake Ready Burnside Bridge

Fees increase for vehicle registration was approved to help fund the design work for an Earthquake Ready Burnside Bridge. Also approved was a study to figure out how people who may need assistance with a higher vehicle registration fee might get help to pay for the higher fees.

MaryJo will distribute links to the project website so people can get more information, especially effects on bike and ped traffic and will have someone come to present to the group in the near future.

Multnomah County, Community Involvement (Dani Bernstein, Multnomah County)

Dani provided the group with some essential information on doing volunteer work with Multnomah County. Her office helps to recruit people for advisory boards and committees across the county and assists with the onboarding process for volunteers.

She shared information on the Board of County Commissioners, the legislative process and more information on other departments within the County along with budget information. She also mentioned that the cost of the County providing services has outpaced revenue and it is now in a structural deficit.

MaryJo explained, in response to a question, that particular projects may also be funded through state and federal funding as well including bridge and county roadwork.

Dani also explained that volunteers are considered to be a county public official and reviewed some rules about the workplace that apply to being a public official. She mentioned resources available should volunteers have questions and stressed highly that the time to ask questions is before taking any action. At the county level, staff can direct you to the County Attorney's office or someone at the Office of Community Involvement when you do have questions.

Dani also explained "public record"; how emails or correspondence can be subject to public disclosure.

Update on member selection process (MaryJo Andersen)

The requests to accept new members and alternates to the Advisory Committee were presented to the Board of County Commissioners and were approved.

MaryJo reviewed terms for members and alternates and advised that in the next few months everyone would be reviewing terms and term limits, policies, procedures and bylaws.

5 members must be present for a quorum and this is something else we might take a look at to see if we want to vote something different into place.

MaryJo then lead the group in an icebreaker exercise that helped members get to know each other better.

Update on Committee Modernization Process (MaryJo Andersen)

Sarah and Carolyn will be meeting as a subcommittee about modernization issues. This includes policies, procedures, onboarding etc.).

MaryJo asked members to write down any topics that members would like to be included in next year's work plan or email her with any suggestions.

The group will be looking to meeting in Room 126 since we have outgrown the current space and will be looking at times during the year when the meeting schedule might be adjusted for vacations and travel plans.

Discussion of the CIP letter (Jessica Berry, Multnomah County)

Reminder that Capital Improvements Plan (CIP) (<https://multco.us/roads-capital-improvement-plan>) will be meeting with the board on January 23rd. This leaves this group with another meeting in which to discuss the CIP...Andrew Holtz will be the lead for the letter.

Andrew Holtz will lead other group members to develop a letter to help the group to get some smaller "bite-sized" projects and/or improvements or pilot projects on the radar. Perhaps a couple of projects in West and East County to develop some climbing passing zones.

Jessica will attempt to get a council member to attend the next meeting to review the letter. Andrew will contact group members to collaborate on the letter before our next meeting.

Open Share / Project Updates / Other Business (A//)

None

Meeting adjourned at 8:30pm

The next BPCAC meeting is Wednesday, January 8, 2020

Persons with a disability requiring special accommodations, please call the Office of Citizen Involvement at (503) 988-3450 during business hours. Persons requiring a sign language interpreter, please call at least 48 hours in advance of the meeting.

Meeting agendas and minutes are available at:
www.multco.us/transportation-planning/bicycle-and-pedestrian-citizen-advisory-committee