



**Multnomah County Public Health Advisory Board  
Ethics Committee Agenda  
May 2020**

**Date:** Thursday, May 28, 2020

**Time:** 3:30 – 5:30

**Phone/Webinar information:**

GoToMeeting: <https://global.gotomeeting.com/join/288891429>

This meeting is locked with a password: mcphab2015

You can also dial in using your phone.

United States : +1 (872) 240-3412

Access Code: 288-891-429

**Purpose:** To advise the Public Health Division on several areas of work with a strong focus on ethics in public health practice and developing long-term public health approaches to address the leading causes of death and disability in Multnomah County.

**Desired Outcome:**

- Celebrate receiving NACCHO Model Practice award and determine poster presenters
- Hear an update on the op-ed letter
- Provide input on Crisis Care Guidance

**Material:**

1. **March Ethics Committee minutes**
2. **Crisis Care Guidance Equity Input document**
3. **5Ps document**
4. **Meeting evaluation**

Item/Action	Process	Lead	Time
Welcome, Introductions, & Minutes Review	<ul style="list-style-type: none"> <li>• Introductions</li> <li>• Review agenda</li> <li>• Review minutes from the March meeting and seek consensus approval</li> </ul>	Suzanne Hansche Becca Brownlee	10 min 3:30 – 3:40
Updates	<ul style="list-style-type: none"> <li>• Celebrate NACCHO Model Practice award</li> <li>• Hear update on op-ed letter</li> </ul>	Dr. Jennifer Vines Suzanne Hansche Becca Brownlee	5 min 3:40 – 3:45
Background Review / Q&A	<ul style="list-style-type: none"> <li>• Crisis Care Guidance - Review of information sent out prior to the meeting and opportunity for questions</li> </ul>	Dr. Jennifer Vines	35 min 3:45 – 4:20
Large Group Deliberation	<ul style="list-style-type: none"> <li>• Receive group feedback on the Crisis Care Guidance document and specific questions</li> </ul>	Dr. Jennifer Vines	60 min 4:20 – 5:20
NACCHO Model Practice Poster Presentation	<ul style="list-style-type: none"> <li>• Determine presenters for <a href="#">NACCHO 360</a></li> </ul>	Suzanne Hansche Becca Brownlee	5 min 5:20 – 5:25
Wrap-up and meeting evaluation	<ul style="list-style-type: none"> <li>• What worked about today's meeting?</li> <li>• How could have improved today's meeting?</li> <li>• Please fill out the online meeting evaluation</li> </ul>	Suzanne Hansche Becca Brownlee	5 min 5:25 – 5:30

## **MC-PHAB Group Agreements**

- Listen to understand, not to react
- “Land the plane” (attempt to bring the point home to something actionable)
- Acknowledge the perspective you’re speaking from
- Ensure balance of everybody expressing perspectives
- Have fun and bring your whole self
- Be creative, flexible, and solution-oriented
- Balance process and outcomes
- Focus on the quality of the journey and not just the destination
- Be present
- Identify goals to guide our work
- Chair and Vice Chair have permission to call time
- Be mindful of how much space you take up

## **MC-PHAB Consensus Building Process**

### Five Stages of Consensus-Building

1. Convening
  - Getting the right people to the table with the right expectations.
2. Assigning Roles & Responsibilities
  - The “signing on” phase. Everyone at the table agrees upon the ground rules that will govern decision-making and defines the kinds of responsibilities they are each willing to accept.
3. Facilitating Group Problem-Solving
  - Step 1: “Venting.” This happens when members state any concerns they have about a proposal or a process.
  - Step 2: Round of statements describing interests or priority concerns by members.
  - Step 3: “Inventing.” This happens when members take what they’ve heard about each other’s interests and try to come up with proposals that meet everyone’s needs.
  - The point of these 3 steps is to keep multiple options alive so that a full range of combinations can be “tried on for size.”
4. Reaching Agreement
  - Does not mean voting, but “agreeing to agree.”
  - Facilitator asks: “Can everybody live with this proposal?”
  - If a member says “no,” he or she is asked to explain his or her position clearly, including any changes to the proposal he or she would like to suggest.
5. Holding People to Their Commitments
  - This is the implementation phase.
  - What actions do subcommittees, the Board as a whole, or individual members need to take?
  - What actions are MCHD staff and executives responsible for?

## **Upcoming Meetings**

<b>Date</b>	<b>Topic</b>
June 25, 2020	PH Approaches Meeting
July	Full Board Retreat
August 27, 2020	Ethics Committee Meeting