



Program #90021C - Land Use Planning capacity building resources for on-call support 3/7/2022

Department: Community Services **Program Contact:** Carol Johnson
Program Offer Type: Innovative/New Program **Program Offer Stage:** As Requested
Related Programs: 90020, 90021A, 90021B
Program Characteristics: One-Time-Only Request, Out of Target

Executive Summary

This program offer provides funding for consulting assistance to address the need for specific technical expertise in subject areas that impact land use applications; for example: geotechnology, biology, and civil engineering. It would also add critical consulting capacity to backfill County Land Use Planning staff so they may fully engage in the configuration and implementation work required to launch the new permitting software in FY24.

Program Summary

The intent of this program offer is to establish an on-call contract so the Land Use Planning Division can engage specialized expertise when necessary to review land use applications with complex or unique issues. This contract will also give the program the flexibility to contract for additional staff capacity when necessary. The Land Use Planning program needs the ability to access a variety of specialized technical expertise in a timely manner in order to issue land use decisions within the state mandated timeline of 150-days.

Beginning in the third quarter of FY22, the new permitting software implementation project will begin a series of intensive training sessions. This will require the participation of a majority of Land Use Planning Division staff resulting in delays in processing land use applications. The proposed consulting services would augment staff by reducing the caseloads of those team members participating in the permitting software implementation, as well as addressing those cases which may be close to exceeding the 150-day timeline.

Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Number of hours worked by consultants	N/A	N/A	N/A	12/week
Outcome	Percentage of Land Use Decisions issued within 120 days	N/A	N/A	N/A	100%

Performance Measures Descriptions

The number of hours worked by consultants represents the level of augmentation required during the implementation of the new permitting system. The percentage of Land Use Decisions issued after 150 days represents the risk of legal action for exceeding the time limit.

Legal / Contractual Obligation

ORS 215.427- Final action on permit or zone change application; refund of application fees.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Requested General Fund	Requested Other Funds
Program Expenses	2022	2022	2023	2023
Contractual Services	\$0	\$0	\$100,000	\$0
Total GF/non-GF	\$0	\$0	\$100,000	\$0
Program Total:	\$0		\$100,000	
Program FTE	0.00	0.00	0.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

This program is supported by County general funds one-time-only.

Significant Program Changes

Last Year this program was:

N/A