

Legal / Contractual Obligation

ORS 294 – County and Municipal Financial Administration rules and Regulations
ORS 366.739-774 – State Highways and State Highway Fund Allocations to Counties and Cities
ORS 368.051 – Accounting for County Road Work
Government Accounting Standards Board (GASB)
Generally Accepted Accounting Principles (US GAAP)
Oregon OSHA Regulations – Rules for Worker Safety
County Administrative Policies and Procedures

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$473,863	\$1,361,907	\$517,162	\$1,270,032
Contractual Services	\$5,000	\$91,000	\$5,000	\$56,000
Materials & Supplies	\$8,350	\$25,480	\$7,150	\$27,480
Internal Services	\$22,152	\$255,334	\$23,319	\$275,036
Total GF/non-GF	\$509,365	\$1,733,721	\$552,631	\$1,628,548
Program Total:	\$2,243,086		\$2,181,179	
Program FTE	4.00	14.00	5.00	13.00

Program Revenues				
Indirect for Dept. Admin	\$32,335	\$0	\$42,308	\$0
Intergovernmental	\$0	\$1,476,401	\$0	\$1,354,405
Other / Miscellaneous	\$11,000	\$207,320	\$11,000	\$199,143
Service Charges	\$0	\$50,000	\$0	\$75,000
Total Revenue	\$43,335	\$1,733,721	\$53,308	\$1,628,548

Explanation of Revenues

Funding for Business Services comes from the dedicated Transportation Funds, Public Land Corner Preservation Fund, County General Fund and the two County Special Districts. Business Service personnel costs are assigned to the fund where they provide the greatest level of support.

Significant Program Changes

Last Year this program was: FY 2015: 91002 DCS Business Services

This program offer will transfer two staff (Office Assistant 2 and Finance Specialist 1) to the Bridge Services (PO 91015), not fill a vacant management position (Program Manager 1) and add three new positions (Human Resource Analyst Senior, Data Analyst and Finance Specialist 2). These new positions will be funded by reprogramming funding for the vacant position and increased department indirect revenue.