

<b>Department:</b>	Community Services	<b>Program Contact:</b>	Tim Scott
<b>Program Offer Type:</b>	Existing Operating Program	<b>Program Offer Stage:</b>	As Proposed
<b>Related Programs:</b>	91010B-18		

**Program Characteristics:**

### Executive Summary

The Elections Division conducts all local, city, county, state and federal elections for the citizens of and all political districts within Multnomah County. Under Oregon law, regular election dates are in March, May, September and November. Under state and local law, special elections and recall elections can also be called at any time of the year.

### Program Summary

The Elections Division conducts many types of elections in Multnomah County, from Water District Commissioner to President of the United States. Local elections include elected boards for schools and special districts as well as local measures. City elections include elected city offices and city measures. County elections are for elected county offices and county measures. State elections include Governor, all statewide offices and state senate and house seats in Multnomah County. Federal elections include presidential, US senate and congressional races.

Conducting elections involves registering voters, maintaining the statewide voter registration and election management database (Oregon Central Voter Registration database), maintaining address and district data, checking signatures on city and local candidate/initiative/referendum petitions, accepting candidate/measure filings, producing voters' pamphlets, issuing and mailing ballots, managing drop site locations, accepting and processing returned ballots, providing assistance to voters with disabilities, counting ballots and releasing results. Elections employs as many as 260 temporary workers for major elections.

The Elections Division also conducts Voter Education and Outreach as part of its core services. The program works to identify and remove barriers to voter participation in underserved communities through engagement, education and outreach. The Voter Education and Outreach program is informed by direct outreach to underserved communities, organizational and community partnerships, and results from a voter survey, focus groups and mapping voter behavior with demographic data.

### Performance Measures

Measure Type	Primary Measure	FY17 Actual	FY18 Purchased	FY18 Estimate	FY19 Offer
Output	Percentage of voters using ballot tracking	New	9%	7%	8%
Outcome	Percent of customers who are satisfied with counter service	92%	95%	96%	97%
Efficiency	Personnel cost per 1,000 ballots cast	\$1,000	\$950	\$960	\$960

### Performance Measures Descriptions

Percent of voters using ballot tracking is percent of voters using BallotTrax to track and receive messages about ballot status. Percent of customers satisfied with counter service is percent of customers indicating that service met or exceeded expectations. Personnel cost per 1,000 ballots cast for FY 2017 Actual is for the presidential general, FY 2018 Purchased and Estimate is for the gubernatorial primary election, and the FY 2019 Offer is for the gubernatorial general election.

## Legal / Contractual Obligation

Multnomah County Code of Ordinances, Chapter 5, Elections, describes the process for county initiative/referendum petitions in Multnomah County as well as how to fill vacancies in county elective offices. Oregon Administrative Rules, Chapter 165, addresses state-wide uniformity in the conduct of elections by each county. Rules deal with issues such as County Voters' Pamphlets and Voting by Mail. Oregon Revised Statutes, Chapters 246 through 260, provide the legal authority for all aspects of conducting elections in Oregon. There are also Federal mandates. The Voting Rights Act, The National Voter Registration Act, The Help America Vote Act and the Military and Overseas Empowerment Act establish election administration standards.

## Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2018	2018	2019	2019
Personnel	\$1,669,044	\$0	\$1,813,942	\$0
Contractual Services	\$402,038	\$0	\$404,715	\$0
Materials & Supplies	\$1,241,870	\$0	\$1,431,202	\$0
Internal Services	\$964,528	\$0	\$1,037,549	\$0
<b>Total GF/non-GF</b>	<b>\$4,277,480</b>	<b>\$0</b>	<b>\$4,687,408</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$4,277,480</b>		<b>\$4,687,408</b>	
<b>Program FTE</b>	12.00	0.00	12.00	0.00

Program Revenues				
Intergovernmental	\$75,000	\$0	\$75,000	\$0
Other / Miscellaneous	\$0	\$0	\$20,000	\$0
Service Charges	\$982,146	\$0	\$1,239,178	\$0
<b>Total Revenue</b>	<b>\$1,057,146</b>	<b>\$0</b>	<b>\$1,334,178</b>	<b>\$0</b>

## Explanation of Revenues

Some revenue is generated through reimbursements from districts for their apportioned share of the cost of an election. Election expenses are always reimbursed by special districts. Special elections called by the state or cities are reimbursed by the state or the city calling the election. By state law, cities and the state cannot be charged for the cost of the election in the primary or general election. The county must pay for those district's apportioned cost in these elections. In addition to election reimbursement, the budget has revenue of \$6,000 for boundary changes and \$2,500 for petitions.

Two smaller special elections are included in the FY 2018 budget at \$350,000 each. The May Special District Election is also in the budget at \$583,045. Budget amounts for all these special elections are calculated at 100% reimbursement. Reimbursement for the general election in November 2018 is budgeted at 3%, or \$25,824.

## Significant Program Changes

Last Year this program was: FY 2018: 91010A Elections