

Department: Sheriff

Program Contact: Jordan Bryant

Program Offer Type: Support

Program Offer Stage: As Requested

Related Programs:
Program Characteristics: In Target

Executive Summary

The Logistics Unit manages the Sheriff's Office fleet operations. This includes procurement and installation of electronic technology for fleet vehicles. This unit oversees maintenance and building modifications for the Sheriff's Office. Additional responsibilities are equipping personnel, processing evidence seized, and controlling agency communication needs.

Program Summary

The Logistics Fleet Section is responsible for the acquisition, repair, and maintenance of approximately 261 vehicles, utilizing a variety of vendors including coordination with the County Shops. The Logistics' Evidence Section is responsible for the safe keeping of evidence and the public's property and then returning property to the rightful owner; the unit returns approximately \$25,000 in unclaimed cash to the General Fund annually. Along with the Fleet and Property duties, Logistics ensures that equipment, supplies and uniform needs are met for Public Safety personnel so that they can then perform their duties and tasks at an optimal level. They also coordinate radio template upgrades, activation and deletion of Mobile Data Computers & Police radios with COMNET, a necessary part of the emergency communications within the Portland Metro area. Logistics is an integral support for both the Law Enforcement and Corrections operational functions in the Sheriff's Office. Functions such as fleet, radio and evidence handling are critical to operations.

There are two primary customers served by the Logistics Unit- our internal and partner Law Enforcement and Governmental customers for services such as vehicle Logistics and Uniform/Equipment acquisition, as well as the General Public when property and physical evidence is to be returned to the owner. Members of the public can contact the Evidence Technicians in order to coordinate for the return of their seized property- and a wide representation of the public is served by this function. This provides an important service to the public by returning property once seized or found by Law Enforcement in a well-coordinated and documented manner.

Logistics Unit policies and directives are handed down from County and Sheriff's Office Managers who have made vocal commitments to the cause of Racial Equity. The Logistics Unit strives to serve all members of the public equally and efficiently within the scope of their duties.

Performance Measures

Measure Type	Primary Measure	FY20 Actual	FY21 Budgeted	FY21 Estimate	FY22 Offer
Output	Number of evidence exhibits received, processed and bar-coded	7,500	8,000	8,000	8,000
Outcome	Number of cases closed and disposed	6,500	7,000	7,000	7,000
Output	Number of vehicle movements for maintenance and repair	1,250	1,300	1,300	1,400

Performance Measures Descriptions

"...evidence exhibits received, processed and bar-coded" and "...cases closed and disposed" from internal evidence database and LPT. "Vehicle movements for maintenance and repair" data from an internal database, provided by LPT.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Requested General Fund	Requested Other Funds
Program Expenses	2021	2021	2022	2022
Personnel	\$528,203	\$0	\$552,748	\$0
Contractual Services	\$0	\$0	\$15,000	\$0
Materials & Supplies	\$13,420	\$0	\$18,844	\$0
Internal Services	\$186,560	\$0	\$173,350	\$0
Total GF/non-GF	\$728,183	\$0	\$759,942	\$0
Program Total:	\$728,183		\$759,942	
Program FTE	4.00	0.00	4.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2021: 60213A Logistics Unit

In FY 2020 the Logistics Unit was moved from the Law Enforcement Division to the Business Services Division, also an additional Logistics Evidence Tech position was added bringing the FTE's to 5.00. One consequence of the COVID-19 pandemic was a need for a larger vehicle footprint due to increased allotting of cars to Patrol staff to facilitate social distancing. This increased the need for vehicle servicing and shuttling by Logistics staff. The massive protest activity throughout Portland towards the end of FY 2020 also increased the calls for service and vehicle shuttling by Logistics staff as multiple special units needed additional vehicles and staff members needed unmarked Loaner Fleet vehicles rather than marked Police cars for their personal security off-duty.