



**Multnomah County Public Health Advisory Board  
Ethics Committee Agenda  
May 2021**

**Date:** Tuesday, May 11, 2021

**Time:** 4:30 – 6:30pm

**Purpose:** To advise the Public Health Division on several areas of work with a strong focus on ethics in public health practice and developing long-term public health approaches to address the leading causes of death and disability in Multnomah County.

**Desired Outcomes:**

- Hear updates from board members
- Receive background information related to COVID-19 vaccine incentives
- Deliberate on the ethical implications of offering material incentives for COVID-19 vaccinations

**Materials:**

1. March Ethics Committee minutes
2. Vaccine Incentives one-pager
3. 5Ps document

Item/Action	Process	Lead	Time
Welcome, Introductions, Agenda & Minutes Review	<ul style="list-style-type: none"><li>• Introductions</li><li>• Review agenda</li><li>• Review minutes from the March meeting and seek consensus approval</li></ul>	Becca Brownlee, Hanna Atenafu	10 min 4:30 – 4:40
Public Comment & Board Sharing	<ul style="list-style-type: none"><li>• Allow time for public comment (if applicable)</li><li>• Use time for information sharing and updates</li></ul>	Becca Brownlee, Hanna Atenafu	15 min 4:40 – 4:55
Background Review / Q&A	<ul style="list-style-type: none"><li>• Receive background information related to COVID-19 vaccine incentives</li><li>• Ask questions related to the topic</li></ul>	Jessica Guernsey, Dr. Jennifer Vines	10 min 4:55 – 5:05
Large Group Deliberation	<ul style="list-style-type: none"><li>• Using the 5Ps Equity Lens tool, deliberate on the following question:<ul style="list-style-type: none"><li>◦ What are important considerations as Multnomah County and others think about offering incentives to individuals to get the COVID-19 vaccine?</li></ul></li></ul>	All	70 min 5:05 – 6:15
Wrap-up and meeting evaluation	<ul style="list-style-type: none"><li>• What worked about today's meeting?</li><li>• How could today's meeting have been improved?</li><li>• Please fill out the Zoom poll evaluation</li></ul>	Becca Brownlee, Hanna Atenafu	15 min 6:15 – 6:30

**Join Zoom Meeting**

<https://multco-us.zoom.us/j/98187845817?pwd=enhiNEhVaVA0Mml1aFFCRzdPTDRqZz09>

**Meeting ID:** 981 8784 5817

**Passcode:** PHe@lth1

**Dial by your location**

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

**Meeting ID:** 981 8784 5817

**Passcode:** 49286777

## **MC-PHAB Group Agreements**

- Listen to understand, not to react
- “Land the plane” (attempt to bring the point home to something actionable)
- Acknowledge the perspective you’re speaking from
- Ensure balance of everybody expressing perspectives
- Have fun and bring your whole self
- Be creative, flexible, and solution-oriented
- Balance process and outcomes
- Focus on the quality of the journey and not just the destination
- Be present
- Identify goals to guide our work
- Chair and Vice Chair have permission to call time
- Be mindful of how much space you take up

## **MC-PHAB Consensus Building Process**

### Five Stages of Consensus-Building

1. Convening
  - Getting the right people to the table with the right expectations.
2. Assigning Roles & Responsibilities
  - The “signing on” phase. Everyone at the table agrees upon the ground rules that will govern decision-making and defines the kinds of responsibilities they are each willing to accept.
3. Facilitating Group Problem-Solving
  - Step 1: “Venting.” This happens when members state any concerns they have about a proposal or a process.
  - Step 2: Round of statements describing interests or priority concerns by members.
  - Step 3: “Inventing.” This happens when members take what they’ve heard about each other’s interests and try to come up with proposals that meet everyone’s needs.
  - The point of these 3 steps is to keep multiple options alive so that a full range of combinations can be “tried on for size.”
4. Reaching Agreement
  - Does not mean voting, but “agreeing to agree.”
  - Facilitator asks: “Can everybody live with this proposal?”
  - If a member says “no,” he or she is asked to explain his or her position clearly, including any changes to the proposal he or she would like to suggest.
5. Holding People to Their Commitments
  - This is the implementation phase.
  - What actions do subcommittees, the Board as a whole, or individual members need to take?
  - What actions are MCHD staff and executives responsible for?

## **Upcoming Meetings**

Date	Topic
June 24, 2021	Public Health Approaches Meeting
July (TBD)	Full Board Retreat
August 26, 2021	Ethics Committee Meeting