

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON
GOVERNING BODY FOR DUNTHORPE-RIVERDALE SERVICE DISTRICT

RESOLUTION NO. 2021-037

Adopting the 2021-22 Budget for the Dunthorpe-Riverdale Service District and Making Appropriations

The Multnomah County Board of Commissioners Finds:

- a. The Dunthorpe-Riverdale Service District Budget (District's Budget), attached and identified as Exhibit A, was prepared by the District's Budget Officer and has been considered and approved by the District's Budget Committee.
- b. Further, the District's Budget has been certified by the Tax Supervising and Conservation Commission (Commission) in compliance with State law with no objections or recommendations, as verified by a letter dated May 27, 2021, from Craig Gibons, the Executive Director of the Commission, to the District, a copy of which is attached and identified as Exhibit B.
- c. The District's Budget as certified is on file in the Budget Office of Multnomah County.

The Multnomah County Board of Commissioners Resolves:

1. The District's Budget attached as Exhibit A is adopted as the budget of Dunthorpe-Riverdale Service District, Oregon in the amount of \$3,076,000.
2. The following appropriations are authorized for the fiscal year July 1, 2021 to June 30, 2022:

Fund	Appropriation
General Fund	\$0
Organization Unit or Program- Wastewater Management	\$1,475,000
Not allocated to Organization Unit or Program	\$0
Contingency	\$50,000
Subtotal Appropriations	\$1,525,000
Unappropriated EFB	\$1,551,000
Total Requirements	\$3,076,000

ADOPTED this 10th day of June 2021.



BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON
GOVERNING BODY FOR DUNTHORPE-
RIVERDALE SERVICE DISTRICT

Deborah Kafoury

Deborah Kafoury, Chair

REVIEWED:
JENNY M. MADKOUR, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON






By *Katherine Thomas*
Katherine Thomas, Assistant County Attorney

SUBMITTED BY: Jamie Waltz, Director, Department of Community Services

EXHIBIT A

**DUNTHORPE-RIVERDALE SEWER DISTRICT NO. 1
Budget Committee Approval**

The following members of the budget committee for the Dunthorpe-Riverdale Sewer Service District No 1 met on April 29, 2021 and approved the proposed budget for Fiscal Year 2021-2022:

Deborah Kafoury	
Sharon Meieran	
Susheela Jayapal	
Jessica Vega Pederson	
Lori Stegmann	

Budget Message — Dunthorpe-Riverdale Sanitary Service District No. 1

This District was formed in the middle 1960's and by 1970 had removed a significant source of pollution from the Willamette River. Its 571 customers are mainly located in unincorporated Multnomah County and 19 customers in northern Clackamas County. Through its wastewater management program, the District is able to provide high quality service to ratepayers while protecting the area's sensitive surface water features from sanitary sewer overflows.

The District contracts with the City of Portland's Bureau of Environmental Services (BES) to maintain the District's lines and treat the sewage flow at Portland's Tryon Creek Wastewater Treatment Plant. BES also provides design and engineering services for construction, reconstruction, and/or improvement of District facilities. The County's Department of Community Service's performs financial and administrative services to the District and its customers. The District continues to coordinate planned capital maintenance projects with the City of Portland BES. The fiscal year 2021 - 2022 capital program is approved at \$590,000. This is the predesign phase of the Elk Rock Pump Station major upgrade project. This project will be spanning over 3 years. The District will continue to budget \$150,000 to respond to pipe rehabilitation projects to eliminate inflow and infiltration of ground water into the sewer lines.

The current service charge is \$170.00 per month for an individual home connection. For FY 2022, the District rate is approved to increase to \$195.00 per month. The 15% rate increase is necessary to meet the District's capital and operational requirements, includes an increase in Administrative cost of \$45,000 to pay for the Consultant work with the new Permitting Software. An unappropriated ending fund balance at \$1,551,000 is intended to support the District's future capital program needs on the Elk Rock Pump Station Project, Tryon Creek Pump Station Project, Riverview Pump Station, Beebe and Willamette Interceptor Sewer Line.

RESOURCES
General
(Fund)

DUNTHORPE-RIVERDALE DISTRICT No. 1
(Name of Municipal Corporation)

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year <u>2021-2022</u>			
	Actual		Adopted Budget This Year Year 2020-21		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2018-19	First Preceding Year 2019-20						
1				1 Available cash on hand* (cash basis) or				1
2	830,516	907,517	1,241,000	2 Net working capital (accrual basis)	1,744,000	1,744,000		2
3	7,909	8,488	10,500	3 Previously levied taxes estimated to be received	8,000	8,000		3
4	28,651	29,478	20,000	4 Interest	25,000	25,000		4
5				5 Transferred IN, from other funds				5
6				6 OTHER RESOURCES				6
7	-	18,834	-	7 Connection Fees / System Development Charge				7
8	877,888	1,007,662	1,130,000	8 Sewer Assessments	1,299,000	1,299,000		8
9				9				9
10				10				10
11				11				11
12				12				12
13				13				13
14				14				14
15				15				15
16				16				16
17				17				17
18				18				18
19				19				19
20				20				20
21				21				21
22				22				22
23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29	1,744,964	1,971,979	2,401,500	## Total resources, except taxes to be levied	3,076,000	3,076,000	-	29
30				30 Taxes estimated to be received				30
31				31 Taxes collected in year levied				31
32	1,744,964	1,971,979	2,401,500	32 TOTAL RESOURCES	3,076,000	3,076,000	-	32

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**FORM
LB-30**

REQUIREMENTS SUMMARY
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM
 General
 (name of fund)

DUNTHORPE-RIVERDALE DISTRICT No. 1
 (name of Municipal Corporation)

	Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2021-22			
	Actual		Adopted Budget		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2018-19	First Preceding 2019-20	This Year 2020-21					
1				1 PERSONNEL SERVICES NOT ALLOCATED				1
2				2				2
3				3				3
4	0	0	0	4 TOTAL PERSONNEL SERVICES	0	0		4
5				5 Total Full-Time Equivalent (FTE)				5
6				6 MATERIALS AND SERVICES NOT ALLOCATED				6
7	555,834	589,139	623,000	7 System maintenance and disposal	640,000	640,000		7
8	34,059	24,521	40,000	8 Administrative Costs	50,000	50,000		8
9	0			9 Other District Expenses (permitting software)	45,000	45,000		9
10	0	13,834		10 Pass-through (Connection Permit)				10
11	589,893	627,494	663,000	11 TOTAL MATERIALS AND SERVICES	735,000	735,000		11
12				12 CAPITAL OUTLAY NOT ALLOCATED				12
13	12,557	4,045	0	13 Riverview Force Main Rehabilitation				13
14	101,909	80,675	20,000	14 Tryon Creek Pump Station				14
15		0	300,000	15 Elk Rock Pump Station	590,000	590,000		15
16		0	150,000	16 Miscellaneous Pipe Repairs	150,000	150,000		16
17	114,466	84,720	470,000	17 TOTAL CAPITAL OUTLAY	740,000	740,000		17
22				22 SPECIAL PAYMENTS				22
23	133,087	0		23 Customer Refunds				23
24				24				24
25	133,087	0	0	25 TOTAL SPECIAL PAYMENTS	0	0		25
31			50,000	31 OPERATING CONTINGENCY	50,000	50,000		31
33			1,218,500	33 UNAPPROPRIATED ENDING BALANCE	1,551,000	1,551,000		33
34	837,446	712,214	2,401,500	34 Total Requirements NOT ALLOCATED	3,076,000	3,076,000		34
35				35 Total Requirements for ALL Org.Units/Programs within fund	0			35
36	907,518	1,259,766		36 Ending balance (prior years)				36
37	1,744,964	1,971,980	2,401,500	37 TOTAL REQUIREMENTS	3,076,000	3,076,000		37



**Tax Supervising
and Conservation
Commission**

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Portland, Oregon, 97204
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TSCC@multco.us
tscmultco.com

May 27, 2021

County Chair Deborah Kafoury and the Board of County Commissioners
Dunthorpe-Riverdale Sanitary Service District No. 1
501 SE Hawthorne Blvd
Portland, Oregon 97214

RE: 2021-22 Approved Budget

Dear County Commissioners:

The Tax Supervising and Conservation Commission has completed its review and consideration of the 2021-22 Approved Budget for Dunthorpe-Riverdale Sanitary Service District No. 1.

The budget was submitted timely on May 5, 2021. The Commission met today and certified by a majority vote that it had no objections or recommendations to make with respect to the budget. Estimates were judged to be reasonable for the purposes shown and the document was found to be in substantial compliance with Local Budget Law.

The budget estimates and levy amounts, as shown in the approved budget, were as follows:

Dunthorpe-Riverdale Sewer				
	Total FY22 Approved Budget:	\$	3,076,000	
	Appropriations		Unappropriated Fund Balance	Total Budget
General Fund	1,525,000		1,551,000	3,076,000
Totals	1,525,000		1,551,000	3,076,000

Oregon Revised Statutes require that the district file a complete copy of the Adopted Budget with the Commission no later than July 15, 2021. If extra time is needed for this, please request an extension in writing.

Thank you for the opportunity to serve your district.

Yours truly,
TAX SUPERVISING & CONSERVATION COMMISSION

Craig L. Gibons
Executive Director