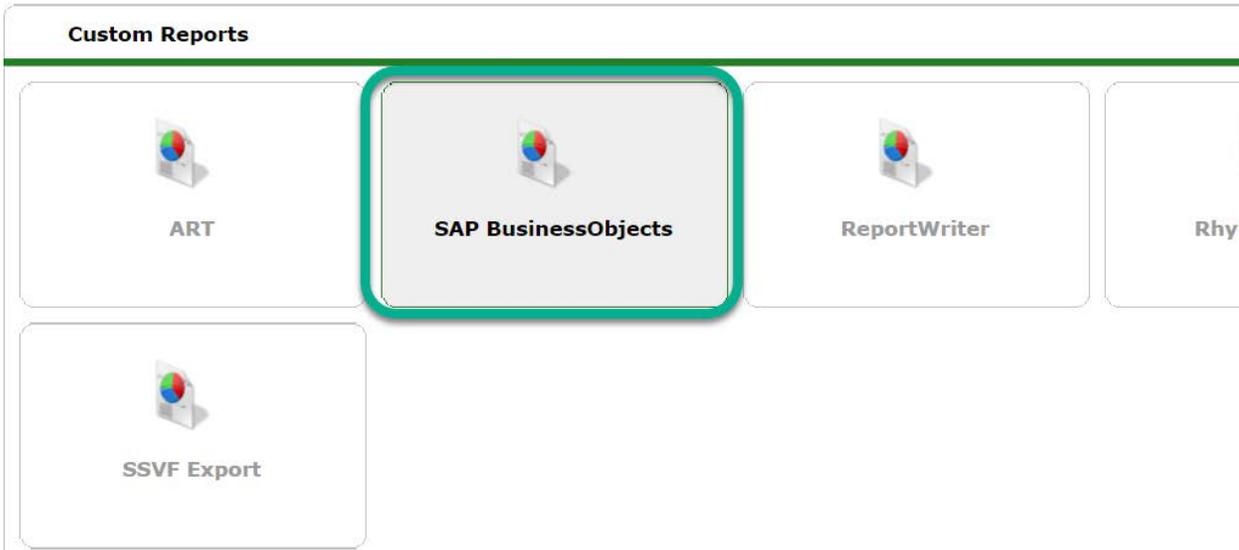
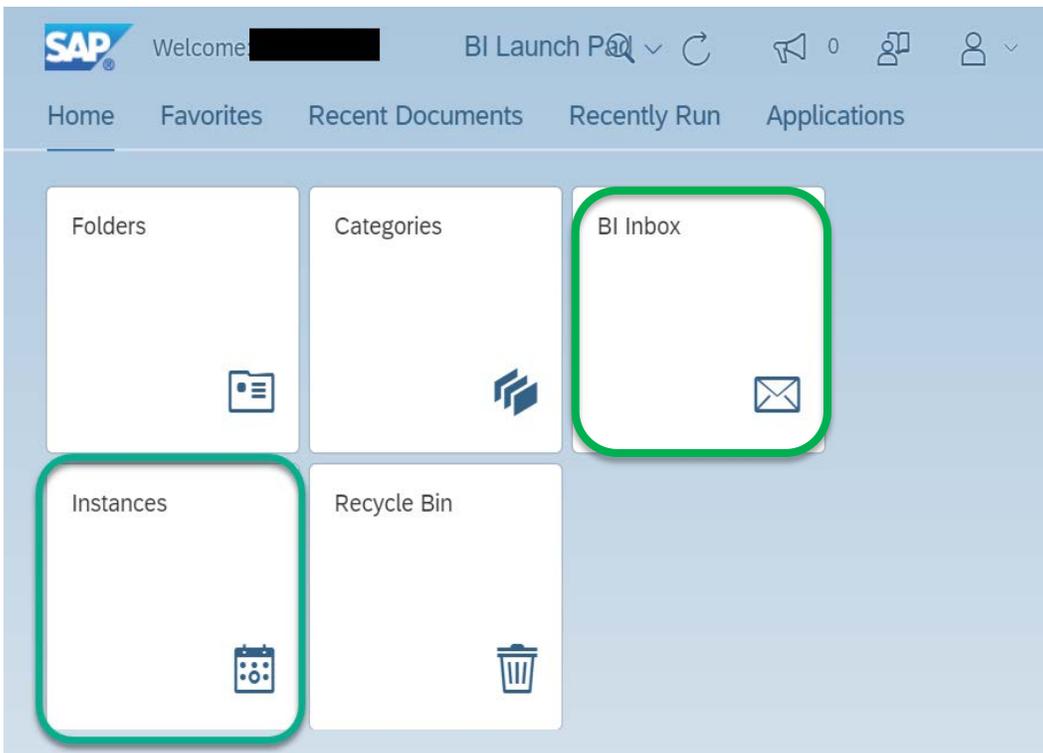


Accessing Business Objects Reports

1. From Custom Reports section of Reports module of ServicePoint, select SAP Business Objects



2. In Business Objects select BI Inbox or Instances to find recent reports sent to you by JOHS staff.



- You should see the reports that were sent you in Instances, but if they don't appear, make sure "Instance Time" includes the date the report was sent. Click to download. You can also find them in BI Inbox, usually with 'from ____ on x/x date' in the title

Schedule Instances

Instance Time: Status: Type:

Instances (3)

<input type="checkbox"/>	Title	Type	Status	Instance Time
<input type="checkbox"/>	Service DQ from Dane 5/24	Microsoft Excel	Success	May 24, 2022 8:14 AM
<input type="checkbox"/>	Service Monitoring from Dane 5/24	Microsoft Excel	Success	May 24, 2022 8:10 AM
<input type="checkbox"/>	Data Completeness 0260 from Dane 5/24	Microsoft Excel	Success	May 24, 2022 8:09 AM

- Alternatively, you can access the reports in the BI Inbox module. Note that reports will only appear here if you select BI Inbox as a destination when running the report. Click the View button to download the report.

SAP BI Launch Pad

Welcome: [Redacted]

Home Favorites Recent Documents Recently Run Applications

Folders Categories **BI Inbox** Instances Recycle Bin

Document

Search

Showing 1 items

Data Completeness All shelter... May 26, 2022 10:10 AM

Data Completeness All shelters - from Emily on 5/26 : 1938016
May 26, 2022 11:32 AM

View

General Info

Description : This report is a HUD CoC APR Data Quality and Completeness monitoring tool for the upcoming 2015 version of the HUD CoC APR. It provides information about both missing data (Data Completeness) and accuracy (Data Quality). Prompts allow the user to specify a date range and to select the provider(s) on which to base the report. The report includes a detail section to assist users in finding and fixing data entry omissions. ws.01122021. updated for Emily removing default PG

Created On : May 26, 2022 11:32 AM

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