

**Advisory Committee on Sustainability & Innovation (ACSI)**

**Strategic Planning Retreat**

**November 1, 2017, 2:30 – 5:00 PM**

**PLEASE NOTE LOCATION: Tonkon Torp, 888 SW 5th Avenue**

***Desired Meeting Outcomes:***

- 1) Get to know each other better
- 2) Consensus on the topics for the 2017 letter
- 3) Brainstorm needed expertise for ACSI

<b>Time</b>	<b>Agenda Item</b>	<b>Facilitator</b>
<b>2:30 - 2:50 pm</b>	<b>Welcome / Ice Breaker – Paired Introductions of Background/Experience</b>	Sam & John
<b>2:50 – 4:00 pm</b>	<b>Development of 2016 ACSI Letter to Board</b> <ul style="list-style-type: none"><li>● Review key points from discussion</li><li>● Discuss priority items to include in letter</li><li>● Identify next steps for letter draft, to be approved at Oct. ACSI meeting</li></ul>	Mary
<b>4:00 – 4:30 pm</b>	<b>ACSI Membership Recruitment / Strategic Partners</b> <ul style="list-style-type: none"><li>● Discuss expertise needed in 2017 and voices missing from work</li><li>● Targeted recruitment, including opportunities for new partnerships</li></ul>	Sam
<b>4:30 - 5:00 pm</b>	<b>Mingle amongst ourselves...</b>	All

**NEXT QUARTERLY ACSI MEETING**

**January 10<sup>th</sup>, 2018 from 9 – 11 am**

**Multnomah Building, Room 625**