

Advisory Committee on Sustainability & Innovation (ACSI)

Strategic Planning Retreat

September 29th, 2016 1:00 – 5:00 PM

PLEASE NOTE LOCATION: Tonkon Torp, 888 SW 5th Avenue

Desired Meeting Outcomes:

- 1) Shared understanding of role and purpose of ACSI
- 2) Shared understanding of County and ACSI priorities, and how to move ideas to action
- 3) Review 2016 accomplishments and shape workplan and annual letter to the Board of Commissioners
- 4) Get to know each other better

Time	Agenda Item	Facilitator
1:00 - 1:30 pm	Welcome / Ice Breaker – Paired Introductions of Background/Experience	TBD
1:30 – 2:00 pm	Setting the Context / 2016 Year in Review <ul style="list-style-type: none">● Rationale for the Board / Office of Sust. convening ACSI● Review 2016 Letter to the Board, accomplishments do date● Review 2016 work plan document (hint this will also look like 2017 work plan)● What matters to the Chair/Board, what matters as the Board changes?	John Wasiutynski & County Leadership
1:55 – 2:30 pm	Focus areas for 2017 <ul style="list-style-type: none">● Review ACSI “lens” document● What projects/focus areas should continue?● What new projects/focus areas should we consider?	TBD
2:30 – 2:45 pm	Break	All
2:45 – 3:30 pm	Development of 2016 ACSI Letter to Board <ul style="list-style-type: none">● Review key points from discussion● Discuss priority items to include in letter● Identify next steps for letter draft, to be approved at Oct. ACSI meeting	TBD
3:30 - 3:45 pm	2017 Meetings/Organization <ul style="list-style-type: none">● Right sub-committees based on the focus areas?● What can be improved about the sub-committees/structure?● How can we ensure every ACSI member is involved?● How can we most effectively use quarterly meetings?	TBD
3:45 – 4:00 pm	ACSI Membership Recruitment / Strategic Partners <ul style="list-style-type: none">● Update on ACSI membership changes and appreciation for service● Discuss expertise needed in 2017 and voices missing from work.● Targeted recruitment, including opportunities for new partnerships	Sam Baraso
4:00 - 5:00 pm	Mingle amongst ourselves...	All

NEXT QUARTERLY ACSI MEETING

October 12th, 2016 from 9 – 11 am

Multnomah Building, Room 625