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| [10 mins before start] | Meeting open for sign-on | Zoom | All |
| 3:00 p.m.  (10 min) | Agenda review, call for additional agenda items and public comment (RJ).  Opening Connections and Meeting Goals: Support accountability and partnership by (MK):   * Review governance documents * Identify areas for ASAC participation in 2024 | Meeting access and shared understanding | Robyn Johnson and Marina Khalina |
| 3:10  (20 mins) | ADVSD Updates   * Legislative session | Information Sharing, Updates and Input | ADVSD staff |

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| 3:30  (30 min) | Review Current Governance Documents | Information and questions | Marina Khalina and  Robyn Johnson |
| 4:00  (5 mins) | Break | Rest and Refresh | All |
| 4:05  (25 mins) | Gather input on Bylaws and possible policies and procedures  OR  2024 ASAC Work Plan Prioritization | Identifying potential points for advocacy | Marina and Robyn |
| 4:30 (15 mins) | How did the meeting go?  Next meeting proposal:  February   * Volunteer Celebration Proposal * Budget briefing   March   * Work plan * Bylaws * Medicaid presentation * Community Compensation Plan Review | Improvement, input and build upcoming agendas | Marina and Robyn |
| 4:45 (15 min) | Member updates and public comment   * What are you seeing in the community and in your networks? * O4AD Meeting Recap | Centering community members and identifying potential points for advocacy | Robyn |
| 5:00 pm | Adjourn! |  | All |

**Upcoming Meetings: February 21st (10 -12:00) or 22nd (12-2)2024**

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| **Next Steps and Action Items** |

**Common acronyms used in DSAC Meetings** - While we strive to avoid acronyms and jargon here are some you may hear in ASAC meetings

* ADVSD - *Aging, Disability and Veterans Services Division* - a division of Multnomah County Department of Human Services
* APD - *Aging and People with Disabilities* - a work unit of the Oregon Department of Human Services
* BIPOC - *Black, Indigenous, and other People of Color*
* DCHS - *Department of County Human Services*
* DSAC - *Disability Services Advisory Council*
* LTSS - *Long Term Services and Supports*
* O4AD - *Oregon Association of Area Agencies on Aging and Disabilities*
* ODHS *- Oregon Department of Human Services (also called DHS)*