



Aging, Disability, and Veterans Services Division  
**Aging Services Advisory Council (ASAC)**  
 Tuesday, November 18, 2025, 10:00 am – 12:00 pm  
 Five Oak Building, 209 SW 4th Ave, Portland, OR 97204  
 Pine Room, 1st floor

**Zoom link:** <https://multco-us.zoom.us/j/94294725561?pwd=8ZEEiVfu9sCg74q4yUeayQEF5HVkl2.1>

Meeting ID: 942 9472 5561 – Passcode: Sac.2025

Time	Agenda Item	Lead
<b>Attendees:</b>	Dave Daley, John Halfmoon, Kathleen Sullivan, Anne Lindsay, Monique Torres, Lawrence Macy, Brandy Penner, Scott Moore	
<b>Members</b>		
ADVSD	Cheri Becerra, Sarah Feldman, Marina Khalina, Deric Anderson, Lars Fujisato, Emily Berndt, Jeremy Nguyen, Nicole Galport, Jason Normand, Charmaine Kinney	
Guests		
10:00	Meeting open for sign on	All
10:00	Opening – Zoom review, microphone use, accessibility, and land acknowledgment Introductions – Please share your name and pronouns. Are there any new skills you would like to learn? Meeting goals – <i>call for public testimony</i>	Marina Khalina
10:15 30 min	LTSS presentation <ul style="list-style-type: none"> <li>- Charmaine presented that Long Term Services and Supports (LTSS) is the largest program in the division, with 6 branches at 5 locations, 300+ staff members, and serves 43,457 Oregonians with Medical, SNAP, and Long Term Care Services. Branches are located throughout the county, including in different areas of Portland and in Gresham. The Eligibility team determines financial eligibility, while the Service Intake Unit determines functional eligibility. Case managers provide services to 10,571 clients, while Admin Support and Management provide supervision and business and quality support.</li> <li>- Brandy asked if the case managers are out in the community providing services.</li> <li>- Charmaine responded that case managers authorize services rather than providing the actual services. 63% of consumers are White, followed by 15% African or Black/African American, 12% are Asian, 8% are unknown, 2% are American Indian/Alaskan Native, and 1% are Native Hawaiian/Pacific Islander. 59% are female, 41% are male. 91% of consumers are non Latino/Hispanic, and</li> </ul>	Charmaine Kinney

Time	Agenda Item	Purpose	Lead
	<p>5% are Latino/Hispanic. 75.1% of clients speak English, followed by 6.3% speak Russian, 4.3% speak Vietnamese, 2.6% speak Spanish, and 2.5% speak Cantonese. Service options for eligible individuals include: nursing homes, in-home, adult foster homes, assisted living, residential care facilities, and specialized contracted facilities.</p> <ul style="list-style-type: none"><li>- Anne asked what the difference is between assisted living and residential care facilities.</li><li>- Marina said that residential care facilities are more limited and offer more specialized care, while assisted living is larger and services more people.</li><li>- Charmaine shared that the best way to apply for LTSS is to call the ADRC and they will make the referral to case managers. It's best to hear from the person who needs services so they can get the best services for them. LTSS eligibility consists of financial and non-financial eligibility. The full approval process includes: the application, eligibility determination, functional assessment, and criteria must be met for financial and functional eligibility - service planning. Consumers must be a U.S citizen or qualified non-citizen, be an Oregon resident, and have not transferred assets within five years of applying for services with the intention of establishing eligibility. Depending on the Medicaid program, consumers may be required to pursue all assets they have a legal right to and pay towards the cost of their care. The Client Assessment &amp; Planning System (CAPS) is used to score ADLs for determination. Qualifying ADLS include: mobility, eating, elimination, and cognition. Instrumental activities of ADLs (IADLs) include: transportation, making the bed, cleaning, shopping, etc. There are services for these activities when people qualify.</li><li>- Dave asked how assessments work when people are cognitively struggling.</li><li>- Marina responded that case managers conduct assessments with the person, but also with people close to them, such as family and friends. Medical professionals can also conduct tests/interviews.</li><li>- Charmaine shared that there are special teams, such as MMAs who coordinate the benefits of Medicaid and Medicare. The Home Care Worker Unit processes applications and helps people apply to be a new or</li></ul>		

Time	Agenda Item	Purpose	Lead
	<p>existing home care worker. Home care workers can be friends or family members, and they can be paid for their care. People can also be a short-term or long-term home care worker and they can have one or more clients. Transition and Diversion (T&amp;D) helps to support participants' safety at home, while conducting case management for special cases. Because their goal is to help people stay in their homes safely, some team members work at hospitals to help with assessments before people go home. The Homeless Mobile Intake Team helps people who are unhoused and helps people become stabilized in long-term housing. They have 591 total referrals with 157 people placed.</p> <ul style="list-style-type: none"> <li>- Marina said this is a program that was funded with general funds, and the commissioners choose to keep funding this program.</li> <li>- Dave asked because older adult homelessness is a growing concern - how are they finding older adults.</li> <li>- Charmaine said they use referrals from shelters, or staff members are able to find people because they have previously been in homeless programs. Withdrawn people consists of those who have not been located (108), and the program has 96 pending outcomes.</li> <li>- Anne shared that she has heard about these services by working with the Medicare assistance program. She added that it has been helpful to know about these services when working with people and advising them on their advantage plans.</li> <li>- Kathleen asked if there are referrals to PACE. She added that by moving people off of county services and over to PACE the county could serve more people.</li> <li>- Marina responded that there are referrals to PACE, and when case managers meet with people, they offer services including PACE.</li> <li>- Anne said PACE is a great program for people who are a part of it, but the program is limited since Providence is the only provider in the area.</li> <li>- Brandy asked what the difference is between LTSS and OPI-M.</li> <li>- Marina responded that OPI-M is designed for in-home services only and residential care facilities and nursing homes are not included.</li> </ul>		

Time	Agenda Item	Purpose	Lead
	<ul style="list-style-type: none"> <li>- Charmaine added that the number of hours someone may receive can differ based on their needs.</li> <li>- Dave said there should be a better hand off with case managers making a connection to Tri-Met Lift. People such as case managers can become certified, and Tri-Met can make assessments, but transportation should be a part of the assessment.</li> <li>- Anne asked what level of government made the decision to allow people to receive benefits early as opposed to waiting for their full benefits.</li> <li>- Charmaine said it is CMS rules.</li> <li>- Marina responded it is federal CMS rules that affect in-home services. The state made the decision that people receiving in-home services will not be liable to pay. People living in a nursing home or assisted living have to pay for those services, and the state supplements providers payments for those services.</li> </ul>		

#### Next Steps and Action Items

- Follow up on what time period LTSS presentation data information is from. Charmaine updates the data on the slides periodically to keep the information current. Slides will be made available on the ASAC website so that the LTSS presentation can be shared by ASAC members.

10:45	Break
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11:00 10 min	<ul style="list-style-type: none"> <li>● LTSS Questions? No additional questions made after the conclusion of the presentation. Questions were made during the presentation and are found in the notes section above.</li> </ul>	Charmaine Kinney
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#### Next Steps and Action Items

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11:10 15 min	<b>UPDATES</b> Area Plan update: <ul style="list-style-type: none"> <li>● Tribal Meet and greet related to Title VI <ul style="list-style-type: none"> <li>○ Confederated Tribes of Siletz Indians and Confederated Tribes Grand Ronde</li> </ul> </li> <li>● State Budget update</li> <li>● County Budget</li> </ul>	Marina Khalina
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Time	Agenda Item	Purpose	Lead
	<ul style="list-style-type: none"> <li>○ <a href="https://multco.us/departments/budget-office">https://multco.us/departments/budget-office</a></li> <li>○ What: FY 2027 BUDGET KICKOFF</li> <li>○ When: Wednesday, December 3, 2025</li> <li>○ Time: 2:00-3:30 pm</li> <li>● Program Offers update <ul style="list-style-type: none"> <li>- Sarah provided an introduction about herself to the ASAC.</li> <li>- Emily shared a brief introduction about the programs she manages and the tribal conference she attended in Canyonville. The conference highlighted the importance of community and building trust with the native community. Rosemary, who is an outreach specialist, attended a different event about the rising healthcare premiums and the effects it will have on the native community. The event also focussed on growing the relationship between the County and NARA and NAYA. There is a lot to learn from the native communities, such as their struggles and lifestyle. Our outreach staff is excited to build on this.</li> <li>- Anne said she is interested in learning more about the outreach work LTSS does.</li> <li>- Emily said our focus is with SHIBA, ADRC, and the other program she oversees. Other programs and divisions have their own outreach practices.</li> <li>- Anne is hoping for more outreach because there are many people who do not know about all of the programs.</li> <li>- Marina appreciates the feedback and likes suggestions.</li> <li>- Emily shared that Anne has brought in many community resources.</li> <li>- Marina shared that the state is starting to look into the budget.</li> <li>- Dave said we don't know what the state is wanting to do with the budget and what the impact will be to the AAAs. These changes are due to the federal tax changes which impact the state's budget and tax revenue, which trickles down to AAAs.</li> <li>- Marina shared the budget kickoff meeting is on December 3rd, and we will continue to communicate on budget updates.</li> </ul> </li> </ul>		

Time	Agenda Item	Purpose	Lead
	<ul style="list-style-type: none"> <li>- Brandy said APDs were asked about cut exercises, and is curious about the county.</li> <li>- Marina responded that this is up to the legislature and we do not know the impact to AAAs if the state cuts 5%. Program offers are starting and we will be able to provide updates throughout the process.</li> </ul>		
<b>Next Steps and Action Items</b> <ul style="list-style-type: none"> <li>● Share Tribal Navigator Conference website</li> </ul>			

11:30 10 min	<ul style="list-style-type: none"> <li>● NEO (New Employee Orientation): Invitation to record a video with Melanie. Useful for informing new ADVSD employees about the work of the council and possibly also to utilize as a recruitment tool for council members.</li> <li>● We are requesting volunteers. Please let Sarah know if you'd like to participate. They will be contacted by Melanie to coordinate.</li> <li>- Melanie shared they are wanting to make a video of the ASAC and DSAC to use as a recruitment and onboarding tool. Melanie is hoping to record interviews with members and is able to start this process after the meeting in January. Sarah is a good contact if members are interested.</li> <li>- Dave thought this would be better to do after the bylaws take effect. It would be good to interview the Chair and Co-Chair.</li> <li>- Brandy asked if there is a timeline for the bylaws to be completed.</li> <li>- Marina responded that we are very close to completion and this responsibility will be passed to Sarah.</li> <li>- Sarah said the documents were not prepared in time for the agenda this month.</li> <li>- Kathleen asked if we are able to have a deadline.</li> <li>- Marina responded that we are hoping to send the document to the attorney by the end of this month (November). It will depend on the attorney and the board agenda. Hopefully, this can be completed by the end of February.</li> <li>- Anne said the work of the members was done over a year</li> </ul>	Melanie Altaras
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Time	Agenda Item	Purpose	Lead
	<p>ago and the first draft was good. The County seems to be constrained by its own process. This is a reason why she feels she might resign from ASAC.</p> <ul style="list-style-type: none"> <li>- Marina appreciates the patience of the members and our priorities have been evolving with all the government changes. We are hopeful that we will have the bylaws by the end of February. This is a priority for Sarah.</li> </ul>		
<b>Next Steps and Action Items</b> <ul style="list-style-type: none"> <li>•</li> </ul>			
11:40 15 min	<b>Public testimony</b> <ul style="list-style-type: none"> <li>- Dave said he didn't mean to take the meeting off topic and apologized to Melanie.</li> <li>- Melanie likes the feedback and wants to show the structure of the ASAC. Melanie is hoping to hear about the members' involvement and experience on the council.</li> </ul>		Marina Khalina
<b>Next Steps and Action Items</b> <ul style="list-style-type: none"> <li>•</li> </ul>			
11:55	Closing and check out		
<b>Next Steps and Action Items</b> <ul style="list-style-type: none"> <li>•</li> </ul>			
12:00 pm	<b>Adjourn!</b>		

### Upcoming Meetings:

- ASAC: Dec 16, 2025 and Jan 20, 2026
- DSAC: Dec 18, 2025

**Common acronyms used in ASAC Meetings** – While we strive to avoid acronyms and jargon here are some you may hear in ASAC meetings

- ADRC - Aging, Disability Resource Connection (Center)
- ADVSD - Aging, Disability and Veterans Services Division, DCHS
- APD - Aging and People with Disabilities, Oregon Department of Human Services
- APS - Adult Protective Services
- ASAC - Aging Services Advisory Council
- BIPOC - Black, Indigenous, and other People of Color
- DCHS - Department of County Human Services (Multnomah)
- DSAC - Disability Services Advisory Council

Time	Agenda Item	Purpose	Lead
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- LTSS - Long Term Services and Supports
- NEMT - Non-Emergent Medical Transportation
- O4AD - Oregon Association of Area Agencies on Aging and Disabilities
- OAA - Older Americans Act
- ODHS - Oregon Department of Human Services (also called DHS)
- OPI and OPI-M - Oregon Project Independence (- Medicaid)
- SHIBA - Senior Health Insurance Benefits Assistance





# **Aging Services Advisory Council (ASAC)**

**November 18, 2025**

Aging, Disability, and Veterans  
Services Division

Department of County Human Services

Main features  
of using Zoom  
on a  
computer.

Zoom  
application  
features in the  
works, as  
requested.

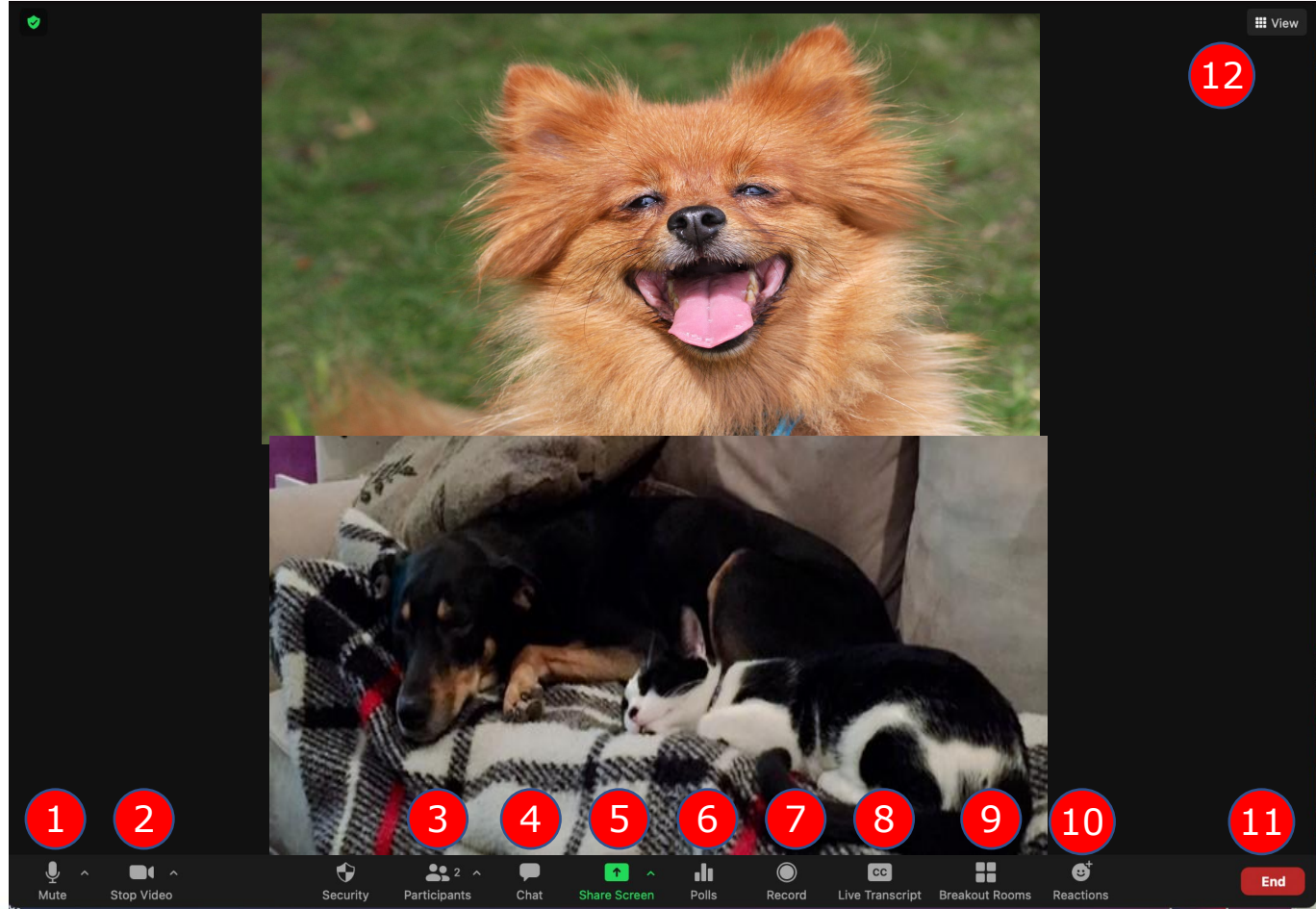
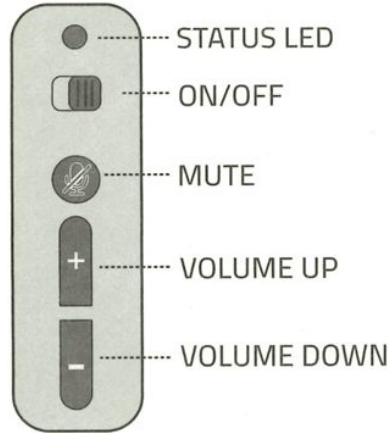
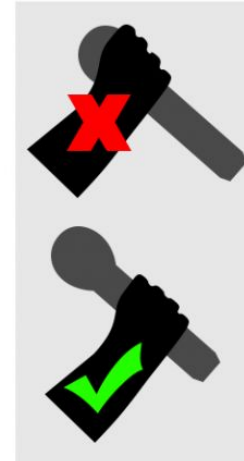


Image of a Zoom platform screen with two dogs in the participant boxes and red circles with white numbers above each of the Zoom button icons.

# Using the microphone



Hold the mic about 5cm/2" from your mouth...



and don't cup it!  
(unless you're rapping)



# Accessibility statement

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We will (imperfectly!) model accessible presentation techniques such as:

- Using a minimum of 20 point font on slides.
- Limiting reliance on words and images.
- Orally describe visual presentation elements.
- Taking time on slides.
- Ask ahead of time if anyone needs accommodations.



## Accessibility statement, continued

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- Use a virtual platform with auto-generated closed captioning.
- Include alternate text or image descriptions.
- Accommodations were requested and met.
- In use—voice amplification.
- Not in use—ASL interpretation, CART services.



# Land acknowledgement

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We are located in Portland, Oregon, Multnomah county.

Today, we honor the Indigenous people whose traditional and ancestral homelands we stand on—the Multnomah, Kathlamet, Clackamas, Tumwater, Watlala bands of the Chinook, the Tualatin Kalapuya and many other Indigenous nations of the Columbia River.

It is important we acknowledge the ancestors of this place and to recognize that we are here because of the sacrifices forced upon them.

In remembering these communities, we honor their legacy, their lives, and their descendants.

# Meeting goals

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- Welcome and accessibility.
- Land acknowledgement.
- Introductions: members, County staff, and guests.
- LTSS Presentation
- Area Plan Update: Report back of the Tribal meet and greet (Title IV)
- County Budget kickoff; Program offers update; Bylaws update
- Video opportunity: New Employee Orientation (NEO)
- Public testimony.
- Future meetings.



# Quick introductions

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Please share:

- Your name
- Pronouns
- Please let us know if you are a council member, staff, guest
- Prompt

*Are there any new skills you would like to learn?*







# LONG TERM SERVICES AND SUPPORTS

Charmaine Kinney,  
MPA-HA  
Quality Management

# LTSS

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- THE LARGEST PROGRAM IN THE DIVISION WITH **300+** STAFF
- 6 BRANCH OFFICES AT 5 LOCATIONS THROUGHOUT THE COUNTY
- As of the start of this year we were **serving a total of 43,457** Oregonians with Medical, SNAP and Long Term Care Service



# Multnomah County AAA LTSS Offices

Branch	Address	Main Line
1418-SE	4610 SE Belmont St, STE 200 Portland, OR 97215	503-988-3660
3516-T&D	4610 SE Belmont St, STE 200 Portland, OR 97215	503-988-3516
2518-West	5-Oak: 209 SW 4th Ave #110, Portland OR 97204	503-988-5460
2818-N/NE	5325 NE MLK JR BLVD, PORTLAND OR 97211-3237	503-988-5470
3515-Mid	11982 NE Glisan Street Portland OR 97220	503-988-5480
3818-East	600 NE 8th Street Room 100, Gresham 97030	503-988-3840

Four major hospitals in Multnomah County has an embedded worker at this time–(there are vacancies)



## LTSS Staff

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- **Eligibility Team**-determine financial eligibility for all our programs for the community members
- **Service Intake Unit** - Determines functional eligibility for our LTC/service consumers- Since January 1st, (through 7/31) **1712 service intakes** have been assigned, 245 new intakes per month, on average.



## LTSS Staff


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- **Service Unit Case Managers:**
  - provides case management to 10,571 service consumers, 6,426 of those are living in their own homes -
  - provides care planning, placement and assist with hiring HCW's for those in their own homes.
- **Admin Support & Management**
  - Business Support Team
  - Quality Management Team
  - Supervisors and Management



# Service Map

Current LTSS consumers on 11/3/2025.

LTSS Service Population Map 

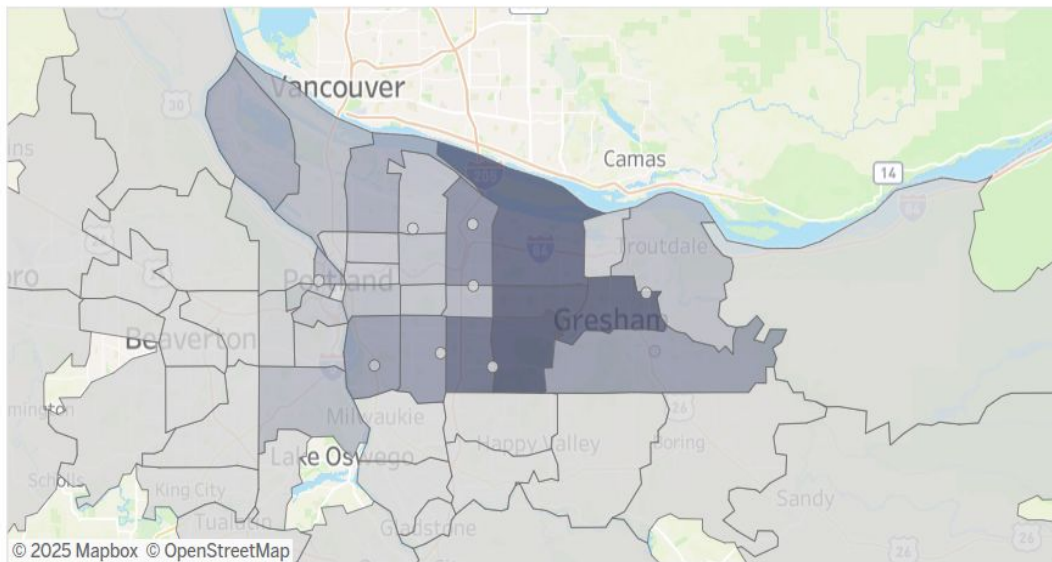


Total # of Service  
Consumers

10,571

# Selected

10,571



Branch	# of Service Consumers
East	2,758
Mid	2,469
N/NE	1,542
SE	1,506
T&D	1,373
West	921
Other	2

[Click this chart to view demographics by branch](#)



# Demographics

- **Race**

White:	63%
African or Black/African American:	15%
Asian:	12%
Unknown:	8%
American Indian/Alaskan Native:	2%
Native Hawaiian or Pacific Islander:	1%

- **Ethnicity**

Non Latino/Hispanic:	91%
Latino/Hispanic:	5%
Unknown:	4%

- **Gender**

Female:	59%
Male:	41%
Unknown:	0%

- **Spoken Language**

English:	75.1%
Russian:	6.3%
Vietnamese:	4.3%
Spanish:	2.6%
Cantonese:	2.5%
61 Others:	1.2%



# Service Options

If an individual is eligible for Medicaid LTSS, they are eligible to be served in various settings (as appropriate based on assessed care need and their preference).

- ❖ Nursing Facility
- ❖ In Home
- ❖ Adult Foster Home
- ❖ Assisted Living Facility
- ❖ Residential Care Facility
- ❖ Specialized Contracted Facilities





# How to Apply or to Make a Referral

- Contact Multnomah County Aging & Disability Resource Connection Helpline **(ADRC):**  
**(503) 988-3646**
  - Include Name, (Prime #), DOB, Consumer contact information, Current address, including room # if in a facility, Representative contact information, Referent contact information, Reason for referral, Urgency, Services requested, When and where individual is discharging to, Barriers
- Apply online at



<https://www.one.oregon.gov/>

# Medicaid LTSS Eligibility

An individual applying for services must meet both:

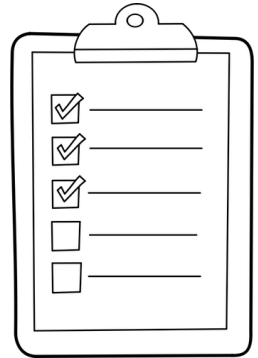
1. Financial and Non Financial Criteria (OSIPM or MAGI)
- and***
2. Functional Criteria (Service Priority Level)

*Oregon is a right to apply state so an individual or their rep may elect to move forward in the process even if it seems unlikely they would be found eligible.*



# Full Approval Process

1. Application
2. Eligibility Determination
3. Functional Assessment
4. If criteria is met for financial and functional eligibility: Service Planning



# Medicaid Non Financial Eligibility For LTSS

To be eligible for Medicaid-funded services in Oregon, an individual must:

- Be a US citizen or *qualified non-citizen*.
- Be an Oregon resident.
- Have not transferred assets within five years of applying for services with the intention of establishing eligibility.

Depending on which Medicaid program the individual is eligible for they may be required to:

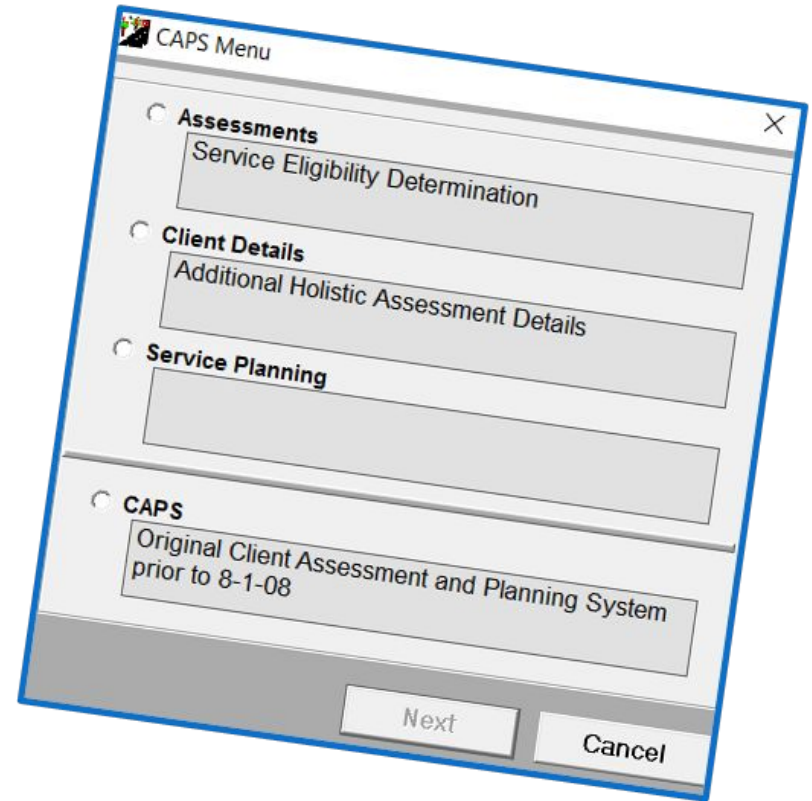
- Pursue all assets they have a legal right to (unless there is a safety concern in doing so).
- Pay towards the cost of their care (also known as a liability, pay in, or service contribution).



# CAPS

## Client Assessment & Planning System

Medicaid intake worker or ongoing case manager completes thorough assessment of a consumer's ability to manage and complete Activities of Daily Living (ADLs) and Instrumental Activities of Daily Living (IADLs).



# Qualifying ADLs

## Mobility



Hands on  
assistance at  
least weekly

## Eating



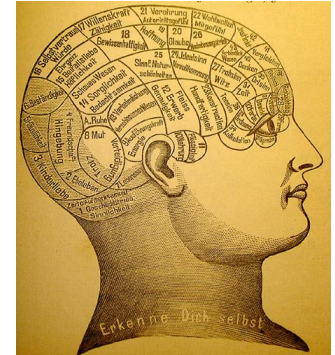
Hands on or  
cueing assistance  
at least weekly

## Elimination



Hands on or cueing  
assistance at least  
weekly

## Cognition



Assistance  
at least daily



# Instrumental Activities of Daily Living (IADL)

Instrumental Activities of Daily Living (IADL) consists of housekeeping, laundry, shopping, transportation, medication management and meal preparation. NOTE: Having these needs only will not meet LTSS eligibility.

Transportation:

- Arranging rides,
- Getting in/out of vehicle
- Physical or cognitive assistance during the ride.



# Special Teams

- [MMA](#)
  - Coordination of benefits for dual authorization Medicare/Medicaid
  - Council Medicaid clients transitioning onto Medicare
  - Council Medicare clients transitioning onto Medicaid
- **Home Care Worker Unit**
  - The HomeCare Worker (HCW) unit processes applications for individuals applying to provide services to LTSS and/or OPI consumers. The unit provides information about the enrollment process, required training for new and existing HCWs, processes HCW renewals, and maintains HCW files and updates HCWs' information, when needed.
  - Location: ADVSD East, 600 NE 8th Street, Rm 100, Gresham, OR 97030 Email: [HCW.unit@multco.us](mailto:HCW.unit@multco.us) Voice message: 503-988-7575





# Special Teams

- Transition and Diversion (T&D)
  - The goal of this program offer is to support participants' safety and independence living at home or in the community.
  - Case Managers help consumers transition back to their home or to a community setting. Supports can include in home services or finding a suitable placement that meets the individuals needs.
  - Three embedded hospital workers with T&D, help patients apply for Medicaid LTSS and avoid being discharged to a nursing home.
  - Serving 1,371 consumers currently.
  - T&D Case Manages all long term nursing facility residents
  - Other ongoing cases will be transferred to the branch where they live.



# ● HMIT: Homeless Mobile Intake Team **Special Teams**

- Created to meet unhoused people where they live and assess them for LTSS and other qualifying critical supports to stabilize the individual
- Received the 2024 Aging Innovations Award from USAging
- HMIT partners with Home Forward to offer 15 Regional Long-Term Rent Assistance (RLRA) vouchers which provide rent assistance for up to 10 years.
- Several culturally specific positions created to address disparities in this population

## Overall referrals

Total Referrals	591
Active Cases	105
Closed	452
Unassigned	42

<b>Outcomes</b>	<b>Placed</b>	<b>157</b>
	Outcome Pending	96
	Died	6
	Withdrawn	108
	Denied	48
	Served by others	34
	Back to Homeless-could not connect	79
	Referred to Other County Program	7
	Refused Services	16





**I'M TAKING  
A BREAK**

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15-minute break

# LTSS Presentation... Continuation

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- Questions and discussion



# Updates

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- Area Plan Update: Tribal meet and greet (Title VI)
- State of Oregon and Federal Changes to the budget
- County Fiscal Year 2027 Budget Kickoff
  - <https://multco.us/departments/budget-office>
  - When: Wednesday, December 3, 2025
  - Time: 2:00-3:30 pm
- Program Offers update



# Participate in an Advisory Councils info video!

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- We would like to produce a video about the advisory councils, featuring members and staff.
- The video will help us explain the ASAC & DSAC to new ADVSD employees and help us with recruitment & promotion of the advisory councils.
- Interested in being interviewed for the video? Tell Sarah and she'll connect you with our Communications Coordinator.



# Public testimony and council updates

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- Please feel free to provide comments.



# Wrap-up

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- Thanks for attending!
- Next meeting – December 16, 2025
  - 10am-noon

