

Aging Services Advisory Council (ASAC)

October 20, 2026

Aging, Disability, and Veterans
Services Division



Please silence your cell phones

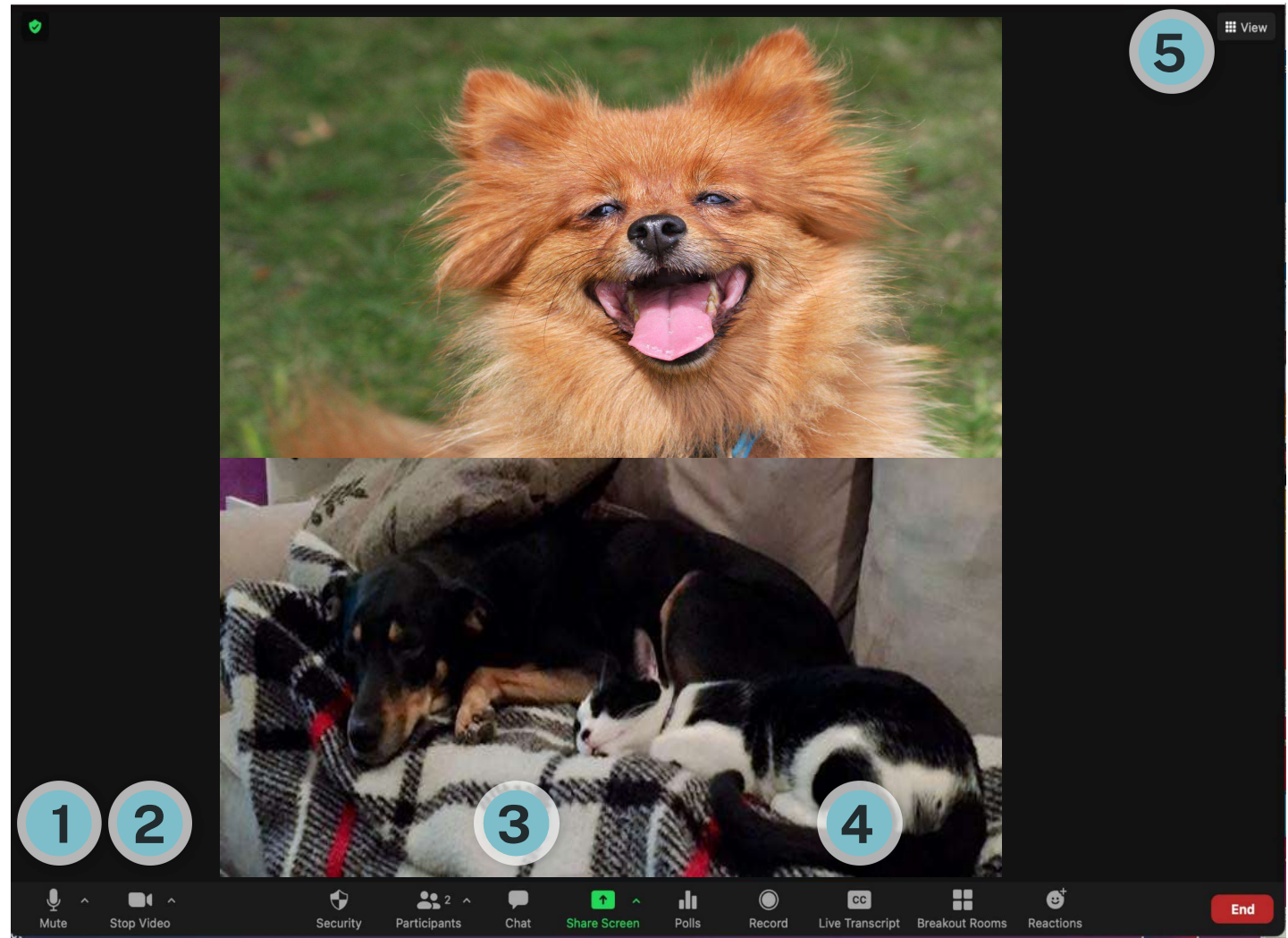


Meeting Agenda

1	Welcome and agenda	7	Break
2	Zoom, mic, accessibility statement	8	Area Plan: District Profiles
3	Land acknowledgement	9	HR1 Impacts & Response
4	Introductions	10	Area Plan: State of Oregon Title III and Title VI Meet & Greet
5	Shared Future Oregon		
6	Intro to Procurement	11	Public comment
		12	Future Meetings

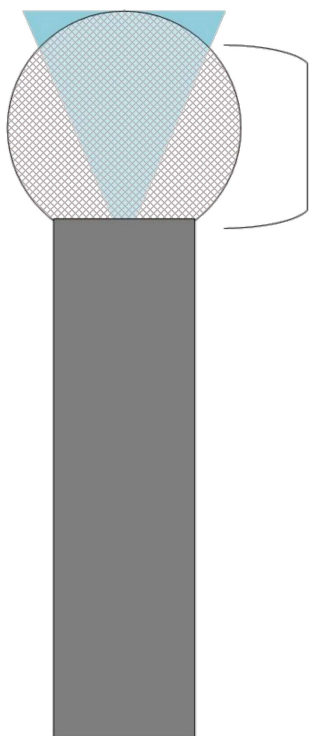
Main features of Zoom to be aware of:

1. Mute or Unmute
2. Stop or start your Video
3. Open and use Chat box
4. Use automatic captioning
5. Change your view



Using the microphone

Shaded area = best
sound pick up from
microphone



Poor sound pick
up from sides



Mute indicator.
There is a brief
delay to activate
the mic.

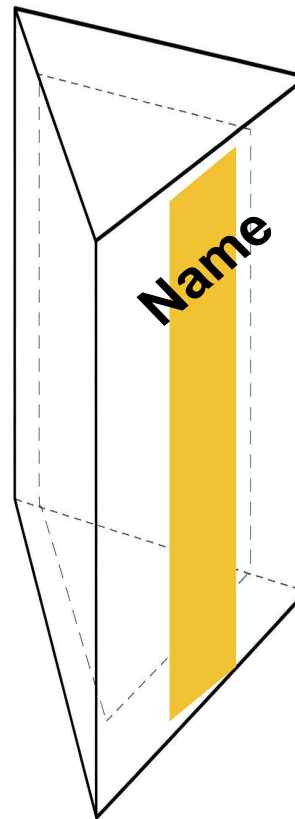


Short press
Toggle mute on/off
Long press "FF" = off



Hold the mic correctly (as shown below), and DO NOT cup the grille.
(Unless you're rapping, but this guide is for clean audio)

How to use your Name tent



I have a
question or
comment

Accessibility statement

We model accessible presentation techniques such as:

- Using a minimum of 20 point font on slides.
- Limiting reliance on words and images.
- Orally describe visual presentation elements.
- Taking time on slides.
- Ask ahead of time if anyone needs accommodations.

Accessibility statement (cont.)

- Use a virtual platform with auto-generated closed captioning.
- Include alternate text or image descriptions.
- Accommodations were requested and met.
- In use — voice amplification.

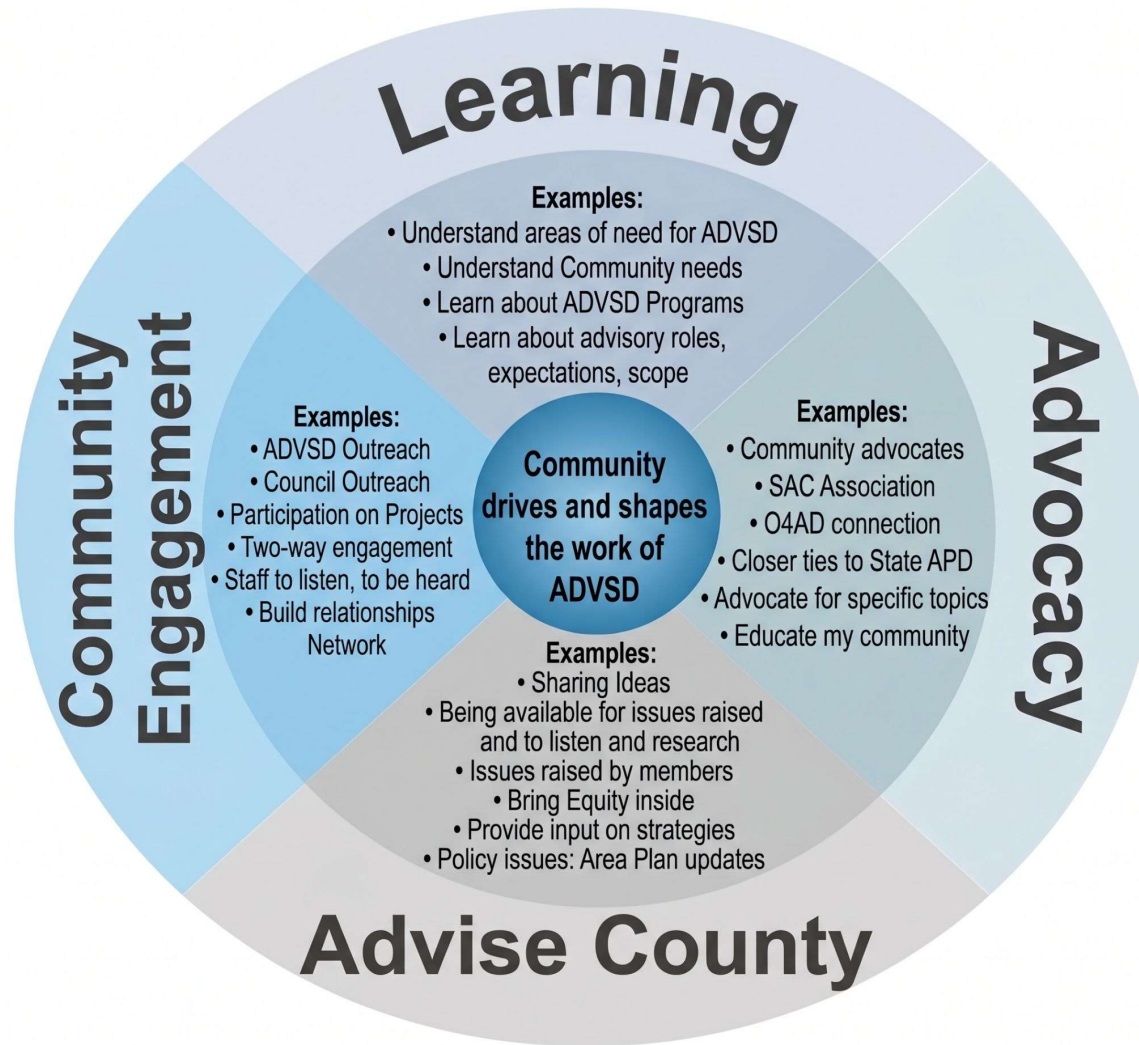
Land Acknowledgement

We are located in Portland, Oregon, Multnomah county.

Today, we honor the Indigenous people whose traditional and ancestral homelands we stand on — the Multnomah, Kathlamet, Clackamas, Tumwater, Watlala bands of the Chinook, the Tualatin Kalapuya and many other Indigenous nations of the Columbia River.

It is important we acknowledge the ancestors of this place and to recognize that we are here because of the sacrifices forced upon them.

In remembering these communities, we honor their legacy, their lives, and their descendants.



Brief Introductions

Please share:

- Your name
- Pronouns
- *Prompt — Think about your personal voting ritual. Do you fill out your ballot the day it arrives at your kitchen table, or do you research until the final weekend?*

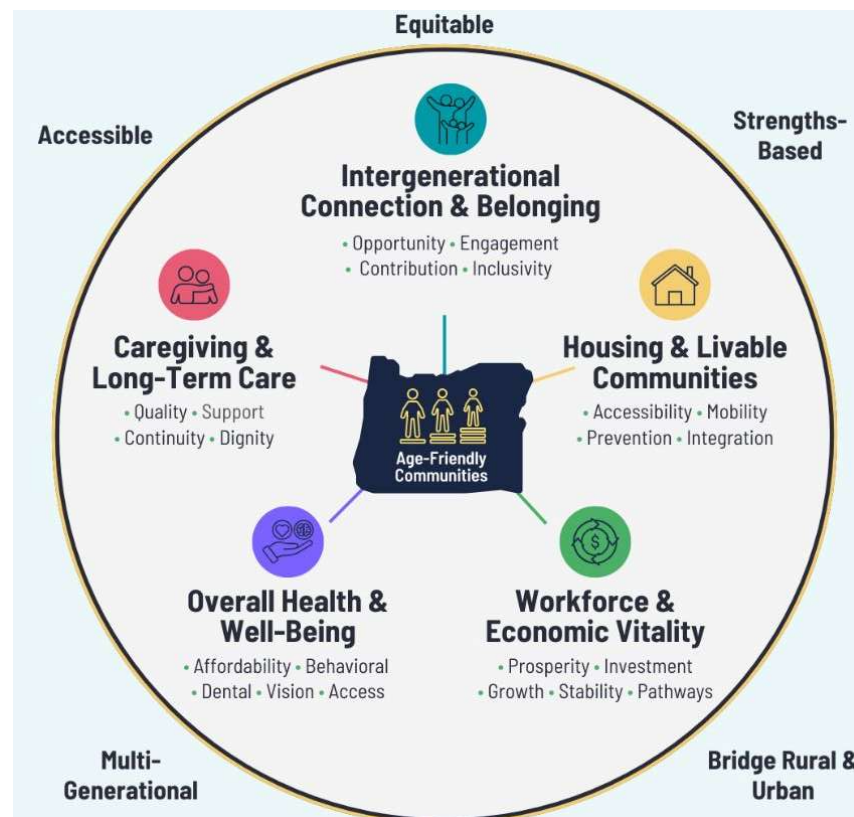
Shared Future Oregon update

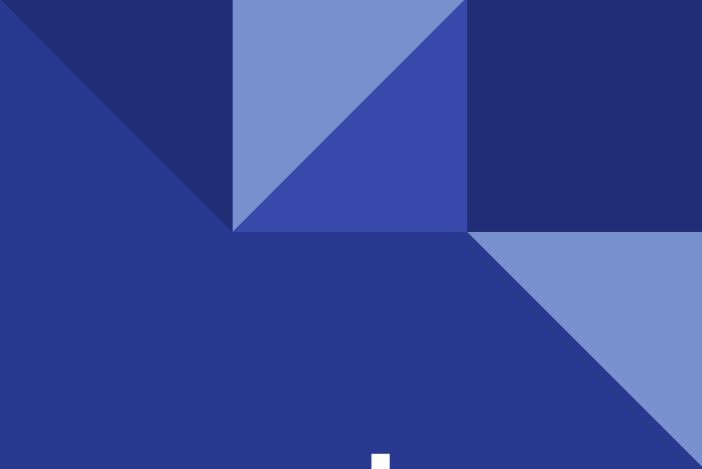
Presenters:

- Kathleen Sullivan (ASAC Chair)
- Dave Daley (ASAC Co-chair)

Purpose:

- Learn, advise, advocate





Introduction to Procurement

Purchasing Simplified

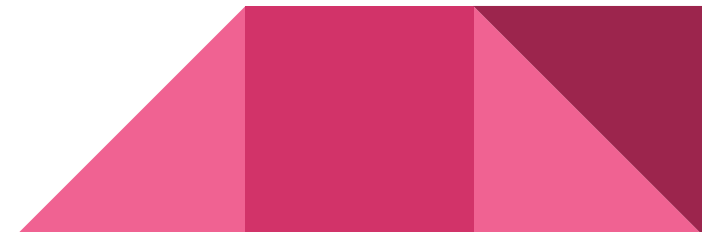
PRESENTED BY

Lucas Hoelter, Procurement Analyst Senior; Human Services Portfolio

Learning Objective

At the end of this training you should have:

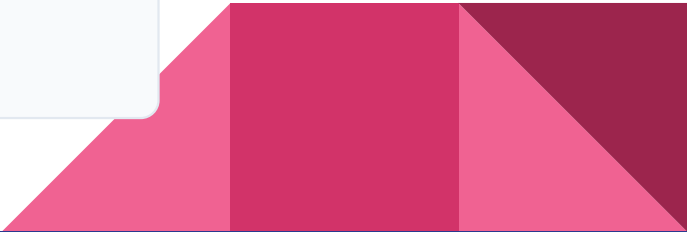
- 01 Better understanding of purchasing language
- 02 Understand the importance of Procurement Process
- 03 What are requirements and why are they important
- 04 Introduction to contract lifecycle & procurement timelines
- 05 Procurement procedures and guidelines



Buying. Purchasing. Sourcing. Procurement

What's the Difference?

Buying	The exchange for payment of goods or services
Purchasing	The process of how goods and services are ordered
Sourcing	The process of determining who will provide goods or service
Procurement	Planning, sourcing, negotiation and strategic selection of suppliers to provide goods and services resulting in a contract.



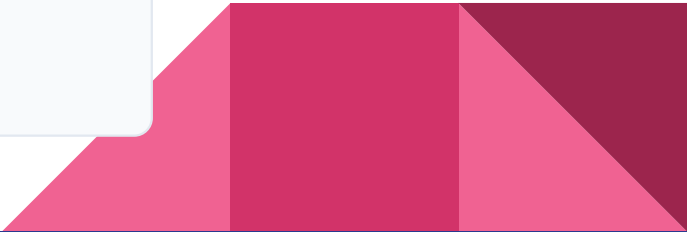
Procurement Authority Defined

What is Procurement Authority?

Procurement Authority is the permission to purchase specific goods or services, for a specified time, from a specified supplier to meet a valid requirement.

How is Procurement Authority Established?

Procurement Authority is established when authorized people, following established rules and processes, based on the anticipated spend, document steps taken in the appropriate tools & systems.



Public Procurement

Public Procurement is the acquisition (under contract or otherwise) of works, supplies, and services by public bodies.

It is very different from private business processes due to the presence of public funds

Fundamental Principles of Public Procurement

-  **Transparency**
-  **Integrity**
-  **Economy**
-  **Openness**
-  **Fairness**
-  **Competition**
-  **Accountability**

Procurement Overview

01

County Staff / Department Identifies a Need

Decision to Buy

02

Request for Procurement Initiated

Action Request Form / PUR-9 Review

03

Requirements Determined

Scope of Work defined

04

Sourcing Event

Bidding and solicitation process executed

05

Supplier Selection

Award vs. Allocation

06

Develop & Execute Contract

Final requirements negotiated (Statement of Work)

07

Contract Administration / Management

Ongoing monitoring & identification of new or changed requirements

Procurement Tools & Rules

Rules & Instructions

- **PUR-1**
- **PCRB Rules**
- FIN-16
- CON-1
- PUR-9
- P-Series Instructions
- MMP User-Guides

Sourcing Tools

- Invitation to Bid
- Request for Proposal
- Request for Programmatic Qualification
- Notice of Intent
- Request for Information
- **Exemptions & Special Procurements**

Who's involved? - County Procurement

Public Contract Review Board (PCRB)

Members: County Chair & Commissioners

Role: Establishes procurement policy and rule

DCM Purchasing Manager

Compliance: Ensures adherence to federal/state laws & Multnomah County rules

Operations: Conducts formal procurements and manages official systems & files

Portfolio Procurement & Contract Staff

Support: Assists Department Program staff with Procurement Activities

Scope: Formal & informal procurements, contract development & administration

Department Program Staff

Scope & Statement of Work

Develops scope of work and detailed requirements

Sourcing Evaluation

Identify and Recruit Evaluation Panel

Contract & Supplier Management

Negotiates and manages ongoing contracts & suppliers

Key County Partners

- **County Attorney**
- **Risk Management**
- **Fiscal Compliance; &**
- **Accounts Payable**

What type? - Procurement Decision

PUR-9 is the administrative procedure document that describes the order of precedence of available processes to be used for public acquisition of goods & services.

Cooperative Purchasing

Utilizing a contract from a different public agency that shares resources to prevent replication of efforts; goods and non-personal services

Competitive Process

Fair and transparent process to obtain best value based on opportunity & competition.

Gold standard when utilizing public funds

Non-Competitive

Department selects the company(s) without open competition or restricts the bidding process to certain suppliers when specific criteria are met.

What type? - Procurement Decision

The amount of public funds to be spent, either as a one-time Purchase or as a known recurring purchase for a specific time determines the Dollar Threshold.

▲ **Dollar Thresholds are divided into three primary categories and should never be arbitrarily divided.**

Small Purchase

Under \$25,000

Authority / Managed
By

Department

Direct department
procurement for
low-dollar purchases.

Intermediate

\$250,000 or less

Authority / Managed
By

Portfolio Manager

Mid-level
procurement
managed within
department
guidelines.

Formal

Over \$250,000

Authority / Managed
By

Portfolio Manager

Requires formal
competitive process
through Central
Purchasing.

Why? - Procurement

Law

Public procurement hierarchy begins at the Federal government level and delegates down through State and local agencies.

Governing Rules:

FAR, ORS & PCRB are common rules that support the law.

AAA Contract Compliance and Monitoring requirements

Public Money

Funds provided directly by taxpayers.

Core Purpose:

Strictly intended to serve taxpayer expectations and community needs.

Prevention of waste, fraud, and abuse of public funds

Ethics

Mandate:

To avoid personal gain or the appearance of personal gain or favor.

Audit findings and compliance checks

Rules derived from historical knowledge and best practices

Planning Process

PRE-WORK CHECKLIST & KEY REQUIREMENTS

01 Decision to Buy

Formal commitment and governance approval to proceed.

02 Identify Need

Define specific requirements and program scope.

03 Market Evaluation

Assess vendor landscape and industry solutions.

04 Community Engagement

Gather key stakeholder and community feedback.

05 Funding & Source

Confirm funding amounts and compliance terms.

06 Expected Service Start

Establish target launch and key milestones.

Core Pre-Work Questions



Role of the Program

PROGRAM LIFECYCLE & PROCUREMENT RESPONSIBILITIES

Planning



Pre-Work & Timeline

What pre-work needs to be done before engaging Procurement

Understanding the timeline

Planning for contingencies

Development



Scope & Requirements

Clearly define scope of services

Establish evaluation criteria

Determine all key requirements

Evaluation



Review & Scoring

Recruit a strong evaluation panel

Apply clearly defined scoring criteria

Execution



Contracting & Admin

Contract negotiations and allocation process

Continued evaluation

Contract administration

DCHS Process and Guidelines

Decision Tree Pathways & Sourcing Logic

SERVICE CLASSIFICATION

Professional Services vs **Goods**

Determines statutory requirements and contracting terms.

DOLLAR THRESHOLD

Formal (\$250,000+) vs **Intermediate**

Establishes formal solicitation and approval levels.

COMPETITION TYPE

Competitive vs **Non-Competitive**

Defines bidding open-market requirements vs sole source.

EVALUATION METHOD

Qualified Pool vs **Best Value/Proposal**

Guides scoring framework and award selection criteria.

Countywide Procedures and Process

It encompasses everything from routine everyday purchases to major national infrastructure projects.



**Buildings and
Bridges**



Preschool For All



**Emergency Shelter
and Housing**



**County Sheriff's
Office**



**ADVSD Community
Services**



Library Services

Identifying the Risks

The Basics — Primary Risk Categories & Evaluation Pillars



**Physical
Characteristics**



Timeliness



Financial



Risk



Political



Process



Supplier

Circle of Life....of a Contract

Contract Lifecycle Management – Proactive, methodical governance from inception to renewal.

Contract Life Cycle

The continuous end-to-end framework ensuring organizational compliance, risk mitigation, and value optimization throughout every stage of a contract's existence.

INITIATION



**Draft &
Request**

AWARD



**Negotiate &
Sign**

COMPLIANCE



**Monitor &
Enforce**

ANALYSIS



**Review &
Audit**

RENEWAL



**Extend or
Amend**

Supporting the Process

How individuals can support the procurement process and community partners



VOLUNTEER

Volunteer as Evaluator

Independent evaluators are critical to an open and competitive procurement process.



ENGAGE

Engage with Community Partners

Encourage Community Partners to register as a supplier with Multnomah County and participate in events.



ADVOCATE

Ask Questions

Engage with County leaders through Board meetings and be vocal about support for fair and open competition.

Resources

Procurement & Contract Unit Portals, Trackers & Documentation



Central Portals

- [County Rules and Procedures](#)
- County-wide Contract Information
Available on PCU Commons page



Tools & Trackers

- [Timeline Tool](#)
- [Human Services Procurement Tracker](#)
- [Human Services Contracts Tracker](#)
- [Human Services Forecasting](#)



Guides & Support

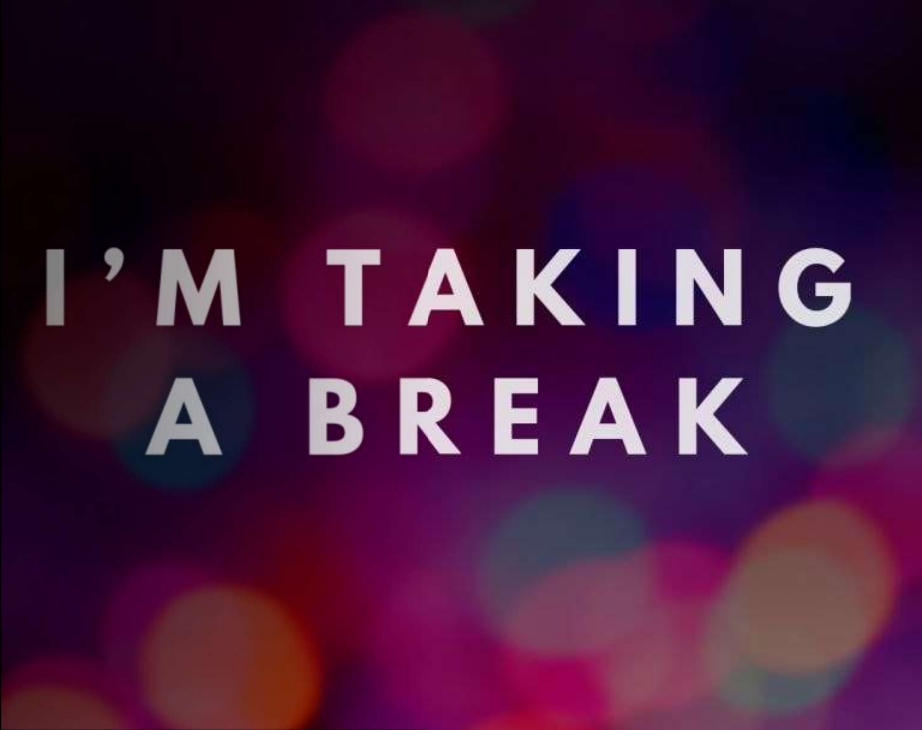
- [User Guide Links](#)
- Other training resources needed?
Just ask!

Questions?

Reach out to the PCU team for additional assistance.

Break

15-minute break



**I'M TAKING
A BREAK**

Area Plan Goal Update: Population Data

Purpose:

- Learn about our progress so far and what we plan to do next
- Provide feedback during or especially after this meeting

Presenters:

- Emily Uyen Nguyen, Research & Evaluation Intern
- Tessa Schwartz, Research & Evaluation Intern
- Jason Normand, Senior Research & Evaluation Analyst

Area Plan Goal Update: Population Data

Goal: Estimate Multnomah County's population and demographic characteristics. Use the data to improve access to services, culturally specific services, and employee recruitment efforts.

- Task 1: Report on population characteristics for each service district in Multnomah County.
- Task 2: Estimate the number of people who are eligible for services. Identify differences and possible disparities between populations eligible for services and those receiving services.

Area Plan Goal Update: Task 1

- Task 1: Report on population characteristics for each service district in Multnomah County.
 - Updated Population Profile for the Area Plan 1 Year Update
 - See Population Profile in packet
 - Created District Profiles for the Area Plan 2 Year Update
 - See District Profiles in packet

Area Plan Goal Update: Task 1

What you need to know about the Updated Population Profile

- Population estimates based on Census/ACS data, customized by PSU
- Data updated to include 2023 Census/ACS, no further updates

Walkthrough document: [insert link]

Data Highlights:

Area Plan Goal Update: Task 1

What you need to know about the District Profiles

- Same data as the Population Profile
- Highlight some providers & services available in each district
- Highlight some population characteristics or trends in each district

Walkthrough document: [\[insert link\]](#)

Data highlights:

Area Plan Goal Update: Task 1

Feedback

- What sticks out to you in this data that could inform advocacy, service planning, or further research?
- Questions/comments now or contact Jason Normand later
 - Phone: 503-988-7115
 - Email: jason.normand@multco.us

Area Plan Goal Update: Task 2 - Planning

Task 2: Estimate the number of people who are eligible for services. Identify differences and possible disparities between populations eligible for services and those receiving services.

- Use our population estimates with detailed characteristics
- Estimate how many people might be eligible for a program
- Use data we have on people currently/recently served in a program
- Identify differences/gaps in how many might be eligible vs served
 - where those gaps are: location, race/ethnicity, language, etc

Area Plan Goal Update: Task 2 - Planning

Challenges for Task 2:

- Population estimates are intended for the midpoint of 2019-2023
- Large margins of error for specific population characteristics
- Census/ACS characteristics do not address all program requirements
- Incomplete or out-of-date program participant data
- A difference might not mean a gap or disparity

Area Plan Goal Update: Task 2

Feedback

- What programs/services do you think we should focus on?
- Where do you think there are gaps?
- What are the drivers of those gaps?
- Questions/comments now or contact Jason Normand later
 - Phone: 503-988-7115
 - Email: jason.normand@multco.us

HR1 (“The Big Beautiful Bill”) impacts to DCHS programs

SNAP (Supplemental Nutrition Assistance Program)

Medicaid and Oregon Health Plan (OHP)

Impacts to Long-Term Services and Supports (LTSS)



SNAP

Starting October, SNAP recipients ages 18 to 64 who do not have dependents under age 14 must meet HR1 work requirements. HR1 also restricts SNAP eligibility for certain non-citizens, mainly affecting individuals with refugee or asylum status.



Medicaid/OHP

Starting in 2027, HR1 requires Oregon Health Plan members to renew their benefits more frequently. Certain adult members must meet work activity requirements. The law also limits Medicaid eligibility for non-citizens, who may be moved from OHP to Healthier Oregon.



HR1: How staff can support clients

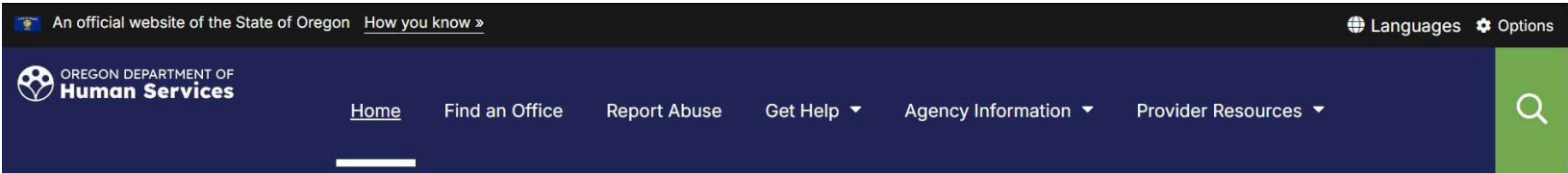
- **Work Requirements:** Help clients track and report their 80-hour monthly work or activity requirement using [this ODHS reporting form](#). Meeting SNAP work rules also satisfies Medicaid requirements.
- **Exemptions:** Inform clients that many people qualify for exemptions (including students, caregivers, individuals with health conditions, and residents of designated Tribal lands). Encourage clients to report their circumstances to ODHS to secure an exemption.
- **Contact Information:** Remind clients to keep their address, phone number, and email updated at Benefits.Oregon.gov or by calling [1-800-699-9075](tel:1-800-699-9075).
- **Renewal Notices:** Advise clients to watch for official mail from ODHS or OHA and respond before state deadlines.

HR1: How staff can support clients (cont.)

Community Empowerment & Benefits Preservation Project (CEBPP)

DCHS is leading the Community Empowerment & Benefits Preservation Project (CEBPP) and hosting an internal HR1 workgroup. This initiative brings together liaisons from Health, DCJ, HSD, Libraries, and state partners (ODHS and OHA) under our "Stronger Together" framework to expand qualifying volunteer, educational, and caregiving pathways for clients.

Toolkits for SNAP Partners



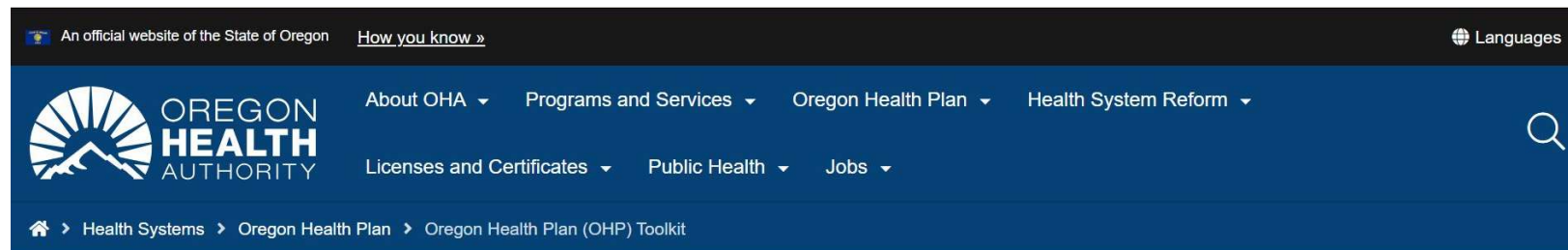
Toolkits for SNAP Partners

Simple, sharable resources to help you help others

This page is for **partners and community groups** that help people who use **SNAP benefits**. It includes simple, ready-to-share materials you can use to keep people informed, including updates about ongoing changes.

See also > H.R. 1 hub for ODHS/OHA partners

Oregon Health Plan (OHP) Toolkit



Oregon Health Plan (OHP) Toolkit

Find the Materials You Need:

- [Federal changes to OHP \(HR1\)](#)
- General outreach material:
 - [OHP descriptors and message frames](#)
 - [OHP pre-enrollment material](#)
 - [OHP post-enrollment material](#)

Materials about Federal Changes to OHP (HR1)

These materials can help people stay informed about the upcoming federal changes to OHP (Oregon Medicaid) and understand how to get or keep their OHP coverage. More to come! Please check back for more social cards, flyers, and content.

Other Resources

OHP Handbooks

CCO and Open Card (fee-for-service) handbooks and customer service information

[OHP.Oregon.gov/Handbooks](https://ohp.oregon.gov/Handbooks)

Public Charge

Web pages and fact sheets:

- English: [Oregon.gov/PublicCharge](https://oregon.gov/PublicCharge)
- Spanish: [Oregon.gov/CargaPublica](https://oregon.gov/CargaPublica)

Oregon Health Plan (OHP) and SNAP Toolkits

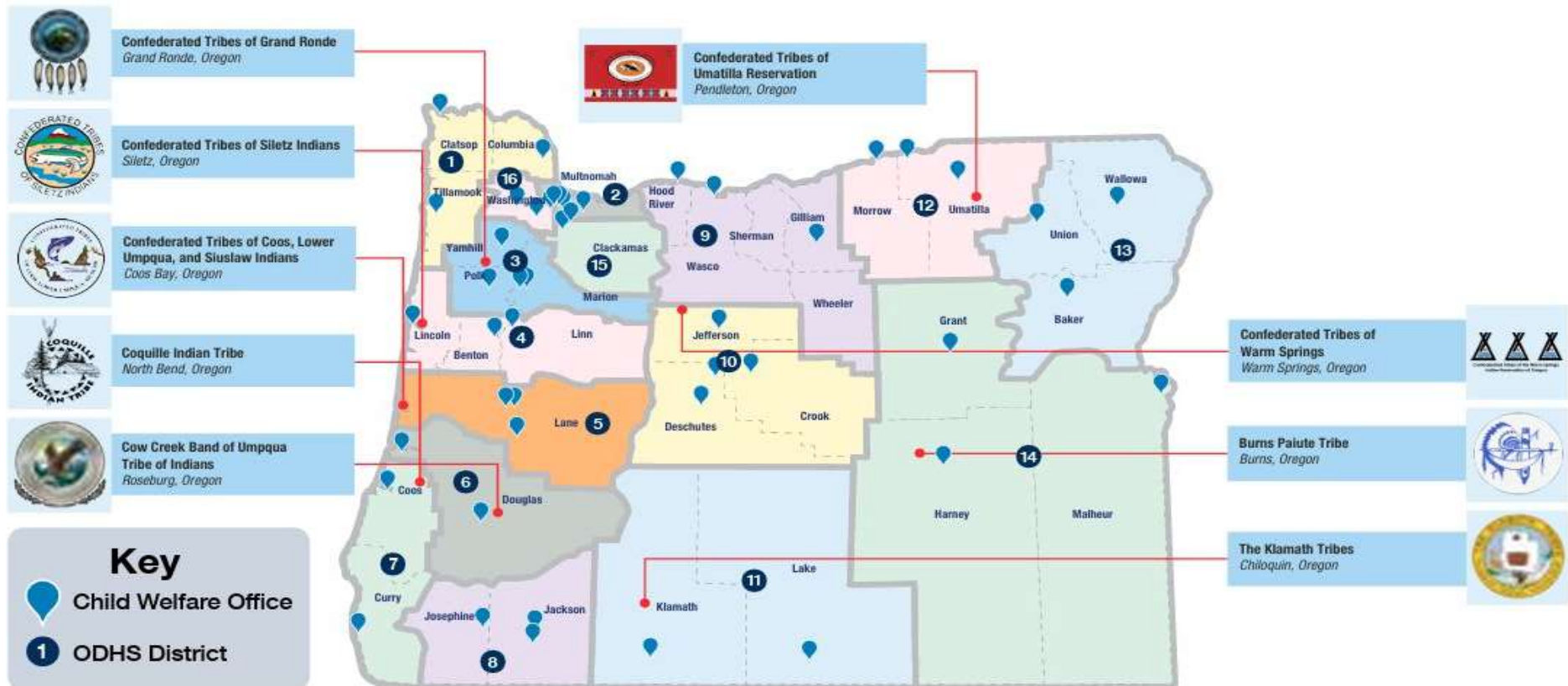
<https://www.oregon.gov/odhs/news/pages/hr1-partner-updates.aspx>

Area Plan-Tribal Coordination: Statewide Meet & Greet

2026 Title VI Meet & Greet
Grande Ronde, Oregon
September 29 and 30



Nine Tribes of Oregon and ODHS District Map



Public comment (10 minutes)

- Volunteer opportunity with NE Village for transportation
- Hollywood Theater project announcement and discussion

Future meetings

- ASAC: Tuesday, November 17, 2026
- DSAC: Wednesday, November 18, 2026

Thank you for
attending!

