



Attachment A: Domestic and Sexual Violence (DSV) InReach Services Proposal Instructions

Issue Date: **November 28, 2022**

Responses Due: **December 20, 2022**

No Later Than: **5:00 PM**

LATE RESPONSES WILL NOT BE CONSIDERED

Refer Questions to:

Maria Alvarez-Lugo

Phone: 503.320.4615

Email: maria.alvarez-lugo@multco.us

Proposal Submission

Thank you for your interest in providing **Domestic and Sexual Violence (DSV) InReach Services** as part of the Multnomah County Local Implementation Plan for the Metro Supportive Housing Services Measure (Ballot Measure 26-210). Please review the proposal instructions and application questions provided in this document. The program scope is available for reference in the **DSV InReach Services - NOFA Announcement & Scope of Work**. If you are interested in delivering DSV InReach services, please answer the questions below and submit the responses by **5:00 PM on Tuesday, December 20th, 2022**. Proposals should be sent by email to: maria.alvarez-lugo@multco.us and kaytee.evans@multco.us. Responses will be used to evaluate and prioritize providers for contracted services.

Proposal Format and Instructions

Please answer the proposal questions in **no more than a total of six (6) double-spaced pages**. Proposal attachments, such as the budget draft and equity plan (if applicable), do not count toward the six (6) page limit. Please include the name of the organization on the first page of the proposal. All fonts should be 11-point size or larger. Please number the responses according to the corresponding question. Restating the question for each response is not required. An example layout is included on page 8.



Applicant Eligibility Requirements

Organizations applying to this NOFA **must** be able to demonstrate they are a State-certified Victim Services Provider. Applicants who cannot demonstrate compliance will not be considered for selection. Note: Per [ORS 40.264 Rule 507-1](#), advocates are only considered to be “certified” and have legally privileged status and protections in communications with victims/survivors if they:

1. Have completed at least forty (40) hours of training in advocacy for victims of domestic violence, sexual assault, or stalking that meets the minimum training requirements set out in [OAR 137-085-0080](#); AND
2. Are a current employee or a volunteer with a qualified community-, campus-, or tribal-based advocacy program.

Organizations who are State-certified Victim Services Providers, but **are not** qualified under the **Joint DSVCO/JOHS Domestic and Sexual Violence RFPQ (RFPQ-25-2022)**, must respond to the questions outlined on page **3** of this document (*Part A - Experience Delivering Domestic and/or Sexual Violence Services*). Applicants who are required to respond to these supplemental questions are allowed three (3) additional double-spaced pages to illustrate their experience in delivering domestic and sexual violence services. Applicants must be either DSV RFPQ qualified as stated above, OR, applicants must answer the supplemental questions provided. Applicants that fail to meet one of these two proposal requirements will not be considered for selection.



DSV InReach Application Questions

Part A - Screening Question: Experience Delivering Domestic and/or Sexual Violence Services

Is the applicant qualified under the **Joint DSVCO/JOHS Domestic and Sexual Violence RFPQ (RFPQ-25-2022)**?

YES NO

If the response is “**yes**,” the applicant may skip directly to **Part B Proposal Questions** on page 4.

If the response is “**no**,” the applicant **MUST** respond to the three questions below, indicating the organization’s understanding and experience in delivering DV/SA resources, before moving on to the Proposal Questions. Please limit the response to three (3) double-spaced pages.

1. Describe the organization’s experience delivering services to Domestic Violence and Sexual Assault survivors and their children/dependents. Please share staff training curriculums as it relates to working with survivors of violence.
2. Describe any prior experience collaborating with DV/SA Continuum partner organizations. Please identify any current/existing partnerships with DV/SA organizations.
3. Please share the organization’s experience and understanding of VAWA (Violence Against Women Act) regulations. Please describe your understanding of personally identifying information (PII) and survivor confidentiality and privacy. Please describe your agency’s policy around confidentiality and sharing private information related to households served by your organization.



Part B - Proposal Questions:

1. Experience with Low-Barrier Programming (10 points)

Describe the organization's understanding of effective, low barrier DSV InReach outreach and engagement strategies. Describe the organization's experience and approach in delivering low-barrier DSV InReach services and engaging with survivors, including those residing in emergency shelters? If the applicant does not have prior experience, how does work to date prepare the organization to program and operate InReach services? Please include how the organization would staff the program and train staff.

2. Service Delivery Commitment (15 points)

Describe the organization's approach to and experience providing trauma-informed and survivor-centered services and support to individuals who have experienced Domestic and/or Sexual Violence and are residing in emergency shelters, including survivors with intersecting barriers and/or with serious behavioral health challenges?

3. Racial Equity (15 points)

As a provider of DSV InReach services working across systems of care, including the Adult System of Care, Homeless Family System of Care, and Youth Continuum of Care, how would the Organization advance racial equity and ensure that services delivered are respectful of, and relevant to the beliefs, practices, culture and linguistic needs of diverse populations and communities? Please attach the organization's equity plan, if available.

4. Leveraged Resources (10 points)

What resources/services does the organization have that DV/SA participants residing in emergency shelters could access/benefit from if the program were to be funded? What resources might the organization leverage to connect shelter participants with permanent housing? If the applicant does not have internal resources to leverage, how would the organization build relationships with and collaboratively work with other



system partners to support access into DV/SA Continuum services and DSV Coordinated Access?

5. Experience with Multi-Agency Teams (15 points)

Briefly describe the organization's experience working on multi-agency teams or with partners across systems of care, and share effective strategies for carrying out shared work among multiple stakeholders. If the applicant does not have experience on multi-agency teams, how would the organization build collaborative working relationships with other partners?

6. Experience delivering Co-Located services - (15 points)

DSV InReach Team advocates will spend a portion of their time delivering services outside of the home organization, in partnership with emergency shelter providers across the Continuum of Care. Describe your organization's experience or ability to deliver co-located advocacy to survivors seeking Domestic and Sexual Violence Continuum resources. Include any specific experience your organization may have in delivering co-located services in emergency shelter settings.

7. Business Operations - (10 points)

As a government entity, the Joint Office of Homeless Services (JOHS) has a fundamental responsibility to be effective stewards of public dollars. Describe the organization's understanding of upholding contracting requirements including the delivery of performance measures. What support would the organization need from JOHS to be a successful contractor for DSV InReach services?

8. Budget - (10 points)

Demonstrate financial reasonability through allocation of resources by providing a comprehensive budget. Please submit a completed proposed budget using *Attachment B - JOHS Budget Detail Template*.



Proposal Evaluation

The JOHS intends to award funding to proposals that it determines will provide the best overall program services within a reasonable pricing structure and prescribed timeline. JOHS staff reserve the right to reject all proposals, or any proposal that is not responsive to the NOFA. The JOHS intends to evaluate the Proposal objectively in accordance with the criteria below.

Evaluation Criteria
<p>Excellent: Applicant addresses every part of the question. Their response demonstrates a thorough understanding of the impact of the key components in the question on their organization, the people they serve and/or the wider community. Examples given are clear and relevant.</p>
<p>Very Good: Applicant addresses every part of the question. Their response acknowledges where the key components of the question have impact. Examples are clear and relevant.</p>
<p>OK: Most of the question is addressed in the applicant's response. The provider's response acknowledges the impact of the key components of the question but relevant examples aren't provided.</p>
<p>Needs Improvement: The applicant's response to the question does not demonstrate an understanding of the key components. The provider does not acknowledge the impact of key components and does not give any examples.</p>
<p>N/A: Applicant does not respond to question.</p>



Confidentiality

Multnomah County is required to disclose non-exempt public documents pursuant to ORS 192.410-192.505). ORS 192.502(4) exempts the County from disclosing information submitted in response to a solicitation where the information is such that it “should reasonably be considered confidential.” A respondent who determines that information within a response meets the statutory requirement and desires that such information remain confidential shall mark the bottom of the pages containing such information with the word “CONFIDENTIAL.”

If a respondent marks every page of a response as “CONFIDENTIAL”, the statutory requirement is not met; any response so marked will not be deemed to have been submitted in confidence, and upon request, the entire response will be disclosed.

The County will keep properly marked information confidential unless ordered to release the information and materials by the District Attorney pursuant to ORS 192.460.

If you have additional questions or comments, please direct them to Maria Alvarez-Lugo at maria.alvarez-lugo@multco.us.



NOFA Proposal Response: Domestic and Sexual Violence (DSV) InReach Services

Organization/Agency Name	
Project Name	
Name of Representative	
Rep. Email Address	
Rep. Phone Number	

Proposal Questions:

- 1. Experience with Low-Barrier Programming (10 points)**

Response

- 2. Service Delivery Commitment (15 points)**

Response

- 3. Racial Equity (15 points)**

Response

- 4. Leverage Resources (10 points)**

Response

- 5. Experience with Multi-Agency Teams (15 points)**

Response

- 6. Experience delivering Co-Located services (15 points)**

Response

- 7. Business Operations (10 points)**

Response