



Scoring Rubric and Evaluation Criteria

Hygiene and Storage Selection Process

Applications for Hygiene and Storage investments are due to JOHS by no later than 6:30 PM on 2/10/2023. Applications will not be reviewed and scored until the application period is closed. A review panel will be held on 2/16/2023.

Summary of Review Process: Upon closure of the application period, a review panel composed of JOHS, City of Portland, and community representatives will individually review and pre-score applications prior to the 2/16/2023 review panel. Applications will be scored using the Hygiene and Storage Selection Criteria Scoring Matrix below.

During the review panel, reviewers will discuss each application and finalize scores. Scores will be totaled and averaged across all reviewers. Applicants must score at least a 2.5 in each category/question to be considered for a contract.

In the event an applicant doesn't meet the minimum scoring criteria, the JOHS may provide the applicant with supplemental questions at its discretion. Please note applicants who do not fully respond to all aspects of a question will not be considered for supplemental questions. Any supplemental questions will be reviewed and scored by each reviewer using the question-specific criteria provided below in the Hygiene and Storage Selection Criteria Scoring Matrix.

Based on the final scores, the review panel will make recommendations to JOHS on allocations. Any final decisions on the allocation of services contracts will be made solely by the JOHS.



Hygiene and Storage Selection Criteria - Scoring Matrix

Applicant: _____

Committee Member: _____

(1) Readiness to Provide Low-Barrier Programming: 1 - 5 points

Applicant's response demonstrates familiarity and competence in the provision of low-barrier outreach and engagement programs, or a readiness to provide this programming based on other work they have done. Score: _____

(2) Service Delivery Practices: 1 - 5 points

Applicant's response demonstrates a high degree of familiarity and/or experience, delivering person-centered, trauma-informed services to people living unsheltered including to those with behavioral health challenges. Score: _____

(3) Demonstration of Understanding Contract Essentials: 1 - 5 points

Applicant demonstrates experience with contracting with public agencies, or, in articulating the support they would need from the Joint Office to be successful, demonstrates a good understanding of the essential elements of successful contracting. Score: _____



(4) Service Delivery Practices - Racial Equity: 1 - 5 points

Applicant's response demonstrates a high degree of familiarity and/or experience, delivering culturally responsive or specific services, including but not limited to specific practices that support unique service delivery to racially diverse individuals. Score: _____

(5) Spending of Funds by FY23 End: 1 - 10 points

Applicant demonstrates a clear and reliable ability to spend allocated funds by June 30, 2023. Purchases or investments made can be delivered or completed into FY24, but all money must be spent by the end of FY23. Score: _____

(6) Alignment with PSU Recommendations: 1 - 10 points

Applicant proposes use of funds that align with the recommendations of the PSU study linked in the NOFA. Proposals focusing on investments toward hygiene, storage, and trash collection services will receive priority consideration. Score: _____

Total Points out of 40 _____