



Jennifer McGuirk Multnomah County Auditor

Fran Davison
Nicole Dewees
Mandi Hood
Annamarie McNeil
Dorian Pacheco
Marc Rose
Mark Ulanowicz
Caroline Zavitkovski

Date: January 4, 2022

To: Deborah Kafoury, Multnomah County Chair
Marc Jolin, Director, Joint Office of Homeless Services

From: Jennifer McGuirk, Multnomah County Auditor *JM*

RE: Audit of Joint Office of Homeless Services information systems and reporting

Dear Chair Kafoury and Director Jolin,

I'm writing to inform you that my office is starting an audit of the Joint Office of Homeless Services' information systems, including information in the Homeless Management Information System (HMIS), and reporting. I've assigned Principal Auditor Marc Rose, Principal Auditor Nicole Dewees, and Management Auditor Mandi Hood to this audit.

To conduct this audit, my team will need direct, read-only access (or equivalent) to HMIS. We will need this access by the end of this month. I appreciate your help in facilitating this access.

Please let me know if you would like to schedule an entrance meeting. Alternatively, we could wait to meet for a month or so as my staff wrap up the audit's initial phase. At that time we would be able to share our objectives for the audit. Please feel free to contact me with questions or concerns.

CC: Sharon Meieran, Commissioner, District 1
Susheela Jayapal, Commissioner, District 2
Jessica Vega Pederson, Commissioner, District 3
Lori Stegmann, Commissioner, District 4
Serena Cruz, County Chief Operating Officer
Mary Hull Caballero, Portland Auditor
Dan Ryan, Portland Commissioner, Position 2