

---

**BRIDGE SPECIAL EVENT PERMIT FILMING GUIDELINES**

1. This is a guideline for the Bridge Special Event Application in order to conduct a film shoot that will require full or multiple lane closures on a Bridge (applicable only to the areas shown here:  
<https://www.multco.us/transportation-planning/permits-working-near-county-bridges>).
2. The event requires a series of submittals that will be reviewed and, after acceptance, referred to as part of the permit.

The first set of submittals include:

- The Bridge Special Event Permit Application;
  - A Certificate of Insurance meeting the outlined Insurance Requirements;
  - A filming narrative which provides general descriptions of the film and the locations of filming and activities on the Bridges;
  - A site map specifying all areas of the Bridges where filming, staging of equipment, and any related or supporting activities are to be located;
  - A material list with their Safety Data Sheets of all props, special effects, and other equipment to be used during filming;
  - Contact information of the Film Scout Set Director and Executive Producer, or other responsible party representing the applicant;
  - A Traffic Control Plan (TCP) identifying all detours and road closure locations;
  - A Monitor Plan identifying all personnel who will be stationed at each road, sidewalk, and bike lane closure; and
  - Contact information of the traffic control company providing the road, sidewalk, and bike lane closures.
3. If the filming event requires a full bridge closure, a County Board review will be required. This process will take approximately 90 days from date of the application submitted to the County. The Film Scout Production Representative will need to be present on the day the application is presented to the Board.
  4. Once the submittal process has been completed, a meeting will be scheduled with all parties involved to review the following:
    - Communication protocol;
    - Traffic control;
    - Working around and on the bridge lift spans;
    - Equipment staging;
    - Timeline of bike and lane closures; and
    - Key locations of filming on the Bridges.

---

**BRIDGE SPECIAL EVENT PERMIT**