## **JSD Case Management Process**

Updated: 2.10.2025

**Affinity Groups Learning Sessions**  **JCP Procedure** (Assessment)

Contact 2. Standards

Case Plan 3. (JJIS)

Opportunity-based 4. Skill Building

Opportunity-based O. Incentives

**Graduated Sanctions** / Responses

Case Staffing: influences decisions throughout the case management process

JCC staff watch: Annie E. Casev videos "Transforming Probation" Data Services included.

JCC records themselves with youth. [Reviewed: Video / Audio Tape]

Affinity group of peers + managers of the JCC and give feedback on interaction

JCC is given notes for future interactions to help create positive guide for youths

New Charge: 1st meeting, build rapport, social interview

Complete risk assessment, 2nd meeting to

JCP is created

explain results

The levels are established for contact standards.

> RIVER (High Risk - Level 1)

**FOREST** (Medium Risk - Level 2)

MOUNTAIN (Low Risk - Level 3)

Redo risk assessment every 3-6 months or if youth has new referral.

Based on JCP: identify highest crimnogenic needs

Meet with Client

Work with family & client to create SMART goals that address needs

If reducing criminogenic factors, reduce number of meetings & vice-versa

> RIVER (Meet 4x month)

**FOREST** (Meet 3x month)

MOUNTAIN (Meet 2x month) **Review SMART goals** and case plan with youth & family

**Monitor SMART Goals** 

Adjust SMART goals based on progress & change in Case Plan

Incorporate opportunities for growth and incentives into Case Plan:

- Advocacy for Early **Probation Termination**
- Meals / Groceries
- Gift cards
- Growth opportunities
- Lower contact
- Memberships
- Internships

Reassess progress in skill building at 3 months

Work towards advocating for early release from supervision.

- 1. Review SMART goals & Case Plan
- 2. Monitor youth progress
- 3. Adjust goals

Choose skills to build based upon criminogenic factors



Review potential providers with youth and family, ie:

- Mentorship
- Support program
- Treatment
- Community engagement opportunities

Refer youth to services that meet their needs

Reassess progress in skill building at 3 months

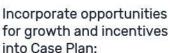


at 6-9 months review case plan

Youth can earn incentives for achieving:

- Attending meetings on time
- Progressing toward SMART goals

Youth progresses toward rewards upon success



- · Advocacy for Early **Probation Termination**
- Meals / Groceries
- · Gift cards
- Growth opportunities
- Lower contact
- Memberships
- Internships

Encourage youth to achieve goals within the plan. Work to achieve the mark where we can advocate for early release from supervision.

- 1. Youth working towards SMART goals & Case Plan
- 2. Youth earns incentives
- 3. Reassess progress
- 4. Work towards advocating for early termination of supervision

JCC recieves news of violation



Classify violation into category



## MILD:

- Verbal reprimand Review Case Plan /
- engagement in services

## MODERATE:

- Probation Violation
- JCC intervention (increased programming)

## **SERIOUS:**

- Review hearing/PV
- Sanction/extend probation

1. Receive violation news 2. Refer back to JCP

- and determine contact standards on case-bycase basis
- 3. Classify response based on severity
- 4. Continue encouraging positive change

- 1. JCC Assigned youth
- 2. Video Training 3. Recorded Sessions
- 4. Group Session Review
- 5. Group Session Feedback
- 1. New Charge: **Social Interview**
- 2. Risk Assessment
- 3. JCP is created
- 4. Contact standard established
- 5. Re-do JCP (if necessary)
- 1. Identify needs
- 2. Meet with Client
- 3. Create SMART goals 4. Reduce / increase # of
- meetings based on factors

- 4. Reassess progress
- 1. Choose skills to build
- 2. Review potential providers
- 3. Refer youth to skill providers