

CBACs SPEAK!

**Multnomah County Budget Advisory Committees
FY18 Reports & Recommendations
March 14, 2017**

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Central CBAC

TO: Chair Deborah Kafoury and County Board of Commissioners (3) pages
FROM: Central CBAC
DATE: April 27, 2017
SUBJECT: Central Budget Advisory Committee (CBAC) Report & Recommendations

EXECUTIVE SUMMARY:

The Central CBAC (CCBAC) values the opportunity to provide community perspective by offering input to the County's budget. The CCBAC includes members from each of the eight department CBAC's. The Chair of the CCBAC is a member of the Community Involvement Committee, and for FY18, is Jean Trygstad. We appreciate the members of this year's CCBAC for their commitment to the CBAC they Chair, and for their contributions to CCBAC:

Larry Betcher - Community Justice
Mary Stewart – Community Services
Dick Wegner – District Attorney
Cormac Burke – DCA/DCM
Josue Pena-Juárez - Health Department
Steve Weiss – Human Services
Brenda Ray Scott – Non-Departmental
Jim Lasher – Sheriff's Office

PROCESS:

The CCBAC met four times, and established Cornerstone Values, Attributes and Goals related to a vision of Healthy Communities. These are mental health, racial equity, homelessness, housing, and public safety. The CBAC evaluated programs that were congruent with these attributes.

CCBAC Cornerstone Values

- We hold in esteem programs that improve physical, emotional, psychological & social wellbeing.
- We seek to gain a deeper understanding of how County programs improve the wellbeing of those served.

CCBAC Goals for FY18

- We support upgrading database reporting so as to improve the County's ability to assess the effect of programs on resident's wellbeing.
- We look forward to receiving key performance measure dashboard reports for our departments in FY18.
- We would like to expand our perspective from department/program to include communities and individuals served.
- This shift may take the form of evaluating services and resources through a variety of equity dimensions and across departments.

Members: Larry Betcher, Mary Stewart, Dick Wegner, Cormac Burke, Josue Pena-Juarez, Steve Weiss, Brenda Ray Scott, Jim Lasher, Jean Trygstad (Chair)
Staff: Brenda Morgan

Central CBAC

- We will continue to actively partner with Commissioners and County Staff to offer our perspectives, especially in the instance where the actual funding level drops below the budget forecast.
- We support boosting the levels of collaboration between government entities, non-profits, business and individuals in order to continue the progress of healthy communities for all.

EMERGING ISSUES & CHANGES:

One looming cloud on the horizon is the potential reduction in funding from state and federal sources. This potentiality requires us to consider new possibilities for collaboration to maintain necessary service levels.

RECOMMENDATIONS:

Each CCBAC member identified their individual CBAC's priorities, and the entire CCBAC evaluated them according to our values. Based on these findings, the following recommendations were brought forward (OT=Out of Target / OTO=One Time Only / INP=Innovative New Program): Since this recommendation was made, six of the programs have been included in the Chair's Proposed Budget.

Department of Community Services

- 1. 91013B OT/OTO Safe Routes to Schools \$100,000**
Install Rapid Flashing Beacons & ADA Improvements in Reynolds Schools District.
- 2. 91014 OT/OTO Levee Ready Columbia \$146,883**
Funds staff position to address identified deficiencies, maintain federal accreditation, and maintain public safety.
- 3. 91018B OT/INP road Capital Improvement Plan Update \$600,000**
As the DCJ has transitioned away from a focus on enforcement of parole and probation Updates the 2002 plan; in depth review of existing conditions, needs, preliminary project development and cost estimates.

Sheriff's Office

- 4. 60049A OT/INP Mental Health: MCDC Behavior Team \$592,764**
Triage individuals to mental health and substance abuse into services of care.
- 5. 60083A OT/INP Safety Net – Homeless Outreach \$305,602**
Train Deputies to refer homeless individual to county services.

District Attorney's Office

- 6. 15011 INP Data Research Team \$194,942**
Provide the means to evaluate the effectiveness of various programs and report key statistics for strategic planning and investment.

Members: Larry Betcher, Mary Stewart, Dick Wegner, Cormac Burke, Josue Pena-Juarez, Steve Weiss, Brenda Ray Scott, Jim Lasher, Jean Trygstad (Chair)
Staff: Brenda Morgan

Central CBAC

County Human Services

- 7. 25016B OT/EOP Intellectual & Developmental Disabilities \$113,516**
Staff position (add back) in service of ensuring housing stability for this population including interpersonal navigation, coordinate with housing stability team, documentation for HUD.
- 8. 25156B OT/INP Bienestar Social Services**
Community Engagement Specialist/Cully & NE Portland \$100,000
Information support for immigrants, refugees and those without documentation so that they may feel safe to access services.
- 9. 25133B OT/INP Housing Stabilization Team \$250,000**
Strives to prevent homelessness by keeping people stably housed and ensures that there is no disruption in county-provided services due to a housing crisis. This offer builds on the successful FY17 demonstration program by continuing the program and providing additional stability services throughout the county.
- 10. 25139B OT/INP MSI Enhanced \$325,000**
Six domains are instrumental in breaking the cycle of poverty: Income, Social Capital, Housing, Health and Wellness, Education and Thriving Children. The goals of the program are to provide Case Management and support services to families currently served by Public Health primarily Healthy Birth Initiative (HBI).

ACKNOWLEDGEMENTS:

The Committee would like to thank the Board of Commissioners, County staff, and dedicated CBAC members for their commitment to the work.

Members: Larry Betcher, Mary Stewart, Dick Wegner, Cormac Burke, Josue Pena-Juarez, Steve Weiss, Brenda Ray Scott, Jim Lasher, Jean Trygstad (Chair)
Staff: Brenda Morgan

Multnomah County Library Advisory Board



TO: Chair Deborah Kafoury and County Board of Commissioners (3) pages

FROM: Multnomah County Library Advisory Board

DATE: March 14, 2017

SUBJECT: Library Advisory Board Budget Report & Recommendations

EXECUTIVE SUMMARY

The Library Advisory Board fully supports the Multnomah County Library's proposed budget and feels it will serve the community well. The Library Advisory Board is proud to support the library in its continuing efforts to meet ever evolving community needs, produce innovative programming, and focus its work on equity. The additions to the budget proposal have been well thought out and support ongoing operational stability. These prudent cost increases align appropriately with anticipated growth of library district revenue and will serve the county and the department well. While we note some issues for continued consideration below, we strongly support the proposed budget and the thorough work of the library staff.

PROCESS

In accordance with Chapter 19 of the County Code, the Library Advisory Board continued to serve as the Citizen Budget Advisory Committee for the library. The 17-member Library Advisory Board holds monthly meetings throughout the year and is kept up to date on library operations, programs, policies, priorities, and the library's budget.

The Finance Committee of the Library Advisory Board conducted a review of the library's proposed Fiscal Year 2018 budget. The Finance Committee met four times in January and February and has reported to the full Library Advisory Board on its findings. Library Director Vailey Oehlke, Deputy Director Becky Cobb, and Director of Operations Don Allgeier attended these meetings and provided information, reports, and budget briefings for the committee's review. In addition the committee received the following reports from staff:

- February 1 – Jon Worona – Director of Digital Strategies – Overview of IT costs and internal service rates.
- February 7 – Becky Cobb – Deputy Director – Facilities planning and internal service rate review.
- February 14 – Chris Linn – Safety & Security Manager – Update to the Library Advisory Board on Library Security.
- February 15 – Jeff Renfro – Principal Budget Analyst – Library District Revenue Forecast.

Members: Erin Cooper* - Chair, Carlene Weldon – Vice-Chair, Marc Alifanz, Thomas Dyer, Rob Edmiston, Alisa Folen*, Elizabeth Hawthorne, Emma Keppler, Lois Leveen, Jack MacNichol*, Lizze Martinez*, Mardy Stevens, Danika Stochosky, Cynthia Tseng, Christopher Williams, Brian Wilson, Elliot Zais (*Finance Committee Member) **Staff:** Vailey Oehlke – Director of Libraries, Becky Cobb – Deputy Director, Don Allgeier – Director of Operations

We have reviewed, approved, and accepted the Finance Committee's recommendations which serve as the basis of this report.

EMERGING ISSUES & CHANGES

The largest change in the proposed Library budget is a reorganization of internal divisions. The change would reduce the number of divisions from seven to five to improve efficiency and streamline operations. Library leadership has carefully considered these changes and the committee supports the proposed new structure.

Planning for the Library's future facility needs continues to be critically important and the board is excited by the Strategic Capital Planning process the library is currently undertaking. The committee has also begun to discuss the ways in which the library's capital plan will impact the department's long-term operational budget. We look forward to learning more about the outcomes of the capital planning process and expect facilities and capital needs, as well as related changes to the budget, to be a major theme in coming years.

Technology and related services also continue to be key budgetary issues for the library. As the largest provider of free Internet access and media literacy services in the county, the library is uniquely positioned to be a leader in efforts to ensure digital inclusion throughout the region. However, this also means IT services continue to be an important and growing cost for the department. The library's budget for IT services is proposed to increase 24% this year alone, partially due to the cost of the County-wide ERP replacement. The committee strongly supports the ongoing investment that the library is making in technology and expects that IT services will continue to be an important and growing expense.

RECOMMENDATIONS

We recommend that you accept and adopt the proposed budget of \$79.25 million and 536.45 FTE. This budget expansion is well within the growth projected at the formation of the library district. We feel the proposed changes and expansions to the budget are prudent and appropriately focused on supporting on-going operational stability. The additions to the budget have been carefully considered by the library leadership and we are pleased to see the library continuing to grow modestly within the means of the current district tax rate.

The LAB also recommends that the following be considered and reflected in future library budgets:

- Retaining a district rate of \$1.18 for as long as feasible, though the time to reconsider the rate is approaching.
- Sustaining the existing reserve fund at 10% to provide long-term stability and protect

***Members:** Erin Cooper* - Chair, Carlene Weldon – Vice-Chair, Marc Alifanz, Thomas Dyer, Rob Edmiston, Alisa Folen*, Elizabeth Hawthorne, Emma Keppler, Lois Leveen, Jack MacNichol*, Lizzie Martinez*, Mardy Stevens, Danika Stochosky, Cynthia Tseng, Christopher Williams, Brian Wilson, Elliot Zais (*Finance Committee Member) **Staff:** Vailey Oehlke – Director of Libraries, Becky Cobb – Deputy Director, Don Allgeier – Director of Operations*

Multnomah County Library Advisory Board



core services.

- Continuing work on the development and implementation of a long-term capital plan with consideration for how expansion might impact future budgets.
- Continuing to apply a strong equity lens in programs and operations.
- Continuing to work with communities to identify needs and work to meet those emerging needs with innovative materials, programs, and spaces.

ACKNOWLEDGEMENTS

The Library Advisory Board wishes to thank the members of its Finance Committee who led the creation of this report. We also wish to acknowledge the hard work of Library staff and Director Vailey Oehlke, who continue to lead a careful and strategic budgeting process. The board would like to particularly acknowledge the remarkable contributions of Deputy Director Becky Cobb, who has thoughtfully and thoroughly lead the library's budgeting processes for years, and has been an outstanding partner in our work.

Approved by the Library Advisory Board on Tuesday, March 14, 2014

Members: Erin Cooper* - Chair, Carlene Weldon – Vice-Chair, Marc Alifanz, Thomas Dyer, Rob Edmiston, Alisa Folen*, Elizabeth Hawthorne, Emma Keppler, Lois Leveen, Jack MacNichol*, Lizze Martinez*, Mardy Stevens, Danika Stochosky, Cynthia Tseng, Christopher Williams, Brian Wilson, Elliot Zais (*Finance Committee Member) **Staff:** Vailey Oehlke – Director of Libraries, Becky Cobb – Deputy Director, Don Allgeier – Director of Operations

Community Services CBAC

TO: Chair Deborah Kafoury and County Board of Commissioners (5) pages
FROM: Department of Community Services CBAC
DATE: March 10, 2017
SUBJECT: DCS Citizen Budget Advisory Committee (CBAC) Report & Recommendations

EXECUTIVE SUMMARY:

The Department of Community Services Citizen Budget Advisory Committee met with the Department Director and Division Directors and/or staff, who conducted tours and shared an overview of the department and division functions and responsibilities, current budget, strategic planning goals, and program offers. This background information was used in preparing this document.

The CBAC commends the Department of Community Services (DCS) for aligning its budget requests with the department's strategic plan. We support adopting the departments' in target program offers without change. Our recommendations focus on support for the out of target and one time only program offers:

1. Levee Ready Columbia (Program Offer 91014)
2. Road Capital Improvement Plan (Program Offer 91018B)
3. Safe Routes to School Flashers (Program Offer 91013B).
4. Voter Education and Outreach Specialist (Program Offer 91008C),
5. Animal Care and Behavioral Assessment/Enrichment (Program Offer 91007A).
6. Elections Equipment (Program Offer 91010D)
7. Land Use Planner (Program Offer 91021B).
8. Animal Homeless Services Program (Program Offer 91009A).
9. Elections Staff (Program Offer 91010C)
10. Department Emergency Management Coordinator (Program Offer 91000B)

We make these recommendations recognizing the economic uncertainties of the state and federal budgets.

PROCESS:

The Department of Community Services Budget Advisory Committee meets several times a month during budget preparation season. The DCS CBAC consists of the following community members: Debra Giannini, Fern Elledge, Nyla Clark, Mary Stewart (chair) and Dennise M. Kowalczyk. The CBAC met six times from January 2017 through March 2017 and is staffed by Tom Hansell and Sammuell Konadu.

Members: Debra Giannini, Fern Elledge, Nyla Clark, Dennise M. Kowalczyk, Mary Stewart (Chair)
Staff: Tom Hansell, Sammuell Konadu

Community Services CBAC

We met with the following representatives and had the pleasure of experiencing each division more closely through extensive and interesting tours to learn about the department and about each division's budgeting needs and requests for FY 2018:

Kim Peoples, DCS Director

Karyne Kieta, DCS Deputy Director

Tim Scott, Elections Director

Catherine McMullen, Voter Education and Outreach Specialist

Ian Cannon, County Engineer/Transportation Division Director

Megan Neill, Engineering Services Manager 1

Ann Potter, Animal Care Program Supervisor

Michael Cerbone, Land Use Planning Division Director

Information received during these meetings and through facility tours, as well as our review of FY 2018 department program offers, provided the basis for this report. We appreciate all of the work of County staff to assist and inform the members of this CBAC during this budget season.

EMERGING ISSUES & CHANGES:

The DCS division's FY 2018 Strategic Plan identified objectives, strategies, actions and metrics to measure progress toward achieving stated goals. To pursue the department's goals of service excellence and operational efficiency and effectiveness, the department will add one new position to allow the department to address safety and emergency preparedness planning and coordination requirements. This new position will allow the department to have an emergency management professional lead the planning and training exercises to insure programs are prepared.

Animal Services is recognized nationally for its exceptionally high live release rate.

Nonetheless, an audit report highlighted division challenges, including a lack of space to provide effective services, staffing below recommended levels (necessary to meet Guidelines for Standards of Care in Animal Shelters, as indicated by the Association of Shelter Veterinarians – 2010 and identified in a 2015 Audit Report).

- Animal Services continues to rely on hundreds of volunteers to maintain current levels of exceptional service.
- Numerous interim facility renovations have been made to maximize programming changes but due to limited space, additional modifications are not feasible nor cost effective.

The **Election Division** is facing additional administrative burdens with the implementation Oregon Motor Voter program and its impact on division workload. Additionally our current sorting equipment is aging. An additional sorter would both improve sorting time and reduce the risk of having a single point of failure.

Members: Debra Giannini, Fern Elledge, Nyla Clark, Dennise M. Kowalczyk, Mary Stewart (Chair)

Staff: Tom Hansell, Samuel Konadu

Community Services CBAC

Land Use Planning Division: The Multnomah County Comprehensive Plan was adopted and will guide future development in unincorporated areas. Code has to be developed to guide implementation of the Comprehensive Plan.

The **Transportation Division** celebrated the completion of the Sellwood Bridge Replacement in 2017. Repair of significant damage to county road systems was funded through the Road Fund. As a result, limited funds for pavement maintenance is not sufficient to fund future maintenance. Funding for transportation infrastructure continues to be an acute challenge. The Transportation Division will be further stretched by the impact of this winter's severe weather.

The division is directly engaged in regional, state and federal decision-making on transportation funding that affects the county's ability to achieve many of its interdepartmental goals as well as capital improvements. The Burnside Maintenance project will move into construction during FY 2018 and the 2-year Earthquake Ready Burnside Bridge Study to determine if the existing Burnside Bridge can be seismically upgraded continues.

RECOMMENDATIONS:

The Department of Community Services followed the guiding principles of maintaining current service levels, looking for efficiencies wherever possible, and aligning with the department mission and strategic plan in developing its FY18 program offers. The CBAC found merit in the identified strategies to achieve capacity, improve customer service, and meet the goals outlined in the strategic plan. We support adopting the departments' in target program offers without change. Our recommendations focus on the out of target program offers, grouped by division:

Director's Office Out of Target Program Offer

- **91000B, Department Emergency Management Coordinator** This position will provide department leadership with analysis and planning to ensure that adequate resources are available to essential DCS personnel in the event of an emergency and that the department has procured the equipment needed to respond to a broad range of potential emergency situations. The Coordinator also oversees DCS's involvement in the county's Continuity of Operations Planning efforts and implementation of the County Hazard Mitigation Plan and County Emergency Operations Plan. The Coordinator will also lead implementation of the county's Disaster Debris Management Plan.

Animal Services Out of Target Program Offers

- **91007B, Animal Services Staffing 2.0 FTE** Animal Services is currently understaffed and does not meet national standards for Association of Shelter Veterinarians Guidelines for Standards of Care. These program offers incrementally increase staffing levels to provide the services needed to maintain and improve the shelter's high live release rate. The increase in staffing will also allow for adequate daily coverage 365 days.

Members: Debra Giannini, Fern Elledge, Nyla Clark, Dennise M. Kowalczyk, Mary Stewart (Chair)

Staff: Tom Hansell, Sammuell Konadu

Community Services CBAC

- **91009A, Animal Services Homeless Services Program** is a newly created model designed to increase homeless pet owners' compliance with a county ordinance that requires current rabies vaccinations and licensing for all dogs and cats in Multnomah County. This program is proposed as a mechanism to increase public safety through inoculations and provide supportive care to owners of pets who are homeless and unable to afford basic vaccinations, flea treatment and first aid for their pets. This program supports County Chair Homeless Services Program Initiative.

Elections Out of Target Program Offers

- **91010B, Elections Voter Education and Outreach** The Voter Outreach component of the elections budget has begun its important work of ensuring that the democratic process hears all the voices of our community and in just over a year, the program has enabled Multnomah County Elections to become a state leader in providing equitable access to voting and elections resources for previously underserved citizens. We join Director Peoples in highlighting this expenditure as imperative in our diverse county. Key components of the FY 2018 VEO program include: Strengthen in-demand language assistance services, continue to build a framework to support mandated voting materials in languages other than English, host outreach events focusing on underrepresented communities, develop Voter Registration Drive educational workshops for community leaders and organizations and increase access to confidential and secure voting assistance for citizens with disabilities.

- **91010C Elections Staffing – Oregon Motor Voter Revenues** To fund 1.00 FTE to assist with the increased voter registration work load gained through the Oregon Motor Voter (OMV) program. Oregon Motor Voter has added more than 70,000 new voters to the rolls in 2016, an increase of 40% more transactions to be processed. Temporary staff can no longer keep up with the additional volume.

- **91010D, Elections Equipment – Sorter**

The existing high speed ballot sorter is currently the single point of entry for all ballots and ballots must pass through this existing aging sorter several times prior to opening. Since all other processes depend on the ballot sorter there is significant risk of all processes stopping if the sorter fails. Adding a second sorter would allow all the ballot processes to continue if one of the sorters failed and help the Elections division accommodate the additional volume of ballots.

Land Use Planning Out of Target Program Offers

- **91021B, Land Use Planning Compliance** This program offer seeks to continue an existing position within the compliance section of the Land Use Planning Division. This position will continue to provide customer service four days a week, an increase from the former three days. With a continuing increase in calls, applications and walk in customers, it is vital to have this position. Increased capacity also allows for physical inspections of built structures, increasing compliance and reducing need for burdensome future remediation.

Transportation Out of Target Program Offers

Members: Debra Giannini, Fern Elledge, Nyla Clark, Dennise M. Kowalczyk, Mary Stewart (Chair)

Staff: Tom Hansell, Samuel Konadu

Community Services CBAC

- **91013B, Safe Routes to School Flashers** This program funds the installation of Rapid Flashing Beacons (RRFBs) and makes ADA improvements in key high pedestrian use and safety corridors on the county transportation system. This planned work will leverage the improvements that have been made to date to routes serving our partner schools. The rapid flashing beacons and crosswalk enhancements will be located in the Reynolds School District Boundaries.
- **91014, Levee Ready Columbia** This FY 2018 budget request continues to support a staff position to ensure that the region addresses federal requirements for levee accreditation for the Oregon Solutions Columbia River Levee Improvement Project. This project is a multi-year effort entering its third year. Failure to address identified deficiencies puts communities at risk of flooding and poses a risk of loss of levee accreditation under the Federal Emergency Management Agency's National Flood Insurance Program as well as noncompliance with the US Army Corps of Engineers Rehabilitation and Inspection Program.
- **91018B, Road Capital Improvement Plan Update** For a comprehensive update of the Multnomah County Road Capital Improvement Plan (RCIP) to provide an in-depth review of existing conditions, improvement needs, and preliminary project development and cost estimates. The RCIP identifies and prioritizes the needs of the county's transportation system and guides the county's transportation capital funding strategies for federal, state and local funds. The existing plan, from 2002, does not address 240 miles of County road needs.

ACKNOWLEDGEMENTS:

The Committee would like to give special thanks to Tom Hansell and Samuel Konadu for patiently sharing their guidance and knowledge of the department with the CBAC. We would also like to thank Brenda Morgan, Office of Community Involvement, for her support of the CBAC, and the division directors and representatives who provided fascinating and informative tours of their facilities and generously answered our questions and provided program insights.

TO: Chair Deborah Kafoury and County Board of Commissioners (3) Pages
FROM: DCA/DCM CBAC Committee
DATE: March 10, 2017
SUBJECT: Budget Advisory Committee (CBAC) Report & Recommendations

EXECUTIVE SUMMARY

The DCA/DCM CBAC has historically focused on one time only funding request, out of target program offers, and new programs. Additionally, we review the major projects to provide our thoughts and input on the ongoing management, support, and monitoring of these projects. This year we reviewed projects from both DCA and DCM, and provided our input on those that stood out in terms of cost or relative merit.

PROCESS

The DCA/DCM CBAC met bi-weekly between January of 2017 and March of 2017 to discuss upcoming budget submissions and to receive input from key stakeholders and representatives of key areas of DCA and DCM. Our discussions included meetings with:

- ✚ Peggidy Yates, Director of Capital Asset Strategic Planning
- ✚ Sherry Swackhamer, Chief Information Officer and DCA Director
- ✚ Bob Leek, Deputy Chief Information Officer
- ✚ Henry Alaman, Division Director, Facilities and Property Management
- ✚ Travis Graves, Chief Human Resources Officer and Deputy Director of DCM
- ✚ Mike Vaughn, County Assessor and DART Director

EMERGING ISSUES & CHANGES

The County continues to work on a sizable backlog of significant capital projects. We were encouraged to see the forward progress on the new Multnomah County Courthouse, as well as, the beginning of work on the new Health Department Headquarters building. These are much needed upgrades that required extensive public interaction to gain approval, and it is encouraging to see the forward progress.

We were also pleased to hear from Peggidy Yates on the establishment of the Capital Asset Strategic Planning function to guide and coordinate the county's capital asset strategic planning, create a master plan and link capital planning to financial planning. Given the sheer number of facilities that the County owns and maintains, it's clear that an integrated planning and budgeting approach will lead to greater efficiencies, as well as improved transparency with stakeholders throughout the community.

RECOMMENDATIONS

We had no issues or objections to any of the FY 2018 Program Offer submissions from DCA/DCM. We did have some input in terms of both oversight and support of some of these program offers, which are detailed below.

(1) Program Offer #78320 – IT ERP Program

- The planned SAP Replacement/Workday implementation project is clearly a significant commitment, both financially and organizationally. We feel that the County has done a good job of due diligence in terms of exploring options and thinking strategically about how to provide these critical services. Workday and the associated systems should meet the County's growing needs much more effectively than SAP, reduce long term operating costs, and enable improved collaboration and usability. We were pleased to see that the County had chosen a top tier partner in the delivery of the project (Deloitte). These projects are notoriously complex and risky, and it appears that the County has thus far done a good job of managing the risks.

The one additional recommendation would be to ensure that the Board of Commissioners stay close to the project, ensuring scope is tightly controlled and key milestones are met. This project will have high visibility due to cost and complexity, and any deviation from the plan will need to be carefully monitored.

(2) Program Offer #78318 – IT Cyber Security

- Cyber Security is, and will continue to be, a critical facet of any IT organization. We are pleased to see progress is being made, and support the ongoing investment in this space. The County manages a large volume of highly sensitive personal data, and it will be paramount to continue to ensure it is managed safely and securely. We expect to see continued investment in this space to stay ahead of the curve of cyber-threats.

(3) Program Offer #78319 – IT CRIMES Replacement

- The current CRIMES software system, servicing both Juvenile and Adult cases for the District Attorney, is operationally obsolete, and must be replaced to ensure continued management of these functions. The current system is minimally supported by the vendor due to obsolescence and the fact that only 5 clients are still running the system. Support will likely be dropped soon, and the County needs to be in a position to upgrade/replace before this happens.

(4) Program Offer #78301 – IT Innovation and Investment Projects

- In addition to the specific projects called out in the FY18 Portfolio for the IT Innovation and Investment Projects, we wanted to add our support to the County Technology Improvement Program. Given the volume and diversity of County IT assets, and the criticality of the functions they support, it is essential that the County maintain a reasonable level of currency for technology. The County has made a number of good moves to manage their portfolio (movement to cloud based systems being a key component), but it still needs to continue to maintain a realistic level of updates for those assets that they retain.

(5) #78218 – Hansen Building Replacement

- With the relocation of the Sheriff's office, it appears that the Hansen building will need to be replaced or repurposed. Our one concern is the current use of the facility as a temporary location of housing for the homeless. While it is good to see an available facility being used, and we appreciate that the County is dealing with an unprecedented problem with the homeless, we are concerned with the use of

Hansen as a shelter for both health and logistical reasons. We hope to see a more holistic set of options emerging for the homeless.

(6) #72013 – Capital Asset Strategic Planning

- We would also like to emphasize the importance of performing strategic analyses of long-term needs and costs when building new buildings. This ensures the County has the physical capacity to serve the needs of citizens and also that the County is able to fund the continuing costs associated with new assets.

ACKNOWLEDGEMENTS

The Committee would like to give special thanks to Lisa Whedon and Deb Anderson for their outstanding support and assistance in coordinating meetings and speakers. Additionally, we appreciated the addition of Matt Moline from Deb's Finance team. Matt provided details and answers around certain questions, and was a welcome addition to the team. Lastly, we very much appreciate the time given by each of our presenters. The presentations and discussions were informative and productive, and it was clear that all of the presenters were well prepared and happy to discuss their functions and program offers.

Members: Cormac Burke, Chair, Ben Brady, Position 1, Brandon Harris, Position 3, Robert Stabbert, Position 4, and Trent Wilson, Position 5, Scott Eissfeldt, Position 6
Staff: Lisa Whedon, Deb Anderson

MCSO CBAC

TO: Chair Deborah Kafoury and County Board of Commissioners (3) pages
FROM: MSCO CBAC
DATE: April 12, 2017
SUBJECT: Budget Advisory Committee (CBAC) Report & Recommendations

EXECUTIVE SUMMARY:

The Sheriff's Office is constitutionally required to provide 24 hour/7 day a week service to our population who are in crisis within Multnomah County. The Sheriff's Office is usually the first point of contact for individuals who are distressed and in need of social services or mental health assistance. With a 2% constraint cutback throughout the county departments, this can lead to placing a person in need of assistance within the jail system which is not the proper place for the individual.

We believe that proper partnerships between county departments will not only reduce jail populations, but keep our jail system from being the largest mental health facility in the state.

We welcomed the revised structure that Sheriff Reese has made to the Department and his striving to have his employees reach out to those in need. We are pleased to see Sheriff Reese's collaboration with other County Departments, the cities within our County, other local law enforcement agencies, and our community partners to jointly address issues which may, in the long run, result in greater efficiencies and lower costs.

MCSO CBAC PROCESS:

The Citizens Budget Advisory Committee (CBAC) to the Sheriff's Office is a program of Multnomah County. The seven member body of citizens is a valuable tool to both the Sheriff's Department and the Board of County Commissioners for independent input for the programs.

We usually meet once per month for 10 months over the year. This year had a slow start because of the input from the Citizen Involvement Committee (CIC). Therefore, we have met five times during this budget preparation cycle.

We have met with Sheriff Reese, Chief Deputy Jason Gates – Enforcement, Chief Deputy Michael Shults – Corrections, and Chief Art Balizan – Business Services. At each meeting, we have also received the assistance of Stephanie Prybyl – Chief of Staff, and Wanda Yantis – Fiscal Manager. The Sheriff's Office has also arranged for this committee various tours of the facilities and "ride a longs" with deputies.

Members: Dana Fuller (Wood Village), Dwight Holton (SE Portland), Jim Lasher (Fairview), Shannon Olive (N. Portland), Phyllis Thiemann (Corbett), Kezia Wanner (SE Portland, Naoki Yoneyama (SW Portland) **Staff:** Stephanie Prybyl

MCSO CBAC

EMERGING ISSUES & CHANGES:

This CBAC, along with the Sheriff's Department and the Multnomah County Commissioners, view two important issues as priorities. One is the homeless and identifying ways to address the issues associated with this ever increasing population, and the other is the mental health/substance abuse of those in our county's jurisdiction. The Sheriff has stated his concern over these issues. We believe that the new program offers address these issues.

The 2% cuts being applied to the budget again look healthy on paper, but to a County Department charged to provide for safety, to assist with homelessness and mental health, and must be staffed 24/7, this is not realistic without detriment to the core services that MSCO provides. Unforeseen safety issues, such as acting as the backup police agency during unplanned protests in our neighboring areas and the increasing need for coordination around homeless, mental illness, and addiction, drives all costs higher. The County Commissioners have a difficult job in balancing the County's budget in a time where the demands on the County are increasing and the resources are inadequate to fund core services at current service levels and the new initiatives.

When asked for a 2% reduction to the fiscal year 2018 budget, this led the Sheriff's Department to identify reductions that amount to about \$2.43 million dollars from their current budget, which included four existing programs. In looking at new requests, this CBAC felt that two of the four existing programs should be restored and three new programs should be funded in order to meet the needs of the county's current priorities. These additions amount to about \$1.92 million dollars, which means that the Sheriff Department reduction is about 20% of total budget reductions requested of all departments by the County Chair.

Members of this CBAC have had the opportunity to review the various reports on the Jail System, which includes the Multnomah County Grand Jury report. The Sheriff's Department prepared two program offers to assist in satisfying the report recommendations, but they were not submitted as they would only increase requested funds and take away from funds needed to meet the current county concerns.

Our specific recommendations are as follows, in priority order:

RECOMMENDATIONS:

1. 60043B - Close Street Restoration **\$482,730**

This program is slated to be eliminated due to the 2% reduction; however, we along with the Sheriff's Department, feel that it should be retained. This program keeps offenders in pretrial out of the jail, thus keeping our jail beds, which are always scarce, available for other offenders.

Members: Dana Fuller (Wood Village), Dwight Holton (SE Portland), Jim Lasher (Fairview), Shannon Olive (N. Portland), Phyllis Thiemann (Corbett), Kezia Wanner (SE Portland, Naoki Yoneyama (SW Portland) *Staff:* Stephanie Prybyl

MCSO CBAC

This is a highly successful program, which should continue to be funded. This is an out of target offer which is supported by performance measures.

2) 60049A - Mental Health – MCDC Behavior Health Team \$592,764

This is a new offer which we feel will meet some of the counties priorities. This will help channel those who are arrested and do have a mental health or substance abuse problem into proper services of care. This takes the collaborative efforts of other county departments and will help in addressing an important crisis facing our county. This is an out of target offer which is supported by performance measures.

3) 60083A – Safety Net - Homeless Outreach (HOPE) Team \$305,602

This is a new program proposed to offer interaction with the homeless population in our area of responsibility. This is meant to be of assistance and not of “you are under arrest”. This will allow the deputies to assist the homeless in getting the proper services and feeling safe. This is an out of target offer which is supported by performance measures.

4) 60083B – Safety Net - Gun Violence Reduction Team \$305,602

This is a new program offer to collaboratively work with other law enforcement agencies and stakeholders to reduce gun violence through tracking and identifying gun usage. We believe that the county will see a reduction of the number of firearms reaching gangs, hopefully reducing suicide attempts, and ending with the agencies educating our public on gun safety. This is an out of target offer which will be supported by performance measures.

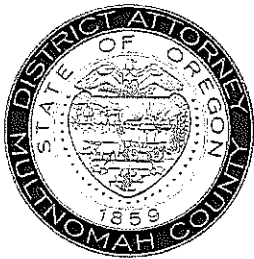
5) 60034D - Self Turn in Program \$235,553

This is also scheduled to be eliminated due to the 2% reduction. Again, we believe this is a valuable program which allows for convicted individuals to serve their time on weekends, thus allowing them to continue their employment and providing for their families. They can remain valuable community members, and at the same time serve their punishment. We recommend that this program be continued. This is an out of target offer which is supported by performance measures.

ACKNOWLEDGEMENTS:

This committee would like to thank Stephanie Prybyl, Chief of Staff; Art Balizan, Chief of Business Services; Wanda Yantis, Fiscal Manager, and Corinne Eshbaugh for their support during this budget process. They went above and beyond to provide answers and documentation to our questions. We also want to thank Chief Deputy Jason Gates, and Chief Deputy Michael Shults for hosting our meetings at their facilities. A special thank you to Sheriff Michael Reese for taking time out of his valuable schedule to talk with us.

Members: Dana Fuller (Wood Village), Dwight Holton (SE Portland), Jim Lasher (Fairview), Shannon Olive (N. Portland), Phyllis Thiemann (Corbett), Kezia Wanner (SE Portland, Naoki Yoneyama (SW Portland) **Staff:** Stephanie Prybyl



**Multnomah County District Attorney's
Citizen Budget Advisory Committee
Fiscal Year 2018**

March 10, 2017

To: Deborah Kafoury, Multnomah County Chair

From: The Multnomah County District Attorney's Citizen Budget Advisory Committee
Bob Pung, Mike Delman, Lorraine Escribano, Lissa Kaufman (Chair), Richard Ladick,
and Dick Wegner (Central CBAC Representative)

The District Attorney's Citizens Budget Advisory Committee (CBAC) welcomed two new members this year, Bob Pung and Lorraine Escribano. The group has met with the District Attorney (DA) and members of budget staff on four occasions so far during the FY 2018 budget season. Meetings have been well attended by CBAC members.

Throughout our meetings we had robust discussions on many topics:

- CBAC roles, responsibilities, desired make-up, and terms
- The need for accurate and reliable data to make sound prosecutorial decisions as well as decisions regarding resource allocation
- The need for an update to the current CRIMES case management system to ensure continuity of operations
- Courthouse replacement project
- Body Camera policy pros and cons and resource requirements
- Prosecution of drug related offenses and new policy proposals

After careful consideration the Multnomah County District Attorney's Citizen Budget Advisory Committee is pleased to make the following recommendations for the Chair's executive budget. Understanding that resources are limited, we have ranked the District Attorney's on-going out-of-target requests. However, our position is that all of these programs are important to the public safety system and should be undertaken if possible.

Priority	Program	Program Name	General Fund	FTE
1	15011	Data Research Team	194,942	1.00
2	15301B	Unit A - DDA (1.00 FTE)	198,982	1.00
3	15004B	Records / Discovery - OA 2 (1.00 FTE)	65,741	1.00
4	15201B	Unit C/Gangs - DDA (0.50 FTE)	80,561	0.50
5	15308	MDT - Child Abuse Unit - DDA 2 (0.28 FTE)	41,530	0.28

6	15401B	Victim Assistance Program - Victim Advocate (1.00 FTE)	83,009	1.00
7	15010B	Justice Reinvestment (MCJRP) DDA 3 (0.25 FTE)	57,450	0.25
8	15101B	Juvenile Trial Court Unit - DDA (2.00 FTE)	290,195	2.00

In addition to the above programming, the MCDA is also requesting funding to complete the replacement of its CRIMES case management system and to fund a move out of the Portland Building to a temporary location for the Child Support, IT, and Investigations staff until the new Courthouse is completed. We also strongly support these one-time only program requests.

Priority	Program	Program Name	General Fund	FTE
1	15012	CRIMES Replacement	414,308	1.88
2	15106B	Portland Building Relocation - GF Costs	140,178	-

During our first meeting on November 17, 2016 we set a schedule for the budget season, reviewed the roles and responsibilities of CBAC members, the CBAC Chair, the Office of Citizen Involvement, and the MCDA Staff Liaison. With opening for two new members we discussed recruiting new members and the desire of the group in increase diversity if possible. DA Underhill and Allen V. presented an overview of the office, a review of the FY2017 budget and the results of last year's requests. Specific areas of interest to the CBAC were discussed including the continuing desire to fund a Data Research Team, upcoming policy changes (LEAD and Treatment First) in prosecution of drug offenses, and an update on Body Cameras in the community and across the country.

Our second meeting was held on December 14, 2016. The CBAC hosted a visit from MCDA's Senior Research and Evaluation Analyst and interns from the Portland State University's School of Criminology and Criminal Justice to answer questions about the proposed Data Research Program. Following a brief presentation on LEAD related research, the group discussed the importance of using data to inform policy decisions. Next, the group discussed general approaches to the 2% constraint direction received from the Chair's Office – reductions in Deputy District Attorney staffing versus Support Staff.

During our third meeting, held on January 19, 2017 we had detailed conversations about how the 2% general fund constraint could be achieved. We also reviewed potential cuts to non-general fund revenue sources that should be considered when formulating decisions on the cuts to programs funded by the General Fund. Several questions were asked about the impact of possible changes to Federal prosecution practices. Pros and cons of various cut proposals were discussed including those to the gangs unit, child support, juvenile programs, MCJRP, child abuse, domestic violence. Finally, we reviewed one-time only requests – the move from the Portland Building and the status of the CRIMES case management system.

Our final meeting was held on February 1, 2017 where we discussed the budget to be submitted and made final decision on recommendations for additions and reductions to the FY2018 budget.

Community Justice CBAC

TO: Chair Deborah Kafoury and County Board of Commissioners (3) pages
FROM: Community Justice CBAC
DATE: March 6, 2017
SUBJECT: Budget Advisory Committee (CBAC) Report & Recommendations

EXECUTIVE SUMMARY:

The CBAC for the Department of Community Justice endorses the Department's approach to the FY18 budget. DCJ has thoroughly vetted all their programs to find inefficiencies, and continues to look both outward and inward to discover ways to focus their efforts and achieve better results. They are willing to cut longstanding and politically popular programs, and they strive to provide services that the clients at highest risk of recidivism receive nowhere else. They test each program and implement it when it's proven to work.

We have prioritized our requests for additional funds below. The top three are:

- | | | |
|-----------|--|-----------|
| 1. 50032B | Expanding the CHI initiative to young African-American men | \$326,299 |
| 2. 50054D | Creating a floater position in the Juvenile Detention Center | \$80,641 |
| 3. 50021B | Using Community Health Specialists to address clients' life issues | \$217,443 |

DCJ CBAC PROCESS:

The Citizen Budget Advisory Committee to the Department of Community Justice met seven times to familiarize themselves with departmental activities and review FY18 budget proposals and changes. DCJ staff members included: Joyce Resare, Budget/Finance Manager; Kimberly Bernard, Ph.D., Research and Planning Manager; Truls Neal, Deputy Director; Scott Taylor, Director.

Additionally, CBAC members were invited to the Juvenile Division's Farm to Table dinner, and DCJ's annual Learning Day, where we were able to meet with Department staff responsible for specific programs.

Community Justice CBAC

EMERGING ISSUES & CHANGES:

This is a difficult budget year. The budget cuts mandated by the County Commission, as well as uncertainty around state and federal funding, require reductions in services that are more essential than ever. DCJ provides demonstrably effective and the most cost-efficient approaches to reducing recidivism. This work keeps people out of prisons, which in turn saves State monies. More and more, their work helps justice-involved individuals to change their lives, to heal themselves and to contribute to their communities. Those benefits are incalculable.

RECOMMENDATIONS:

In the Department's internal budget process, staff members within each division identified programs that were underperforming or off-target with the department mission, as well as those where increased investment would be most effective. Budget cuts and new requests were then prioritized by consensus within, and then across, divisions. This inclusive, thorough process impressed us, particularly with its reliance on evidence and results. We concur with the cuts they have recommended and the priorities they have set.

DCJ has requested restoration of two of those programs: Londer Learning Center for a final year to accommodate their current base of students, and the Courtyard Café, which is a popular meeting place for visitors and members of the Juvenile Justice system.

The Out-of-Constraint budget requests are equally evidence-based and designed to further the Department priorities – concentrating resources on high-risk clients, reducing racial and ethnic disparities in the justice system, employing the most effective and cost-efficient sanctions, and improving measurement and reporting of results.

Our specific recommendations are as follows, in priority order:

- 1. 50032B Adult Community Healing Initiative (CHI) \$326,299**
The Community Healing Initiative (CHI) is a family- and community-centered collaboration providing culturally specific and evidence-based services to at-risk youth and their families. It has been fully implemented in the Juvenile Services Division [Offer 50065] since July 2015 and has proven effective. Offer #50032B would expand the program to 17-25 year-old African-American male clients. We believe that CHI would be equally effective with this young-adult population.
- 2. 50054D Detention Floating position \$80,641**
The addition of a floater in the Juvenile Detention facility will result in savings in overtime pay. More importantly, it will provide better supervision for youth in custody who are at risk of self-harm or suffering mental health issues.

Community Justice CBAC

- 3. 50021B Community Health Specialists \$217,443**
As the DCJ has transitioned away from a focus on enforcement of parole and probation conditions, and toward providing services and tools that reintegrate former offenders into the society, they have developed new skills and expertise. This program offer reflects that fundamental transformation of the Department mission. It proposes a small team of Community Health Specialists who can work with clients, their families, communities, and healthcare providers. They will provide guidance on the personal and structural issues that are key to successful reintegration but up to now have been outside the scope of DCJ's work.
- 4. 50002B,C,D OTO software development expenses \$285,845**
In order to continually improve its reporting and analysis of performance and results, DCJ needs efficient methods to track and report data. The three program offers proposed as OTO expenses would streamline and standardize the data capture.
- 5. 50028B Londer Learning Center restoration up to \$663,313**
The Department's decision to close down the Londer Learning Center is emblematic of their results-based approach to budgeting. They have shown that this long-standing and popular program has not kept up with the Department's increased focus on high-risk clients. While we agree with this decision, we would request the Londer Center be wound down gradually, getting current students through the current semester and navigating them to educational programs elsewhere in the community. The Department requested an additional year of funding, but it may be possible to transition their students out in six months.
- 6. 50054C Courtyard Café restoration \$106,613**
In the last budget, DCJ Juvenile Services Division took the difficult decision to shut down the Courtyard Café, the on-site restaurant at the Juvenile Justice Complex. Because of its popularity among visitors, staff, and Juvenile Justice partners, it was restored to the budget for lunch service only, as an OTO expense. This offer would continue the lunch service on an ongoing basis. While this program does not advance the DCJ's departmental priorities (except as an occupational training opportunity for the youth), it does provide a service to the Juvenile Justice system at large. Currently, the Courtyard Café self-funds about half its operating expenses.

ACKNOWLEDGEMENTS:

The Committee would like to thank all the Department of Community Justice management and staff for their commitment to the work.

Health Department Community Budget Advisory Committee

TO: Chair Deborah Kafoury and County Board of Commissioners (4) pages

FROM: Health Department Community Budget Advisory Board

DATE: March 10, 2017

SUBJECT: Budget Advisory Committee Report & Recommendations

EXECUTIVE SUMMARY

As newly organized CBAC, we invested a great deal of time and energy into the creation of our values statement last budget cycle to ground our work for budget recommendations on our values as a collective. With the changes in administration, a new sitting president, we thought this was a critical year to remind ourselves and our County representatives of our stance on equity. Our

Values Statement follows:

Budget Advisory Committee 2016 Values Statement

We are transformative leaders.

Our work addresses the intersectional roots of oppression, and redefines systems of power. Change comes through both individual and collective transformation. As we do the work, we will practice the values and refine our skills as leaders.

We offer expert knowledge.

We are the experts on what is needed in our communities. By virtue of being community members, we are uniquely qualified to make recommendations that will be impactful and serve a greater vision. We offer a level of authority that is inherently a shift in power by amplifying the active and meaningful voices of the communities that Multnomah County serves.

We uphold racial justice.

We recognize that both the physical and mental health of people of color, and the survival and well-being of communities of color, are matters of justice. As a government body, we recognize the trauma (both historic and present) that our communities suffer at the hands of government agencies; still, we seek to repair and restore a sense of safety and justice. By balancing scientific knowledge, practical experience, and the wisdom and beliefs of those we serve, we advance the critical process of healing.

We operate with dignity and respect.

We honor the humanity of those who participate in this work as well as the community members impacted by the work. We consider community partnerships essential in designing long-term, effective solutions to public health challenges. We view numbers not only as necessary tools for designing equitable budgets and policies, but also as representations of real, tangible impacts on the day-to-day lives of our friends and neighbors.

We believe in inter-cultural intelligence.

We bring a diverse, multi-lingual, inter-generational approach to knowledge-seeking. In evaluating equity, we seek the voices of those missing from the discussion. We hold self-evident the wisdom of communities and value their judgments as equal to ours. In order to facilitate community participation to the greatest extent possible, we consider barriers to inclusion such as language, transportation, childcare, and food insecurity and strive to see the need for these crucial access tools reflected at the budget level. We are a malleable entity and realize that the best way to serve those that are to be impacted positively is to change as needs arise.

We hold ethics at the core.

We build trust by investing time into our relationships, showing respect by being clear with our purpose, process and intent. We bring self-awareness to ourselves as individuals and our body as a whole in ensuring congruence and a seamless integration of word and action. Serving ethically and consistently is a principle goal of ours as we seek to build a bridge of interconnectedness and interdependence between ourselves and those we serve.

PROCESS - We began meeting on the 2018 budget in September 2016. Our first conversations focused on planning the schedule of upcoming presentations from division directors and developing a presentation framework to focus presentations so that we could gather critical information. We received presentations from leaders of Mental Health and Addictions Services and Public Health. Several of our meetings were cancelled due to snow days. Wendy Lear, Director of Business Operations, provided a final and thorough presentation on the budget

process and the department's out of target requests, which facilitated our deliberations and the development of this report.

EMERGING ISSUES & CHANGES - This year the Health Department faced significant cuts and uncertainty. We are not sure how the new federal administration's legislation on the Affordable Care Act will impact health care services and whether there will be resources for health care expansion. The County is also purchasing a new enterprise resource system and cost impacts to the health department are high. We learned that the Health Department had to eliminate over 120 positions to meet the budget constraint. Out of target requests included one-time-only items that were carry-overs from last fiscal year and new items to help plan for and deliver more effective services into the future.

RECOMMENDATIONS

Last year we urged prioritization of several one-time-only requests that were funded. We recognize that some of these program offers are once again listed among the out of target requests. We understand that monies allocated were not fully expended and we'd like to re-articulate our request that these items remain in the Chair's budget this year. Priority one-time-only requests for the CBAC are as follows:

- **#40017B North Portland Dental Expansion Carryover**
- **#40061B Overdose Prevention Strategy**

In addition to these one-time-only requests, our committee prioritized the following programs for inclusion in the Chair's 2018 budget:

1. **#40018B WIC Re-design**
2. **#40077B Mental Health Treatment & Medication for the Uninsured**
3. **#40051D Corrections Health**

In making these recommendations, which we've listed in order of priority, we've considered the Health Department's thoughtful analysis and demonstrated resourcefulness. Funding for these programs will not only address disparities in services, but also allow for the re-organization of critical programs for more effective partnerships and service to our communities.

ACKNOWLEDGEMENTS The Committee would like to give special thanks to Health Department leaders who spent time with us explaining their values and decision-making processes in crafting this year's budget. We'd especially like to thank Joanne Fuller and Wendy Lear who provided critical context for how changes from the state and federal administration

might impact department revenue and service strategies. We had numerous changes on our committee over the past year as well, and several key leaders moved on to assume different roles. We'd like to thank Ana del Rocío Valderrama, Lori Stegmann, Nafisa Fai, and Mai Vang for their volunteerism and contributions to our work.

DCHS CBAC

TO: Chair Deborah Kafoury and County Board of Commissioners (3) Pages
FROM: Department of County Human Services CBAC
DATE: March 10, 2017
SUBJECT: Budget Advisory Committee (CBAC) Report & Recommendations

Members: Steve Weiss, Chair, Beth Crane, Toni Slightam, Mickey Lee, Tamara Maher, Mariel Savage and Keith Vann

EXECUTIVE SUMMARY

This letter represents the Department of County Human Services Community Budget Advisory Committee's initial draft recommendations regarding the pending FY 2017-2018 budget.

The DCHS CBAC is aware that the County Commission Chair has requested that all departments impose a two percent constraint within their submitted budget requests. We have been told that, within DCHS, the constraint equals approximately \$894,000 in reductions.

PROCESS

The Department of County Human Services CBAC had our initial meeting to prepare for the 2018 budget cycle in November 2016. Subsequently, we met on the following dates to hear presentations from DCHS Director Liesl Wendt and DCHS program managers:

- 12/20/16-Financial Forecast and Budget process timeline, ADVSD Overview, IDD Overview, and the election of a new chair, Steve Weiss
- 2/01/17- The department provided a tour for the CBAC to see programs in action.
- 2/16/17-Youth and Family Services Division Overview, FY18 DCHS Budget Overview
- 3/01/17-Prioritization of Program Offers

EMERGING ISSUES & CHANGES

We are aware that there is currently a predicted state budget deficit of approximately \$1.6 billion. We are also aware that federal legislation may be enacted by the new president and the new Congress that could lay waste to social safety net programs throughout the nation. During this time of difficulty and possible budget cuts at the federal and state levels, we look to Multnomah County to do its utmost to protect and (to the extent possible) expand human services.

For the last 10 years, the Board of County Commissioners could always be relied upon to prioritize human services for our residents. We are confident that the current Chair of the County Commission and its four other members will continue that tradition

RECOMMENDATIONS

We note with appreciation that the vast majority of DCHS program offers are being carried over and recommended for funding by DCHS. Therefore, we are concentrating on recommending the funding of ten out-of-target program offers and one program offer that is slated for elimination, Multnomah Project Independence.

Early last year, our CBAC developed a set of principles to keep in mind during our prioritization of the program offers. Those principles provide the rationale for the choices we've made and are listed below.

DCHS CBAC guiding principles:

- Apply an equity lens
- Emphasis on stable housing
- Protect children, seniors, developmentally disabled and disabled adults
- Identify the program offers that we could not support cutting or reducing because of their impact on vulnerable populations
- Protect match/leverage
- Aim to “stay ahead of the curve”, adopting a proactive stance rather than fill holes
- Protect programs/services not provided in another venue/mission

The program offers are listed below and are prioritized by number, with 1 being the highest priority and 11 being the lowest. However, we want to emphasize that we regard *all* 11 program offers as important. They are as follows:

1	25156B - Bienestar de La Familia Immigrant & Refugee Engagement - \$100,000
2	25016B - I/DD Eligibility & Intake Restoration - \$113,516
3	25133B - Housing Stabilization Team - \$250,000
4	25015B - DD Crisis Diversion Services Potential Restoration - \$320,000
5	25139B - MSI Enhanced - \$325,000
6	25046B - Court Care - \$31,000
7	25048B - LGBTQ Economic Empowerment - \$68,000
8	25004 - Thriving Families - \$350,000
9	25021 - Multnomah Project Independence - \$283,083
10	25005 - Thriving Communities - \$150,000
11	25137B - Promise Neighborhoods - Backbone Agency Support - \$100,000

ACKNOWLEDGEMENTS

Our CBAC wishes to thank DCHS Director Liesl Wendt, whose commitment to human services inspires all of us. Her memory is remarkable and her knowledge of the programs has been an invaluable resource for our CBAC. We also want to thank Keith Falkenberg, who is the director of DCHS's Strategic Engagement Team. He's our go-to person on staff and he has been very helpful.

TO: Chair Deborah Kafoury and Board of County Commissioners (4) pages
FROM: Non-Departmental CBAC
DATE: March 10, 2017
SUBJECT: Non-Departmental Citizen Budget Advisory Committee (CBAC) Report
& Recommendations

EXECUTIVE SUMMARY

The Non-Departmental CBAC met and reviewed program offers from Chair Kafoury and County Commissioners as well as staff from the Office of Emergency Management, Communications, and Government Relations. From those conversations, one of our CBAC members drafted a vision statement for collaboration to maximize the return on investment of precious tax dollars and to drive the County's services. We offer the statement collectively to all the Board of Commissioners:

"The use of collaboration and cooperation is needed among elected and other public officials in Multnomah County and all points east and west in the cities, counties, region, State of Oregon, adjoining states, private agencies, businesses, foundations, cultural and faith communities, educators, students and everyone else to protect the common good of our area. Regardless of how shrinking national, state or other resources affect us, we ask that Multnomah County do what is necessary to preserve needed programs for its residents."

We identified three overall priorities that we want to see embraced by Chair Kafoury and the Board of Commissioners:

TOP 3 PRIORITIES:

1. Rental Housing Stability
2. Mental Health Services Coordination
 - a. Housing stability during crisis
 - b. Gun safety
3. Support for Government Relations and advocacy for federal funding.

PROCESS

The Non-Departmental CBAC, comprised of the following members and staff (listed below), met in a compact schedule of meetings in early 2017: once in January, three times in February, and once in March to hear presentations from eight departments, and to discuss the process for the FY18 budget.

Members: Brenda Ray Scott (Chair), Cain Bloomer, Liz Foucher-Branch, and Judy Hadley

Staff: Brenda Morgan (Interim Executive Director, Office of Community Involvement)

EMERGING ISSUES & CHANGES

The most pressing emerging issues relate to homelessness, rent stability, mental health services, and gun safety. The CBAC, along with several presenters, expressed concerns about the impact of the steadily increasing numbers of Multnomah County residents who are experiencing homelessness, those who are close to being homeless because of skyrocketing increases in rent, those who have lost or at risk of losing their mental health care because of budget constraints and limited resources, and last, but not least, the impact of Executive Orders making it easier for those individual with mental health issues to legally obtain weapons.

RECOMMENDATIONS

This CBAC identified the top priorities in each of the 8 program offers we studied. There was overlap in several of the offers and presentations. From the overlap, our top 3 priorities emerged, noted in the Executive Summary above.

No.	Date	Program Offer #	Program Offer Title	Presenter(s)
1	2/6/17	10012 \$1,600,394	Office of Emergency Management	Chris Voss
<ul style="list-style-type: none"> Work to produce comprehensive disaster preparedness trainings for the public in conjunction with the Communications Office and other municipalities if federal resources unavailable. 				
2	2/23/17	10001 \$642,069	BCC District 1	Commissioner Sharon Meieran
<ul style="list-style-type: none"> Keep focused on the work of educating constituents and others in the community about the impacts of mental health and addiction as root facts in homelessness and poverty. Inventory and evaluate mental health funding streams and programs to explore ways of increasing and leveraging the creative use of available dollars. Work with Government Relations to advocate for gun safety measures to assist residents with mental health challenges. 				
3	2/23/17	10003 \$642,069	BCC District 3	Commissioner Jessica Vega Pederson
<ul style="list-style-type: none"> Collaborate with other Commissioners to share knowledge and expertise to enhance understanding of the impact of immigration, mental health, and poverty and how those experiences can impact housing stability. Collaborate with partners to expand jobs training for residents to raise standard of living. Advocate for increased traffic safety in District 3 including adding sidewalks, traffic controls, and other safe improvements in your district to support public safety and livability. 				
4	2/27/17	10007 \$1,537,519	Communications	Julie Sullivan-Springhetti Andrea Coghlan Mike Pullen
<ul style="list-style-type: none"> Work with Commissioners and other departments to recruit and engage interns to cover community meetings, create district newsletters, and create data that can be shared. 				

Non-Departmental CBAC



				<ul style="list-style-type: none"> • Provide for comprehensive disaster preparedness training for the public in conjunction with the Office of Emergency Management and other municipalities if federal resources are not available. • Serve as a primary resource to all County programs for streamlining and coordinating websites. • Replace County magazine with more contemporaneous communication tools. • Expand the number of languages in which County materials are available.
5	2/27/17	10004-18 \$642,069	BCC District 4	Commissioner Lori Stegmann
				<ul style="list-style-type: none"> • Recruit and engage interns to cover community meetings, create district newsletters, and create data that can be shared. • Involve and coordinate District 4 municipalities and community partners in addressing emerging issues such as housing stabilization. • Invite more young people in the area to become involved in civic matters by forming a youth council made up of representatives from all the cultural groups in East County.
6	3/6/17	10000 \$1,635,511	Chair's Office	Chair Deborah Kafoury Nancy Bennett
				<ul style="list-style-type: none"> • Continue working with City of Portland and others toward housing and rent stabilization including a Home for Everyone. • Protect clean air and water through on-going diesel control and lead testing programs • Address gun safety issues regarding residents with mental health challenges by creating County laws if possible and working with other jurisdictions and Government Relations to create (or strengthen) laws related to gun access for those with mental health conditions. • Collect and make available to the public data related to the impact of investments in education, mental health/addiction services, and other areas. • Create alternate plan for new courthouse if funding not forthcoming • Find an alternative for the homeless shelter now located in the Hansen Building and sell or otherwise dispose of the Hansen Building.
7	3/6/17	10002 \$642,069	BCC District 2	Commissioner Loretta Smith Scott Olson
				<ul style="list-style-type: none"> • Collaborate with other Commissioners on funding and management of the WorkSystems summer program as you prepare to leave office. • Invite neighborhood associations from all sectors of District 2 to help with the planning and implementation of the quarterly town hall meetings. • If resources become scarce, spearhead subsidization of school lunch programs in County school districts.
8	3/6/17	10016 \$1,028,586	Government Relations	Rhys Scholes
				<ul style="list-style-type: none"> • Support Take Action on Housing program • Advocate for gun safety issues regarding residents with mental health challenges • Advocate in conjunction with the Chair's Office, for laws that cause a decrease in carbon emissions

Members: Brenda Ray Scott (Chair), Cain Bloomer, Liz Foucher-Branch, and Judy Hadley
Staff: Brenda Morgan (Interim Executive Director, Office of Community Involvement)

Non-Departmental CBAC



- Advocate for funding to keep vital social services available to vulnerable Oregonians in the whole of Multnomah County and throughout the state.
- Work with Chair's Office to create an alternate plan for courthouse funding to be prepared for reductions in funding at the State and Federal levels.

ACKNOWLEDGEMENTS

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