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## Multnomah County Community Involvement Committee Meeting Minutes

**Department:** Community Involvement Committee

**Date:** October 17, 2017

**Time:** 5:30 pm

**Location:** Room 126 – Multnomah Building – 501 SE Hawthorne

**Members in attendance:** Brian Balla, Ben Brady, Judy Hadley, Sherry Willmschen, Mariel St. Savage, Greg Anderson, Yu Te, Ivonne Rivero, Bernardino De La Torre, Meredith Shield, Thomas Aquinas Debpuur (phone), Jean Trygstad (phone)

**Members Absent:** Gloria Ngezaho

**Staff:** Dani Bernstein, Brenda Morgan **Guest:** Nancy Bennett, Chief of Staff to Chair Kafoury

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### Decisions made:

- Sherry moved to approve minutes from the September 2017 meeting of the CIC. Mariel seconded; the motion passed unanimously.
- Sherry moved to establish a Steering Committee with the purpose outlined in Option A as presented. Bernardino seconded; the motion passed unanimously.
  - Option A reads: Steering Committee Purpose: To plan the process by which the CIC decides its priorities and creates and monitors its work plans.
    - Sets the agenda for monthly CIC meetings
    - Creates plans for meetings several months out to guide the CIC through the creation, monitoring, and wrap up of its work plans
    - Develops the brainstorming, discussion, and decision making process for the CIC to agree upon and evaluate its priorities and work plans

### Discussion:

- Dani gave staff report. Dani reported on need to gather information for affirmative action report; updated group on CIC vacancies, and asked committee if they were interested in learning more about Participatory Budgeting. All agreed. OCI staff will invite speaker to next meeting.
- Discussion around forming a Steering Committee. Motion passed. Nominations will happen between now and November meeting. Voting will take place in November.
- Dani presented Charter & Code as it relates to Role & Scope of Work of OCI and CIC.
- Nancy Bennett presented perspective around supervision of OCI staff

- Greg asked if the CIC would be included in discussions on changes to county code pertinent to the CIC. Nancy answered yes.

**Time adjourned:** 7:30 pm

**Next meeting:** November 14, 2017, 5:30-7:00