

CIC Meeting Minutes Form

Department: CIC

Date: February 16, 2016

Time: 6:00 pm

Location: Room 635 – Multnomah Building – 501 SE Hawthorne

Members in Attendance: Judy Hadley, Ben Brady, Jean Trygstad, Nathan Clark, Liz Foucher-Branch **STAFF:** Brenda Morgan, Gary Marschke
GUESTS: Jason Futch, Greg Anderson, Erin Stevenus, Sonnie Amos,
Members absent: Teresa Walton, Yu Te, Ivonne Rivero

Agenda Included: Approval of agenda and minutes, program updates, EXCO report, planning for task forces, orientation.

Decisions made: Agenda and past minutes were approved. Motion – N. Clark moved, L. Foucher-Branch seconded, all in favor. Staff gave update on outreach and recruitment goals, discussed task forces and committee members signed onto a task force of their choice; staff discussed the volunteer awards and members signed up to be on the McCoy Award selection committee; staff discussed upcoming events including Cyber Seniors and Older Americans Month, Sellwood Bridge opening and the budget survey kickoff. Staff gave all in attendance a draft of the CIC Handbook, and invited feedback. Held orientation around the handbook. Discussed mentor/mentee relationship and how they can benefit each other. Discussed new meeting time to include 6 pm to 6:30 social half hour or for task forces to meet, then 6:30 pm to 8 pm for the meeting. Task forces are also welcome to meet after the CIC meeting in the CIC conference room.

Next meeting scheduled for March 15th, 2016.

Time Adjourned: 7:30pm