



Multnomah County Community Involvement Committee Meeting Minutes

Department: Community Involvement Committee

Date: February 21, 2017

Time: 5:50 pm

Location: Room 635– Multnomah Building – 501 SE Hawthorne

Members in attendance: Greg Anderson, Brian Balla, Yu Te, Jean Trygstad, Kevin Frazier, Gloria Ngezaho, Judy Hadley, Sherry Willmschen, Christine Dupres, Thomas Aquinas, Ivonne Rivero, Meredith Shield (phone), Bernardino De La Torre, Ben Brady

Members Absent: Liz Foucher-Branch

Guests: Wayne Scott, Talent Development

Staff: Brenda Morgan, Mary-Margaret Wheeler-Weber

Decisions made:

- Greg moved to approve minutes from the January 4, 2017 meeting of the CIC. Sherry seconded. The motion passed unanimously.
- Sherry moved to approve new CBAC nominations. Kevin seconded. The motion passed unanimously.
- Sherry moved to expand the scope of the Budget Process subcommittee to include the authority to nominate CBAC members through June 30, 2017. Kevin seconded. The motion passed unanimously.
- Kevin moved to expand the scope of the Executive Director Hire subcommittee to include planning and conducting phone interviews, planning and conducting in-person interviews, and planning and conducting a meet-and-greet for candidates that make it to that level. Sherry seconded. Motion passed unanimously.
- Greg moved to have Bernardino join the Bylaws subcommittee. Sherry seconded. Motion passed unanimously.
- Sherry moved to create a committee to research sponsorships and outreach. Kevin seconded. Motion passed unanimously.

Discussion:

- Sherry gave an update from the Budget Process subcommittee meeting.
- Jean gave an update of the Central CBAC. They will be meeting with Chair Kafoury on March 14 at 5:00 PM.

- Greg gave an update from the Bylaws subcommittee. He informed the CIC that Liz resigned and is no longer on the committee, and that the committee could use another person or two on it.
- Kevin gave an update from the Executive Director Hire subcommittee. There was discussion about the hiring criteria. This included a straw poll of who would be willing to do phone and/or in person interviews with candidates. In person interview: Sherry, Yu, Jean, Gloria, Judy, Kevin. Phone interview: Sherry, Meredith, Yu, Brian
- There was discussion about the process and criteria for making endorsements and sponsorships, and that this might be a good topic to include at the CIC retreat. Yu gave a presentation about Portland Startup Weekend, a project he is involved with and seeking CIC sponsorship for.
- Christine offered to host a CIC retreat at her home.
- Topic of sponsorship will be referred to Sponsorship subcommittee
- Brief discussion about outreach and sponsorships, and the need to research facts and policies around them.

Time adjourned: 7:20 PM.

Next meeting: March 21, 2017, 5:30-7:00. Meeting place moved to First Floor Room 126.