

Onboarding Checklist for New CIC Members

- ☐ Confirm Acceptance of Nomination with OCI Staff
- ☐ Complete initial welcome logistics:
 - ☐ Submit retreat availability
 - ☐ Write a short biography
- ☐ Attend a CIC Orientation!
- ☐ Complete Volunteer Intake on Better Impact
- ☐ Complete your individualized Stipend Form (will be emailed to you when it is ready) and discuss your stipend preference with OCI staff
 - ☐ Complete paperwork for stipends
- ☐ Review materials in CIC Binder
- ☐ Arrange a 1:1 with CIC Staff with any additional questions (please reach out to meet at any time throughout your time on the CIC!)
- ☐ Share availability for CIC Retreat when group is surveyed