

## **SAMPLE NOMINATION LETTER TO MULTNOMAH COUNTY CITIZEN INVOLVEMENT COMMITTEE**

*District members should be nominated by organizations located in the same Multnomah County district in which the nominee resides. At-large members may be nominated by incorporated organizations doing work in Multnomah County communities. See Multnomah County code chapter 3.251(B)*

Organization letterhead

Date

Multnomah County Board of Commissioners  
Attn: CIC Nomination  
501 SE Hawthorne Blvd, Suite 600  
Portland, OR 97214

To the Board of County Commissioners:

It is my pleasure to nominate José Garcia to the Citizen Involvement Committee on behalf of the Does Good Organization, which focuses on doing good things for the people of the X Y Z community. José has been an active member of the DGO for three years, and was a leader in organizing our Annual Event the last two years. We have particularly appreciated his excellent collaborative skills and his ability to link people together. We think that his strong interest in health and housing would make him a great addition to the CIC and would look forward to his continued volunteer service to our community in that capacity.

If you have any questions, please don't hesitate to contact me.

Sincerely,

Name

Title