

CJP Steering Committee Meeting Notes

November 8, 2023 - Steering Committee Meeting #1

- **Community Care Agreements to add**
 - Honor stories here and protect confidentiality
- **Overview of CJ Framework**
 - Desiree-Eden: How does this go from framework to actions? We should compare any actions against the values, if they don't meet the criteria then we change them or take them out.
 - Sam G: Can we propose things that don't fit perfectly with the values on page 32?
 - Jona: Why haven't we replicated the June Key Delta Center? Contaminated site that became a community site. They were thinking of net zero decades ago.
 - Jairaj: It's our job as government employees to lift up what's happened in our communities.
 - Xitlali: We are community-based organizations, but we aren't the community. We need to bring this to our communities and learn how to bring them into these spaces. At every meeting we should continue making sure we are accurately representing things. Would love to brainstorm how to do that process.
 - Taren: for the framework, we had two community members participating, did a survey, did focus groups, and trained community members to do outreach.
 - Nakisha: Is there a plan to follow up with the people who participated in the survey, or the former exec committee members who aren't here right now?
 - Monique: Former executive committee members were invited to participate in the SC and we also debriefed them after the framework process. We have contacts from community members who participated in the survey & community outreach.
- **Roadmap & Steering Committee Participation Agreement**
 - Taren: What is the frequency of meetings?
 - Monique: Depends - consensus process
 - Wed. December 6th is confirmed - but you all can decide
 - Desiree Eden: was in the resilience hub PCEF meeting - ultimately got scrapped out of the plan. The loudest voices were those who were housed. Outreach question - how will the most vulnerable be heard - might change our direction.
 - Jonna: Public comments for 2 minutes - less than 24 hours to absorb it. Coming back to the community and asking is this aligned. Timeline already feels squished.

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- What does a feedback loop look like?
- Taren: can push the government to adjust the timeline.
- Xitlali: we want to go back to our constituency - how to go back to community - constant communication.
- Alma: will notes be shared?
- Sam: We should have future meetings on how to communicate continuously with constituents.
- Sam: Will the framework and CJP be translated into other languages?
Monique: We currently have it in Spanish and that is something we can explore with our outreach strategies.
- Soumary: sharing outreach experience in future meetings is possible.
- Sam: Are MOUs going to be sent?
- Monique: participation agreement - accountability with community members - we don't just want you all to just give input - but lead and be a champion in this work. Outlining power and role - 1 or 2 meetings per month. Goal was to approve this document.
- Soumary: consensus protocol - will be making tough decisions - we will build out this process along the way. Using your hands.
 - Question: should government staff be voting?
 - No
 - Unanimously agreed for gov. Staff to send calendar invites
 - Scheduling conflict on December 6th for many members
 - Steering committee agreements - no discussion needed
- Total of 3 hour meetings per month (1.5 hours each meeting)

Next steps

- Monique will send a doodle poll - to figure out appropriate times and potential locations
 - Will likely be early December
- Follow up with notes
- Will share/follow up with google site (resource/hub) - mainly internal - but can potentially think about sharing with public constituencies in future.
- Soumary: closed with quote about fractals - by amb.