

CODE COMPLIANCE OFFICE

Land Use and Right-of-Way Complaint Form



For Office Use Only

Case #: _____

Received: _____

COMPLAINT INTAKE AND CONFIDENTIALITY POLICY

Submission of anonymous complaints and/or complainant's unavailability as a witness will result in dismissal of the complaint. The County is required by law to disclose complainant's name if complainant is going to be a witness in an enforcement hearing.

Under Oregon law, the contents of this complaint become a matter of public record and may be disclosed to the public unless disclosure is prohibited or nondisclosure is authorized by law. Complainants bear the burden to know the law governing disclosure of public records. If complainant elects the opportunity provided below to submit complainant's name, home address, personal telephone number and e-mail address on the condition that such information be kept confidential, Multnomah County will not disclose such information unless disclosure is required by law. See *Oregon Revised Statutes (ORS) 192.502 (4)*.

Complainants concerned with personal safety are directed to *ORS 192.445 (1)* and *Oregon Administrative Rules (OAR) 137-004-0800*. Complainants concerned with personal privacy are directed to *ORS 192.502 (2)*.

COMPLAINANT INFORMATION

Name (required): _____

Address (required): _____

Phone (required): _____ Email (optional): _____

I am submitting my name and contact information in confidence (optional).

If requesting confidentiality, reason (required – use additional sheets(s) if needed): _____

ALLEGED VIOLATION INFORMATION

Property Address: _____

-or-

Location (If ROW or address is not known): _____

Property Owner/Person Responsible: _____

Nature of Alleged Violation (It is important to provide as much detail as possible, including photographs or other relevant documentation, if available): _____

Continued on next page →

Continued Nature of Alleged Violation (if needed): _____

How long has the alleged violation existed? _____

Yes No Is the alleged violation visible from complainant’s property? Answering “yes” does not waive any right to exclude people from your property.

Yes No Is the alleged violation visible from a public road? If not, what is the best public area viewpoint for inspection? _____

Yes No Are there any known or suspected hazards at the location of the alleged violation (e.g., dangerous occupants or animals, criminal activity, etc.)? If yes, describe hazard in detail: _____

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Date Received: _____

Complaint Source:

- Web Form Email Counter Contact Phone Message Mail

Complaint Type:

- New Complaint Additional Complaint on open case file New Complaint on open case file

New Case #: _____

Existing Case #: _____

Prior Compliance Cases: _____

Associated Land Use or ROW Cases/Permits: _____

Property Zoning: _____ Property Tax Account #: _____

Overlays:

- FD SEC _____ Tualatin Basin
 GEC WRG Balch Creek Basin
 HDP PAM _____ Known Wetlands

↻ Watercourse: On property Nearby

Include in complaint file: zoning map, aerial photo, & A&T summary